



## ADDENDUM NO. 1

Date: March 27, 2017

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist  
Village of Palmetto Bay  
9705 E Hibiscus Street  
Palmetto Bay, Florida 33157

Re: Minutes of Mandatory Pre-Bid Meeting, March 22<sup>nd</sup> 2017  
Invitation to Bid No. 1617-11-006  
Sub-Basin 59/60 Paving & Drainage Improvements

This Addendum forms a part of the Invitation to Bid No. 1617-11-006 (ITB) Package Document with any amendments and/or additions noted below.

### Minutes of the Mandatory Pre-Bid Meeting for March 22<sup>nd</sup>, 2017

- Meeting started at 10:18 am on March 22nd 2017, Litsy Pittser, Procurement Specialist for the Village of Palmetto Bay began the meeting by reading the Invitation to Bid ITB# 1617-11-006, she stated in attendance was Mrs. Corrice Patterson, Director of Public Service and Mr. Gary Ratay Engineer for Kimley-Horn. I would like to state that this meeting is being recorded and you will receive through an addendum the transcript of this meeting. I also wanted to state that this is a mandatory pre-bid meeting; I also wanted to put that for record. Litsy Pittser read the schedule of events for this ITB, went over the minimum requirements, stated that a 5% bond is due with the ITB proposal and if chosen, there will be a performance bond, labor and materials bond. Litsy Pittser also reiterated that we are still in a "Cone of Silence". After announcements the meeting was turned over to Mr. Gary Ratay and Ms. Corrice Patterson.
- Hi I am Corrice Patterson, Director of Public Services some of our staff that will be on sight is Mr. Danny Casals which is not here today, but Gary and his staff of Kimley-Horn will be on sight as well. Mr. Ratay will go over the scope of the project. Any questions about the bid items are as is and the documents will be modified depending on the bid amount and it can also go into our next fiscal year which starts October 1<sup>st</sup> depending on that amount. We figured we will start the project this year and finish next fiscal year.
- Mr. Gary Ratay, Kimely Horn and Associates started going over the scope that is on the ITB. Basically it's a roadway paving and drainage improvement project on 82<sup>nd</sup> Avenue from 154<sup>th</sup> down

9705 East Hibiscus Street, Palmetto Bay, Florida 33157

Tel: 305.259.1234 • Fax: 305.259.1290



to 160<sup>th</sup> there is some work on the roadway slightly East of that, but the majority of the work is on 82<sup>nd</sup> and what we are looking to do is basically modify the existence drainage system by installing new inlets throughout connecting those inlets together incorporation actual trenching trench for water quality treatments and it will be milling and resurfacing the asphalt. The milling is not milling the actual road but milling the edge of the road so when we do the final overlay we can do we can tie in all the driveway inlets and connection points with nice smooth transitions. There was a few locations on the roadway looked like there were a few areas that the asphalt was in pretty bad shape, so if you see on the paving plans there are some areas where we state removing the asphalt or rework the lime rock a little bit. We also are pretty specific as to the trench restoration where you are doing piping and filtration trench improvements as far as restoring the trench and putting the asphalt down that's all in the price of the pipe and we also do not want you to get more that a 1000 ft. of that exposed trench before you're coming back at least putting down the first lift of asphalt to minimize the amount of exposed trench at least to try to keep this a little bit cleaner as we are working. Once that first lift is down then after I said you do some milling the entire project will get a complete overlay. That is all detailed, as a part of your bid look at Specs Section 01150 because basically it goes over every bid item, it forms and defines every measurement as to what is supposed to be included so I think it will answer a lot of your questions as far as what costs go where. So that is primarily the scope of the work. As far as the construction goes we will be focusing on maintenance of traffic plans for approval because 82<sup>nd</sup> Avenue there is a lot of flow on that road. So, we will be looking for traffic plans, making sure they are put in place correctly and aimed on safety for you guys as well as the community. Coordination with the community is very important to make sure that we will be maintaining access to the property at all times as best as we can. We would like to minimize impact to the community as much as possible during construction. Substantial completion will be 150 days with final completion at 180 days.

- Ms. Corrice Patterson reiterated that 82<sup>nd</sup> Avenue is one of the main connectors which impacts a middle school and two of the elementary schools so, maintenance of traffic will be very important on this particular road. This is a mandatory pre-bid meeting and only the companies that are here will be responding to the bid. We also recommend that you visit the sights and the area where the work will be done.

**PLEASE NOTE THAT THE Q & A SESSION WAS RECORDED VERY LOW AND THEREFORE I WAS NOT ABLE TO CAPTURE WHAT WAS SAID. IF YOU HAD QUESTIONS THAT DAY OR WOULD LIKE TO SUBMITT ANY QUESTIONS, PLEASE FEEL FREE TO EMAIL ME THEM AND I WILL SEND OUT ANOTHER ADDENDUM.**

Thank you,

  
Litsy C. Pittser  
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157  
Tel: 305.259.1234 • Fax: 305.259.1290

# ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION



Amendment/Modification No: 1

Amendment of ITB No: 1617-11-006

Title: Sub/Basin 59/60 Paving & Drainage Improvements

Name of Proposer \_\_\_\_\_

Date Addendum Received \_\_\_\_\_

Total Pages of Addendum including Acknowledgement 3

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

**All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in your proposal from being rejected.**