

**PURCHASING  
AND MATERIALS  
MANAGEMENT**



**City of Myrtle Beach  
SOUTH CAROLINA**

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**Addendum #01**

**August 5, 2022**

**RFQ 23-R0002**

**Design Services for World War II Memorial**

The purpose of this Addendum #01 to RFQ 23-R0002 for Design Services for World War II Memorial, dated July 6, 2022, is to answer the following questions:

1. Is there a budget available for this project, either for professional fees or an all-in construction budget?

**Budget information is not available at this time. Professional fees will be addressed through any Master Agreement and Supplemental Agreement that may be established as a result of this RFQ.**

2. Has a master plan been completed for the project? If so, can it be shared, or would that be part of the services you would be looking for?

**A master plan has not been completed for this project. A rendering of the Consultant's proposed design for the WWII Memorial shall be included in the Technical Approaches section of the RFQ. All renderings/drawings must be labeled as proprietary and confidential. Please see the revised criteria sheet which is attached and is hereby made a part of this addendum.**

3. Will grants or grant writing be an element of the scope of work?

**Grants and/or grant writing are not anticipated to be an element of the scope of work.**

An aerial view map of Warbird Park is attached and is hereby made a part of the addendum.

Qualifications are due no later than Monday, August 22, 2022 at 2:00PM (local time.) Consultants are to submit two (2) signed hard copies and one (1) electronic copy on a thumb drive of your entire statement in a sealed envelope to the address listed below. The City is not responsible for late or misdirected mail.

City of Myrtle Beach  
 Procurement Division  
 3231 Mr. Joe White Avenue  
 Myrtle Beach, SC 29577  
 Attn: Ann Sowers

**Request for Qualifications – World War II Memorial - REVISED**

Evaluator: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Criteria</b>	<b>Weight Factor</b>	<b>Rating</b>	<b>Weighted Rating</b>
A. Visual depiction/rendering of proposed monument (must be labeled proprietary and confidential)	0.25		
B. Appropriateness and acceptability of approach, work plan, ability to develop proposals and attention to details	0.05		
C. Ability to complete services in a timely manner	0.05		
D. Qualifications of the firm, consultant, and assigned staff.	0.10		
E. Knowledge of, and experience with, similar work, technical nature, and complexity	0.15		
F. Local office, experience, and knowledge	0.25		
G. Meeting availability	0.15		
<b>Total Score:</b>			
Comments:			

