



**CLARIFICATION
FOR
RFQu # 2017-42
CONTINUING AS NEEDED STORMWATER ENGINEERING SERVICES**

The following is a clarification based on questions submitted by potential firms for this solicitation. No terms and conditions of the solicitation have changed. Recognition of this clarification is not necessary to be placed within qualifications statements. The deadline for submittals has not changed. The submittal due date continues to remain at 3:00 p.m. on March 7, 2017.

Question 1 - Title and Description is Continuing As-Needed Stormwater Consulting Services. The scope lists some pretty traditional basic Civil services (grading, Roadway Asphalt & concrete design, Construction Plans) is this RFQ specifically for Stormwater Services, and Civil Services as they relate to the stormwater, or do you envision other work that would be less stormwater and more traditional Civil?

Answer 1 - The RFQ is specifically for stormwater services and civil services as they relate to stormwater.

Question 2 - In the contents section, Firm's experience states experience in various construction delivery methods including CM/CG at risk, and ability to represent the owner without a construction management firm during design and/or construction. Would the Town expect the selected firm(s) to perform the duties of the Construction Manager? Once again, is this in relation to the stormwater services, or will there be other types of services (roadway, utilities, land development) anticipated?

Answer 2 - The selected firm(s) will need to represent the Town to varying degrees during construction, but only for stormwater specific projects; which may from time to time include civil components but only as they relate to the stormwater project.

Question 3 - Does the Town intend to hire multiple firms as a result of the RFQ, or do they want one Prime with multiple subs?

Answer 3 - The Town does not expect that a single firm will have the expertise in house to demonstrate experience covering the entire list of professional disciplines listed in the Scope of Work. Therefore, the intent is to hire multiple consultant teams as a result of this RFQ.

Question 4 - Is there a page limit for the qualifications package?

Answer 4 - No, there is not a page limit for the qualifications package.

Question 5 - The evaluation criteria specified 7 pts for a local preference. Can you indicate how this score will be developed and what the definition of a local firm is for the Town's evaluation? We have worked with other municipalities in your area that considered all firms within 2 hours of the municipality to be local.

Answer 5 - See below for the formula to award points for local preference:

- i) Firms with a physical address and location within the Town of Bluffton – 7 points
- ii) Firms not located in the Town of Bluffton but are located within Beaufort County – 5 points
- iii) Firms located outside of Beaufort County and within a 100 mile radius of the County – 3 points
- iv) Firms located outside of Beaufort County and outside the 100 mile radius of the County – 1 point

Question 6 - The RFQu indicates that under Firm Experience, we should show our experience with various construction delivery methods. The listed contract types are specific to construction contracts. Does the Town want to know how much experience the firm has with developing bid and construction documents that are used to solicit proposals for projects that are designed by the Firm?

Answer 6 - Yes, the Town wants to know the experience the Prime and/or sub(s) have with developing bid and construction documents that are used to solicit proposals for projects that are designed by the Firm.

Question 7 - Is this a renewal of an older contract that has expired (or will be expiring soon)? If so, can you provide a list of firms that currently hold this or a similar contract with the Town?

Answer 7 - The Town is currently under a similar contract that will be expiring soon. The Prime under the contract is Versar and their subs are Brian Benham, McCormick Taylor, Newkirk, Surveying Consultants and Source Molecular.