

**CITY OF KNOXVILLE
EVALUATED BID REQUIREMENTS**

Each bidder is required to provide complete responses to all information requested. Failure to provide information may result in a bidder not being deemed a responsible and/or responsive bidder.

THIS BID WILL NOT BE AWARDED SOLELY ON COST. Bids will be evaluated on the following criteria and points:

Cost per Evaluated Bid Form Unit Pricing	-	70 points
Approach to Work Scope	-	20 points
Current/Past Performance, Services Capability and Similar Experience	-	10 points

REQUIRED INFORMATION:

In addition to the required forms listed in this bid, each bidder shall provide the following:

1. **Approach to Work Scope** – Provide a description of your approach to the scope of work that will best serve the needs of the City. Include the following elements:
 - a. System Monitoring: Describe how you will work with the City to determine maintenance needs of the streetlight system, including day-to-day coordination of work orders and efforts to proactively identify outages, trouble spots, and long-term system needs (including any use of nighttime patrols).
 - b. Response Protocol: Describe how your firm will respond to the following typical maintenance scenarios, including how work flows are managed and assigned and estimated time to repair. For the purposes of this section, you may assume that the City alerts you to the need for all of the following maintenance situations:
 - i. Non-Emergency light outage call for residential roadway
 - ii. Emergency After-Hours pole strike on interstate
 - iii. Multi-light section of outages along a stretch of commercial roadway
 - iv. Request for pole relocation to accommodate TDOT project
 - v. Other non-maintenance projects and other special requests
 - c. Crew Assignment: Describe how you will determine the appropriate crew size necessary for multiple scenarios of work required, including day-to-day work (light repairs, troubleshooting, pole knock downs) as well as larger maintenance projects. Describe availability of workers to respond to a higher-than-normal volume of critical work at short notice.
 - d. Materials Inventory Management: Describe your approach to managing the inventory of stock materials owned or paid for by the City for use under this contract. Include a description of any inventory management software used and how you will accurately track and/or bill the City for the usage of materials.
 - e. Reporting: Describe your approach to reporting to the City on information including: schedule and daily timesheets showing work completed and materials & personal used, damage reports, and quotes for private or TDOT-commissioned work. Provide examples

f. of these reports addressing the specific requirements detailed in the “Special Conditions” section of this ITB.

2. Street Light and High Mast Maintenance Services Capability

a. Company Description – Provide a general description of the firm, number of employees, location of nearest office, number of years in business, etc.

b. Key Staff Credentials – Provide specific information regarding key staff qualifications, credentials, resumes and certifications (Journeyman Lineman, Journeyman Foreman, Electrician, Apprentice, etc.) and their experience pertaining to Street Lighting and High Mast Pole work.

c. List of Available Company Owned Equipment – Provide a specific list of company owned equipment that would be available and could utilize in the performance of the Work described herein.

3. Current/Past Performance/Similar Experience – Provide information concerning size, complexity, work scope, date of contract start, and principal contact with phone number & email address of the bidder’s three (3) most recent contracts of similar nature.

**CITY OF KNOXVILLE
REVISED EVALUATED BID FORM**

TO: Purchasing Division
City of Knoxville
Suite 667-674
City/County Building
400 Main Street
Knoxville, TN 37902

Having carefully examined the specifications entitled “Citywide Street Lighting & High Mast Maintenance” to open on March 4, 2020, at 11:00:00 a.m. and the other Contract Documents and addenda, and having familiarized ourselves with the existing conditions of the job, we hereby propose to furnish the supervision, labor, materials, equipment, delivery, and services to do the work as stated for the following unit prices:

Item No	Description	Unit	Bid Unit Price
Skilled Labor Rates			
1	4-Man Crew – Regular Time	HR	\$
2	4-Man Crew – Overtime	HR	\$
3	3-Man Crew – Regular Time	HR	\$
4	3-Man Crew – Overtime	HR	\$
5	2-Man Crew - Regular Time	HR	\$
6	2-Man Crew - Overtime	HR	\$
7	1-Man Crew - Regular Time	HR	\$
8	1-Man Crew - Overtime	HR	\$
9	Foreman – Regular Time	HR	\$
10	Foreman - Overtime	HR	\$
11	Lineman – Regular Time	HR	\$
12	Lineman - Overtime	HR	\$
13	Electrician – Regular Time	HR	\$
14	Electrician - Overtime	HR	\$
15	Apprentice – Regular Time	HR	\$
16	Apprentice - Overtime	HR	\$
17	Crane Operator – Regular Time	HR	\$
18	Crane Operator - Overtime	HR	\$
19	Boring Rig Operator – Regular Time	HR	\$

