


ADDENDUM NO. 1

DATE: December 15, 2017
TO: All Potential Bidders 
FROM: Julie Smith Maxwell, Procurement Specialist
SUBJECT: Addendum No. 1 – Janitorial Services at Safety City
BIDS TO BE OPENED: January 11, 2018, at 11:00:00 a.m. Eastern Time

This addendum is being published to respond to questions asked by potential bidders regarding the above-referenced Invitation to Bid. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

Question 1: What is the current vendor being paid for this contract?

Response: The current contract for Janitorial Services at Safety City includes a second location that will not be a part of the new contract. The current vendor's contract is for \$57,000 annually.

Question 2: Who is responsible for providing commodity items on the bid (soap, paper towels, toilet paper, can liners)?

Response: As noted on page 2 of the Invitation to Bid "The City of Knoxville shall furnish all paper products (paper towels and toilet paper), trash bags, soap, and air fresheners necessary to stock and maintain ready-for-use in all public and building employee restrooms and wash facilities located within the contract areas of the building."

Question 3: If the City is responsible and not the contractor, who within the city government is responsible for evaluating such products?

Response: The department governing the contract will make this decision. In the case of this contract, that will be the Knoxville Police Department.

END OF ADDENDUM NO. 1