



March 29, 2016

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: UP-1516-13-001 – Unsolicited Proposal
Parking Improvement for Palmetto Bay

ADDENDUM NO. 2

Prospective Proposers,

This Addendum forms a part of the UP-1516-13-001 Package Document issued on March 15th, 2016, with the amendments and additions noted below (deletions are shown by strikethrough and additions are underlined.)

Mr. Greg Darden, Structured Parking Solutions submitted the following questions via email:

1. **Question:** Will the City allow the electronic submittal for offers or will offers have to be submitted in writing. If by writing, how many copies with the city require and are they to be bound in a certain manor?

Response: No, the Village will not allow electronic submittal for offers, the proposals should be sealed having one (1) original and (5) copies with (1) electronic format CD or USB. Please refer to our documents on page 12.

2. **Question:** The signal page announcement refers to a due date for offers before 3:00pm EST on April 29th, 2016. The larger document refers to a delivery date before 3:00pm EST on April 18, 2016. It is my understanding that the City is required to allow a minimum of 30 days for receipt of counter proposals? Please verify which date is correct.

Response: Please note that the correct date is the published announcement. I have edited the date on the document to reflect April 29th, 2016 at 3:00pm EST.

Francis Garcia-Pages, Ceinsa USA submitted the following questions via email:

3. **Question:** After reviewing the Notice of Receipt for an Unsolicited Proposal 1516-03-001, I could not find any information related to the scope of the project for which a proposal is being solicited. Can you please provide us with all information at the Village's disposal related to the site, the expected garage criteria deliverables and the unsolicited proposal that was submitted so as to have a basis to provide response?

Response: Please note that at our website www.palmettobay-fl.gov, on the right hand column under "information" you will see Bids and rfps, click there and then under quick links you will see open bids and rfp's, there you will be able to download the document, including the addendums and I will be posting the where the garage will be located.

All other terms and conditions stipulated in the original Village of Palmetto Bay Unsolicited Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. The form of acknowledgement is included and failure to sign and submit this form may result in your proposal from being rejected.

Thank you for your participation in our solicitation process.

Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay



Acknowledgement of

Addendum of Un-Solicitation Proposal

Amendment/Modification No.: 2

Amendment of UP No.: 1516-13-001

Title of UP: Parking Improvements for Village of Palmetto Bay

Name of Proposer_____

Date Addendum Received_____

Total Pages of Addendum including Acknowledgement 3

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in your proposal from being rejected.