20	Boring Rig Operator - Overtime	HR	\$
21	Equipment Operator – Regular Time	HR	\$
22	Equipment Operator - Overtime	HR	\$
23	Locator – Regular Time	HR	\$
24	Locator - Overtime	HR	\$
	Unskilled Labor Rates	HR	\$
25	4-Man Crew – Regular Time	HR	\$
26	4 Man Crew - Overtime	HR	\$
27	3-Man Crew – Regular Time	HR	\$
28	3-Man Crew – Overtime	HR	\$
29	2-Man Crew - Regular Time	HR	\$
30	2-Man Crew - Overtime	HR	\$
31	1-Man Crew - Regular Time	HR	\$
32	1-Man Crew - Overtime	HR	\$
33	Laborer – Regular Time	HR	\$
34	Laborer - Overtime	HR	\$
	Equipment Rates (Excludes all labor rates covered in Items 17 – 24)	HR	\$
35	Aerial Lift (Up to 60')	HR	\$
36	Aerial Lift (61 feet and greater)	HR	\$
37	Mid Size 4wd Backhoe, 75-90 HP	HR	\$
38	Single Axle Dump Truck	HR	\$
39	Directional Boring Rig for 2-4 inch Diameter conduit	HR	\$
40	Mini Excavator	HR	\$
41	Trencher	HR	\$
42	Bobcat	HR	\$
43	Mid Size 10 ton class Excavator 75-90 HP	HR	\$
44	20 ton class Excavator 100+ HP	HR	\$
45	10 ton class 100 HP Track Loader or Dozer	HR	\$

46	13-foot reach Telehandler with forks or bucket	HR	\$
47	51-foot reach Telehandler with forks or bucket	HR	\$
48	1 ton Truck	HR	\$
49	Digger Derrick Truck	HR	\$
50	Water Truck (for Washing Roads)	HR	\$
51	VacTron	HR	\$
52	Small Service Truck or Pick-up Truck	HR	\$
53	Flat Bed (for hauling materials)	HR	\$
54	Equipment Trailer	HR	\$
55	High Mast Raise/Lowering Device	HR	\$
56	Traffic Control	HR	\$
57	% of recyclable materials profit shared with City	%	
58	Materials Mark-Up for Direct Purchase (As needed)	%	
59	City-owned Inventory Storage (As needed) – Per 40’ weatherproof container or equivalent	Per Month	\$
60	Inventory Control and Storage on Contractor’s Laydown Yard (As needed)	Per Week	\$
61	HID Lamp Disposal (As needed)	Per Lamp	\$
62	HID Ballast Disposal (As needed)	Per lb.	\$
63	Indicate any discounts applied from potential recycling of site debris or other discounts		
64	Crane – Up to 110T Carry Deck	HR	\$
65	Crane – Over 110T Carry Deck	HR	\$
	Construction Items		
13.20	Concrete Sidewalk	SF	\$
714-08.20	Foundation (Only) for Light Standard, Concrete Foundation	EA	\$
714-08.21	Foundation (Only) for Light Standard, Shallow Concrete Foundation	EA	\$
714-08.31	Removal of Foundation (Only) for Light Standard	EA	\$

Firm Name: _____

Official Address: _____

DUNS #: _____

Business License Expiration Date: _____

(By)

(Name Typed)

(Title)

Date _____

Email _____

Phone _____

BID Submission Checklist – The following must be included with your bid submission:

Evaluated Bid Form

Non-Collusion Affidavit

Bid Bond Form

Drug Free Affidavit

Iran Divestment Act Form

Diversity Business Program Form

Response to Evaluated Bid Requirements

Exhibit A - if not currently KUB qualified