

**HIGHLANDS COUNTY BOARD OF COUNTY
 COMMISSIONERS (HCBCC)
 PURCHASING DIVISION
 600 S. Commerce Ave
 Sebring, FL 33870
 (863) 402-6500**

DATE: May 30, 2023
 BID NO. ITB 23-004-LKD ADDENDUM No. 1
 Project.: Operation and Maintenance for Landfill Systems

The following represents clarification, additions, deletions, and/or modifications to the above referenced solicitation. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged. Words, phrases or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded, phrases or sentences represent additions to the original solicitation, as applicable.

Questions and Answers

Q1	The pricing section of the bid submittal form (page 23) states in part ““Working Business Hours” shall be defined as Operational Hours from 7:00 AM to 5:30 PM”. Are we to calculate our “per day” dollar amount based on 10.5-hour days? If not, are to calculate the “per day” dollar amount based on 8-hour days?
A1	The working Business Hours identified on the Official Bid Form shall be revised to be from 7:00 AM to 5:00 PM. Operation services are required for that time which is a 10.0 hour work day, 5 days/week from Monday – Friday.
Q2	Will the awarded contractor be compensated for their services using their submitted hourly, daily or monthly dollar amount?
A2	See Section IV, A. Basis of Award. The awarded contractor will be compensated for services based on actual time worked determined by the hours submitted. Any hours worked, outside the established hours in A1, shall have written, pre-approval to qualify for reimbursement. Hours not worked, within established hours in A1, will be deducted from the monthly invoice.
Q3	How many hours a week is the technician required to be onsite?
A3	The technician will be required to be onsite 5 days/week Monday through Friday from 7:00 AM – 5:00 PM.
Attachments:	A1-1 Pre-Bid Sign-In Sheet A1-2 Desoto City Landfill Overhead View A1-3 Bid Form-revised

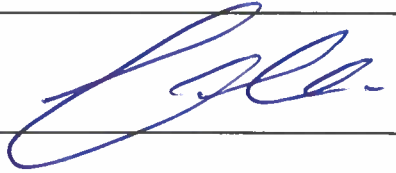


HIGHLANDS COUNTY
 BOARD OF COUNTY COMMISSIONERS
 Purchasing Division

SIGN-IN SHEET

BID #: ITB 23-004-LKD
 TITLE: Operation and Maintenance for Landfill Systems
 MEETING TYPE: Pre-Bid Meeting
 DATE: Monday, May 15, 2023
 TIME: 1:00 PM
 LOCATION: Landfill Conference Room

	PRINTED NAME / COMPANY OR AGENCY	PHONE NUMBER	EMAIL ADDRESS	SIGNATURE
1	Robert Diefendorf	863-402-6877	rdiefend@highlandsfl.gov	
	HCBC Engineering, Project Manager			
2	Crystal Gottschalk	863 402 6526	cgottschalk@highlandsfl.gov	
	Purchasing Analyst			
3	Lori DeLoach	863-402-6504	ldeloach@highlandsfl.gov	
	HCBC, Purchasing Manager			
4	Name: <i>ALAN ALTMAN</i>	<i>352 283-6260</i>	<i>ALTMAN@ JONESEDMUNDS.COM</i>	
	Firm/Agency: <i>JONES EDMUNDS</i>			
5	Name: <i>Jim Wally</i>	<i>561 379 3891</i>	<i>jwally@innovative tec.com</i>	
	Firm/Agency: <i>ITS/SLS</i>			
6	Name: <i>BONNY SHUMARD</i>			
	Firm/Agency: <i>HCBOCC</i>			
7	Name: <i>Mark Lawrence</i>	<i>863-402-7789</i>	<i>mlawrence@highlandsfl.gov</i>	
	Firm/Agency: <i>HCBOCC</i>			

	PRINTED NAME / COMPANY OR AGENCY	PHONE NUMBER	EMAIL ADDRESS	SIGNATURE
8	Name: John Sullivan Firm/Agency: Sullivan Env	(813) 210-1295	john@sullivanenv.com	
9	Name: Firm/Agency:			
10	Name: Firm/Agency:			
11	Name: Firm/Agency:			
12	Name: Firm/Agency:			
13	Name: Firm/Agency:			
14	Name: Firm/Agency:			
15	Name: Firm/Agency:			
16	Name: Firm/Agency:			
17	Name: Firm/Agency:			
18	Name: Firm/Agency:			

17th St S

17th St S

A1-2 Desoto City Landfill Overhead View



17th St S

Skipper Rd

OFFICIAL BID SUBMITTAL FORM

BID SUBMITTED TO:
HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
PURCHASING DEPARTMENT

SOLICITATION IDENTIFICATION: ITB 23-004-LKD
SOLICITATION NAME: Operation and Maintenance for Landfill Systems

SUBMITTED BY:
Bidder's Name
Bidder's Authorized Representative's Name and Title
Bidder's Address 1
Bidder's Address 2
Contact's Name and Title (Print)
Contact's E-mail Address
Contact's Phone Number
Dun's Number
Employer Identification Number/Federal Employer Identification (as shown on Sunbiz.org)

BIDDER IS: (CHECK ONE)

Individual Partnership Corporation
Limited Liability Company Joint Venture*

*Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above for an individual or the appropriate form of entity.)

In submitting this response, BIDDER represents that:

- BIDDER has examined and carefully studied the ITB Documents and the following Addenda (receipt of all which is hereby acknowledged). Bidder should insert date of the Addendum and Addendum Number in boxes below:

Table with 8 columns: Addenda Number, Date Issued, Addenda Number, Date Issued, Addenda Number, Date Issued, Addenda Number, Date Issued.

- It is the sole responsibility of the bidder/proposer to check the Purchasing web-site for any addenda issued for this solicitation.

CERTIFICATION/ACKNOWLEDGEMENTS:

Having carefully examined the general and purchase order “Terms and Conditions”, all solicitation documents and, if necessary, reviewed site conditions that may affect cost, progress, performance and finishing of the work which meet these specifications.

The pricing provided shall be all inclusive of travel, labor and materials and incidentals necessary to provide the services described herein (no additional trip, service, or mileage charges).

PRICING:

The undersigned does hereby declare that the undersigned has examined the project sites and the complete specifications of this ITB entitled “Operation and Maintenance for Landfill Systems” and agrees to supply all equipment, labor, and insurances to complete the work required in accordance with the complete specifications.

ITEM	ITEM DESCRIPTION	Per hour	Per Day	Per Month
1	Operations <u>during</u> Working Business Hours	\$	\$	\$
TOTAL ANNUAL COST (Per Month cost multiplied by 12):				\$
TOTAL ANNUAL COST written in words:				
Alternate: (utilized only as needed)				
2	Operations <u>after</u> Working Business Hours	\$	Per hour	

WORKING BUSINESS HOURS: For purposes of this ITB “Working Business Hours” shall be defined as Operational Hours from 7:00 AM to 5:~~00~~ PM, five (5) days per week, Monday through Friday, except for the county designated days off for Christmas Day, New Year’s Day, Thanksgiving Day, and 4th of July.

Bidder is familiar with and is satisfied as to the Scope of Work, all Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.

SUBMITTED ON: _____ 20 _____

COMPANY: _____

SIGNATURE: _____ (Seal)
Bidder's Authorized Representative

PRINTED NAME: _____

TITLE: _____

ADDRESS: _____

CITY/STATE/ZIP _____

PHONE NUMBER: _____

EMAIL: _____