

ADDENDUM NO. 1
February 3, 2017
CITY OF HAVELOCK
WTP BACKWASH WASTE SOLIDS HANDLING PROJECT
JOB NO. 2015020
DRAWING NO. W-3642
NCBELS LICENSE NO. F-0334
NCBOLA LICENSE NO. C312



Gale V. Smith
FEBRUARY 3, 2017

A. SCOPE

This Addendum No. 1 consists of pages ADDENDUM 1-01 through ADDENDUM 1-01

BIDDERS are hereby notified of the following changes in the specifications and drawings.

1. C-111 ADVERTISEMENT FOR BIDS

Page AB-1, DELETE first paragraph; ADD "Sealed Bids for the construction of the WTP Backwash Solids Handling Project will be received by the City of Havelock, in the City Hall Auditorium of City Hall until 2:00 PM local time on **Friday, February 17, 2017**, at which time the Bids received will be publicly opened and read aloud.

2. SECTION C-200 – INSTRUCTIONS TO BIDDERS

Page IB-8, DELETE first paragraph designated Paragraph 11.01 in its entirety and retain second paragraph designated Paragraph 11.01.

Page IB-13, DELETE third sentence in Paragraph 22.01 and replace with the following:

"Said taxes paid by the contractor shall be included in the Bid."

B. GENERAL

Attached is a copy of the Pre-Bid Conference Minutes which documents the project meeting held on Thursday, January 19, 2017. This document is not to be considered a part of the Addendum or Contract Documents. It is provided for information only. All revisions are included in the appropriate Addendum.

This Addendum No. 1 is submitted this 3rd day of February, 2017. Each BIDDER is requested to acknowledge receipt of this Addendum in the space provided in the Bid Form.

RIVERS & ASSOCIATES, INC.
107 East Second Street
Greenville, North Carolina 27858
(252) 752-4135

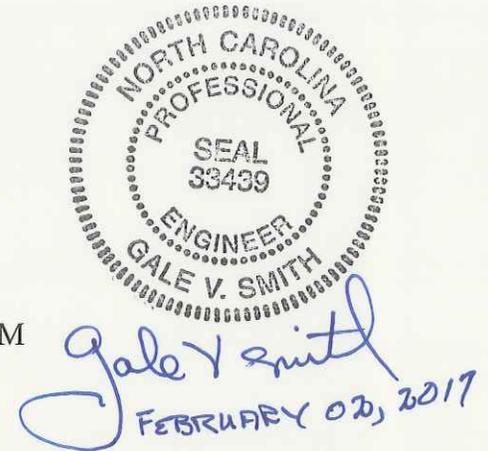
PRE-BID CONFERENCE MINUTES

Project: City of Havelock
WTP Backwash Solids Handling Project

Date of Pre-Bid Conference: Thursday, January 19, 2017

Date of Bid Opening: Thursday, February 09, 2017 at 2:00 PM

Attendees: Pre-Bid Conference Sign-in Sheet



Introductions were made by Mark Sayger, P.E., Public Works Director – City of Havelock

Mark began with welcome to the Contractors and introduction of David Hemenway, ORC-WATER – City of Havelock which was followed by an introduction of the engineers - Seth Anderson, EI and Gale Smith, P.E. – Rivers & Associates, Inc.

Items of Discussion:

1. Brief Overview of the Project and Milestone Events

The project consists of the following major components: demolition of a building and asphalt pavement, modification of an existing 80,000 gallon concrete basin, construction of new 450,000 gallon prestressed-concrete settling basin and six (6) sand drying beds, plus installation of associated mechanical equipment, pumps and piping, plus typical civil sitework.

The primary objective of the project is provision of improvement for WTP Solids Handling

Four major items of work are as follow:

1. pre-stressed concrete waste settling basin and its mechanical equipment
2. sand drying beds with cellular confinement system and liner
3. modification of existing basin with floating decanter
4. plant piping system that includes some large diameter pipe (12-inch), actuator valves and two pump stations.

Other work includes additions to existing SCADA plus associated control and electrical work.

Prior to efficient performance of on-site work it will be necessary to create and submit shop drawings for review and approval that will allow timely fabrication and delivery of equipment

to the site necessary for timely performance of the work called for by the plans and specifications.

Contract Coordination & Project Highlights

- Coordinate construction activities with the David Hemenway, ORC – City of Havelock and engineer to allow continuous operation of existing facilities as described by the specifications and Construction Sequence on Sheet 2 of the Drawings.
- If utility service entrance work is performed after start of construction under stated allowance, it will become necessary for contractor to coordinate activity by Carteret–Craven Electric Cooperative.

