



# City of Milton

Purchasing Department

## RFP 2019.02.04 – Sound Production & Lighting

### ADDENDA #1

February 19, 2019

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**Question: Have we ever put this out to bid before?**

**Answer: Yes, we had a RFP last season for Fall 2018.**

**Question: In regards to how many individuals are required to be contracted at each event? FOH, Monitor, LD, tech, Etc?**

**Answer: That is up to the contractor to decide. If you have a Front of House (FOH) engineer that can do all, then you most likely need two. One individual running front of house and monitors, and the other to be lighting and stage tech.**

**Question: Contractor must provide?**

**Answer:**

- All necessary equipment to manage any band that is hired to perform.
- Stage and power will be provided by the issuer.
- Backline will be provided by the band.
- The Contractor will need to provide everything else.
- A stage plot and input list will be provided to the contractor from all bands so that the contractor will know what is required for each show.

**Question: Weather SOP?**

**Answer: A weather SOP (Standard Operating Procedure) will be provided by the issuer once the contract is awarded. This SOP will dictate how we manage a show during emergency/severe weather situations.**

**Question: Cancellation policy?**

**Answer: It is up to the contractor to provide us with their cancellation policy and rates.**