



Beaufort County School District

Solicitation Number: 21-017
Date Printed: October 19, 202
Addendum 1 Date Issued: November 12, 2020
Procurement Officer: Kaylee Yinger, CPPB
Phone: 843-322-2349
Email: Kaylee.Yinger@beaufort.k12.sc.us

Request for Qualifications (RFQ)

DESCRIPTION: **Bus Maintenance Services – Indefinite Delivery Contract (IDC)**
SUBMIT OFFER BY (Opening Date & Time): **November 20, 2020 2:00PM EST**
QUESTIONS MUST BE RECEIVED BY: **November 13, 2020**
NUMBER OF COPIES TO BE SUBMITTED: **Five (5) Original Signed Copies**
Once (1) Electronic Copy - Redacted

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

Electronic Bids will be accepted through the following web address: <http://beaufortschools.net>.

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after TBD. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer) ENTITY TYPE: _____

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME _____ TITLE _____

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

PAGE TWO
(Return Page Two with Your Offer)

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| HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business): | NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent): |
| PHONE NUMBER: | |
| EMAIL ADDRESS: | |

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| PAYMENT ADDRESS (Address to which payments will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only) | ORDER ADDRESS (Address to which all purchase orders will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only) |
|--|---|

| | | |
|--|-------------------------|-----------------------------|
| ACKNOWLEDGEMENT OF AMENDMENTS: | <u>Amendment Number</u> | <u>Amendment Issue Date</u> |
| Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue. | | |

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| MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification. |
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Questions and Answers

1. **3.1 SCOPE OF WORK / MINIMUM SPECIFICATIONS AND SERVICE REQUIREMENTS;**
 - 3.1.1 **PERFORMANCE LOCATION: After award, all services shall be made to the locations specified by the District, to include the Beaufort Jasper Academy of Career Excellence.**
 - a) Question- Performance Location meaning on-site at a school property location?
Yes. Some buses, in rare cases, require roadside assistance.
 - b) Question- How many Performance Locations are there and their addresses?
6 locations; however, we do house buses at 2 high schools
 - c) Question- What is the tooling and equipment at each Performance Location? For example- Lifts, oil and fluid bulk storage tanks, hydraulic hoses, tire machine, A/C machine, ect.
Lift, oil and fluid bulk storage containers, A/C machine, Air Tank,
 - d) Question- Is there a shop equipment list available?
No.
 - e) Question- What is the vehicle capacity of each Performance Location? Number of bays?
2
 - f) Question- Could you include pictures of the shops, or is there an opportunity to safely tour each facility? The opportunity to tour the facilities will be given to the awarded vendor.
 2. **3.1.2 GENERAL INFORMATION: This work shall be performed pursuant to a contract as modified by the Owner. The contract will be based on an Indefinite Delivery Contract (IDC) arrangement for Bus Maintenance Services as defined in the District's procurement Code, Article X, Section I.1.a. Each contract shall be limited to a total expenditure of \$750,000 for a two-year period with individual project expenditures not to exceed \$150,000.**
 - a) Question- For this bus maintenance contract, will each contract year be limited to roughly \$375k billing to the school system, per year, to achieve the stated "total expenditure of \$750,000 for a two-year period"?
It's a total expenditure over a 2-year period of \$750,000.00.
 - b) Question- Please explain what will comprise financially, total expenditure of \$750,000 for a two-year period.
Indefinite Delivery Contracts (IDC) have a life up to only \$750,000 or two years which ever happens first.
 - c) Question- Please explain individual project expenditures not to exceed \$150,000.
Individual tasks performed under this contract cannot exceed \$150,000.00 per occurrence.
3. Who currently maintains the bus fleet today? Beaufort County School employees, outside vendor, or vendors? Both
4. How many total employees are employed for the Bus Maintenance?

2 Employees.

5. Is there a Fleet List, which will show the following: make/model, year, miles or hour meter and VIN? [This list will be provided to the awarded vendor.](#)