2. Qualification of Bidders (See Instruction for Bidders – Article 3):

- Apparent Low-Bidder to submit information within five (5) days of request by Owner
- Contractor’s Qualification Statement MUST accompany the information requested by the Owner (Page CQS-1)

3. Various Items of Importance

4.01 Time of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Days to Achieve Substantial Completion and Final Payment

A. The Work will be substantially completed within 180 days after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within 180 days after the date when the Contract Times commence to run.

4.03 Liquidated Damages

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$1,000 for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner,

Contractor shall pay Owner \$700 for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

DISCUSSION: Contractors expressed concern regarding time allowed for completion; one item mentioned was time required to secure shop drawings and associated delivery plus another was delaying some work performance throughout much of the project while keeping the existing basin in-service combined with necessity of having the waste settling basin in-service before even beginning performance on work directly related to modifying the existing basin. One suggestion was made to allow 30 days after substantial completion to achieve final completion implying 180/210.

Land and Permits

- Availability of Lands:

All of the work is within public right-of-way and/or on property owned by the City of Havelock.

- Availability of Permits, Encroachments & Agreements:

All required permits required of the owner are in-place. A copy of permits is being added to specification by Addendum.

Building and Electrical Permits are required of the Contractor.

4. The bid opening will be Thursday, February 9, 2015 at 2:00 PM in the City Hall Auditorium located at address that follows:

City of Havelock
One Governmental Avenue
Havelock, North Carolina 28532

Bids must be submitted on the complete project. Bids must be enclosed in a sealed envelope, addressed to the City of Havelock in the City Hall Auditorium of City Hall located at One Governmental Avenue, Havelock, North Carolina 28532, and the outside of the envelope must be marked "Bid for Water Treatment Plant Solids Handling Project". All bids must be made on blank forms provided and issued by ADDENDUM. The name, address, and license number with limitation and classification of the Bidder must be plainly marked thereon.

Each bid must be accompanied by cash or a certified check, drawn on a bank or trust company authorized to do business in North Carolina, payable to the City of Havelock in an amount at least equal to five percent (5%) of the total amount of the bid, as a guarantee that

a contract will be entered into. In lieu of cash or a certified check, the Bidder may submit a bid bond in the form prescribed in G.S. 143-129 as amended by Chapter 1104 of the Public Laws of 1951.

5. A separate Bid Form to replace the form provided in the specs is being issued by Addendum prior to the Bid Date. All bidders are to submit their bids on this separate Bid Form B-1 through B-11 plus all required attachments.
6. Bidders are asked to pay attention to the Minority Business Guidelines in the specifications. The goals for EPA are 10.9% MBE and 10.3% WBE.
7. This project is being funded by a SRF Loan administered by NC DEQ\DWL.
8. See Minority Business in Specification and Bid Form that includes Affidavit A or Affidavit B

Contractor is urged to carefully consider these most recent requirements for MBE/WBE as there could be changes from when one bid its previous project.

9. QUESTIONS AND DISCUSSION ?

QUESTION was asked if permit fees will be waived by the City. The Public Works Director will check to confirm protocol of the City.

YES, the City will waive fees for the building and electrical permits; however, the contractor must make application and secure the permits.

QUESTION was asked if both columns of the bid schedule – column entitled “Base Bid” and column entitled “Alternate” must be filled-in and what if contractor only receives one quote ?

YES, all blanks in both columns must be filled-in on the Bid Schedule. Instruction To Bidders Article 14 – Basis of Bid, states, “Bidders shall submit a Bid on a lump sum basis for the base Bid **items** and include a separate price for each alternate described in the Bidding Documents and as provided for in the Bid Form. The price for each alternate will be the amount **to replace** the base Bid **item** if Owner selects the alternate.”

In regard to receiving quotes, we expect all to receive at least one quote – quote from vendor providing preferred alternate; if that is the only quote received, then that number could be placed in both columns. Refer to all directions in the Instructions To Bidders.

QUESTION was asked if an asbestos study been performed on the building scheduled for demolition ?

The City is having the study done and report will be made available to the planholders by addendum.

Suggestion was made by contractor to perform asbestos removal by stated allowance.

10. The contractors were reminded to submit questions to the engineer in writing with last questions to be submitted on or before Friday, February 3, 2017.
11. The discussion and meeting closed with contractor requesting to view interior of the building scheduled for demolition. The group dispersed proceeding to the building beside the WTP.

END