

ADDENDUM NO. __2__

RFP NUMBER: ____164394____

RFP TITLE: ____RFP for Life and Disability Insurances and FMLA Administrator____

DEPARTMENT: ____H.R.____

COMMODITY: ____Insurance Policies and Services____

DATE OF ADDENDUM: ____February 8, 2018____

RFP DUE DATE: ____February 13, 2018____

RFP DUE TIME: ____4:00 p.m., e.s.t.____

REASON: MORE ANSWERS TO QUESTIONS

(SIGNED): _____(DATE):_____

(COMPANY): _____

Please sign one (1) copy of this page and return it with your proposal, or separately and clearly labelled if your proposal has already been submitted, to the Purchasing Department (email: dmkeylon@chattanooga.gov; or fax to 423-643-7244 Attn: D Keylon; or mail to Purchasing Dept., Attn: D Keylon, 101 E. 11th Street, Suite G-13, Chattanooga, TN 37402.

Retain a copy for your file.

Addendum 2

MORE Questions and Answers for RFP 164394 Life and Disability Insurances and FMLA Administrator

Here are the answers to the additional questions for the Life and Disability RFP.

Question: For LTD, please provide an open and closed claims list including DOB, Date of disability, gender, benefit amount, offset information, and prior carrier reserves.”

Answer: Please refer to the LTD Claim History report and LTD Experience report. You may need to combine the data. These claims originated with Voya and will always be with them so there are no prior carrier reserves. Any new claim under the new contract will be with that carrier.

Question: For Disability Experience for this group, it appears we were provided an 87 page pdf document outlining the individual disability claims; however, we’re missing an experience summary by year by benefit. For example, in the attachments you provided on this one, the Life Client Experience Report is exactly what we need for the VSTD and VLTD respectively. There is mention in the Addendum responses that this has been provided; however, we don’t see it. Please let us know if that file is available?

Answer: The report that was previously submitted shows individual claims and their payment information. LTD and STD is based on incurred date. Attachment X shows STD experience by month. For LTD, the report does not have month to month payment experience. Open and Closed claims are referenced by incurred claims. Paid claim are illustrated by incurred date.

Question: LTD open/closed claim listing as of 12/31/17 - which includes: DOB, DOD, gender, salary, gross/net benefit, offset amounts. Please provide this claim listing in EXCEL format.

Answer: Please see LTD experience report which was provided in excel. This was attachment IX.

Question: Concerning the 'Disability Claim History Report' in the original RFP information... We started going through this document and made it through page 52/87 when I noticed the LTD open claims begin repeating themselves (first three and last three match are identical claims). Please explain.

Answer: Pages 1-43 of the report break-out account 1 – City of Chattanooga from account 2 – Convention Center. After page 43, the report starts over with page 1 combining both accounts 1 & 2 into one report. That said, this is why the duplicates are showing.

Question: Can the city provide rate history for the past 5 years all line? – All products are included on the pdf. just L

- Can the group provide an open/closed claims listing for the LTD? – See attachment IX and LTD Claim History Reports.
- Can the group provide an open waiver listing for the group life? – Provided on 2/5 via email.
- Can they provide a current LTD cert? – This is attachment from the original RFP. See Attachment IV
- Would the city be willing to consider alternate plan duration other than SSNRA in order to show saving? – The City is asking for alternate plans to be presented in the RFP.

Answer: See above.

Question: The FMLA section of the Questionnaire references an Attachment VIII in Appendix B as the current FMLA contract, but this is not included in the RFP or any documents sent yesterday. Would it be possible to receive the current FMLA contract, please?

Answer: Yes. This will be provided. If you have not already received this by e-mail, please request it by e-mail to rfp@chattanooga.gov.

