



## REQUEST FOR STATEMENT OF QUALIFICATION

SCADA Professional Engineering Services  
PW 20-048

### Addendum No. 1

Date: May 21, 2020

From: Jill Lin, Senior Buyer

Subject: Addendum No. 1 to Solicitation No. PW 20-048

Bid Deadline: May 27, 2020 5:00 p.m. (local time, Phoenix, Arizona)

### **PURPOSE**

This Addendum forms a part of the Contract and clarifies, corrects, or modifies the original Invitation for Bids document prepared by the City of Avondale. Acknowledge receipt of this Addendum in the space provided on the attached “Acknowledgment of Addenda Received” form; this acknowledgement must accompany the submitted bid. Failure to do so may subject the bidder to disqualification.

This Addendum No. 1 consists of Q&A as of 05/21/2020:

**Question 1. Is it the intention of the city to have multiple vendors respond to this RFQ independently exemplifying their core competencies or team up and partner with others to cover as much of the RFQ as possible. For instance, Civil, Design and Construction management versus SCADA Integration and Controls?**

Answer No.

**Question 2. Can we get further clarification on Project Management and team organization during \_\_\_\_ Services, Section A, subsection D, 1.d**

Answer Describe your approach for Project Management and Team Organization during professional SCADA & Electrical systems consulting services.

**Question 3. Just confirming, page count 12 pages (Front and Back). Information on front and back of page counts as 1 page count.**

Answer Prospective Vendors shall submit their responses in PDF format and upload it to Vendor Registry electronically. There is only “Front” in a PDF document.

**Question 4. Is an example Project Schedule Required? If so will this count as part of the page count**

Answer No. The Project Schedule counts as one page. Prospective Vendor may substitute 8 1/2” x 11” sheet of paper with an 11” x 17” sheet of paper, showing the proposed project schedule and having information on one side.

**Question 5. Is an organizational chart required? If so will this count as part of the page count**

Answer You are required to describe team organization and legal organization. If you decide to include an organization chart, it count as one page, please see subsection C on page 3. Prospective Vendor may substitute 8 1/2” x 11” sheet of paper with an 11” x 17” sheet of paper. showing an organizational chart and only and having information on one side.

**Question 6. Are Licenses and Certifications documentation required in this RFQ, for example P.E verification and SCADA certification.**

Answer Yes, they are arequired and they will be evaluated, please see subsection C on page 10.

**Question 7. Is the Original Ink Signature waived given this proposal will be submitted electrically?**

Answer The City is hereby waiving the “Original Ink” requirement. The pages required signitures shall be printed, signed by the person authorized to bind the Vendor, and scanned the signed pages into PDF.

**Question 8. Is this RFQ strictly professional services so no contractor related requirements or licensing need? If not would this pertain to the Prime only in a partnership and not the sub as is normal?**

Answer Yes, no contractor license required.

**Question 9. It appears it is construction contractor oversight and management only as one of the listed needs?**

Answer Yes, those are listed and possible project tasks.

**Question 10. What are your front end SCADA life cycle planning/design needs related to the control systems. Do you have a SCADA Master Plan guiding this ongoing CIP controls automation work? If so how old is it?**

Answer Our system is fairly young, we do not have any defined life cycle planning or designs specifically identified. We do not have a SCADA Master Plan.

**Question 11. Would the City prefer a teaming partnership with a prime that can cover all the gaps or to work with different individual firms that cover specific gaps from a skill set and core competency standpoint?**

Answer This is to be determined by the respondent, we have no preference as long as all requirements and qualifications are met with the experience of the team.

**Question 12. Is the City looking for 3 qualified firms with overlapping skill sets as more of a consultants panel to bid against each other for work or are the awarded firms positioned to begin working on projects as needed depending on skill set.**

Answer No.

**Question 13. RFQ states that Past Performance Verification Form (PPVF) is due by date and time shown above? Also that form is to be provided separate from RFQ via FAX or email. Please verify due date for receiving the PPVF form and if that date is different from RFQ due date of 5/27/20, and final is that form submitted separate from RFQ single file PDF?**

Answer The completed PPVF must be sent to Jill Lin, Senior Buyer, [jlin@avondaleaz.gov](mailto:jlin@avondaleaz.gov) by May 27, 2020 5:00 P.M. Arizona Time.

**CITY OF AVONDALE  
ACKNOWLEDGMENT OF ADDENDA RECEIVED  
REQUEST FOR QUALIFICATION**

SCADA Professional Engineering Services

PW 20-048

**Addendum No. 1**

\_\_\_\_\_, affirms that ADDENDUM No. 1 has been  
(Name of Vendor/Designee)  
received and that the information contained in ADDENDUM No. 1 has been incorporated in  
formulating the Vendor's Offer.

\_\_\_\_\_, \_\_\_\_\_ 2020  
Signed Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

END OF ADDENDUM No. 1