


## ADDENDUM NO. 2

DATE: December 28, 2017  
TO: All Potential Bidders   
FROM: Julie Smith Maxwell, Procurement Specialist  
SUBJECT: Addendum No. 2 – Janitorial Services at Safety City  
BIDS TO BE OPENED: January 11, 2018, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to questions asked by potential bidders and update a contract document form regarding the above-referenced Invitation to Bid. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

**Question 1:** In addendum one, there was mention of a second property. Is that the Safety Fire House? Are we supposed to be quoting a price for a second location?

Response: The mention of a second property in addendum one was to explain why the previous contract rate was \$57,000. That contract was written to include two locations, while the contract for this solicitation will only include the property listed at 165 Concord Street. The Fire Safety House is included within the scope of service for this contract and does not need a separate quote. The price for cleaning of that building shall be included in the vendor's total contract price.

**Question 2:** How early can we come in to clean?

Response: As noted on page 6 of the Invitation to Bid, "Hours of Cleaning: Monday through Friday, between the hours of 1:30 p.m. and 4:00 p.m." The City has advised vendors there is the possibility of starting work at 1:15 p.m. and staying as late as 4:30 p.m. with coordination of the Safety City staff. Additionally, with prior approval, vendor may start work early on predetermined Fridays in order to accomplish additional duties that occur once a week.

**Question 3:** Are we expected to dust the high ceilings in the admin building?

Response: No. Vendor will be responsible for the areas within normal reach and view. Areas that require ladders will be maintained by City of Knoxville maintenance staff.

**Question 4:** Do we need to sweep and mop the garage floor?

Response: No. Vendor shall be responsible for emptying the two large trash cans and cleaning the restroom in the garage.

**Modification to Bid Documents**

Replace the “Iran Divestment Act” form found within the Invitation to Bid with the updated form attached to this addendum.

**END OF ADDENDUM NO. 2**

# IRAN DIVESTMENT ACT

## Certification of Noninclusion

**NOTICE:** Pursuant to the Iran Divestment Act, Tenn. Code Ann. § 12-12-106 requires the State of Tennessee Chief Procurement Officer to publish, using creditable information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. Inclusion on this list makes a person ineligible to contract with the state of Tennessee; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. A list of entities ineligible to contract in the State of Tennessee Department of General Services or any political subdivision of the State may be found here:

[https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List\\_of\\_persons\\_pursuant\\_to Tenn. Code Ann. 12-12-106 Iran Divestment Act updated 7.7.17.pdf](https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_7.7.17.pdf)

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.

Vendor Name (Printed)	Address
By (Authorized Signature)	Date Executed
Printed Name and Title of Person Signing	

**NOTARY PUBLIC:**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.

My commission expires:\_\_\_\_\_