

P.O. Box 728  
Kernersville, NC 27285-0728

134 East Mountain Street  
Telephone: (336) 996-3121

## **RFQ: Parks & Recreation On-Call Professional Services**

Town of Kernersville, North Carolina

### **Addendum #1 – Questions & Answers**

November 14, 2022

RE: Clarification for RFQ Questions Received

Question 1: *Are firms encouraged to apply to more than one (1) of the 5 disciplines mentioned on page 3 of the RFQ?*

Answer 1: No, you are not encouraged to apply to just one discipline. I understand that different firm specialize in different areas. Some only one, some specialize in several, and some do so in all.

Question 2: *If our firm is interested in submitting under all 5 disciplines, do we need to submit a proposal for each of the disciplines separately?*

Answer 2: You do not need to submit separate proposals for each discipline. I would instead encourage you to submit one proposal highlighting your qualifications for each one. Should a firm not be able to fulfill one of the five disciplines, then they can address it by including a sub-firm with their qualifications for that specific discipline.

Question 3: *Are the “surveying capabilities” mentioned on page 6 of the RFQ, under Section 4 of the proposal outline, referring to public opinion surveying capabilities or land/site (physical) surveying capabilities?*

Answer 3: In this section it’s referring public opinion data collection, needs assessments, focus groups, and community meetings. How and want unique methods have you used to spark strong participation and engagement?

#### **ALDERMEN**

Bruce Boyer - Kenny Crews - Jenny Fulton - Joe L. Pinnix, Jr. - Chris Thompson



Question 4: *Will the Town review proposed modifications to the provided MSA during the question and answer stage, or upon award?*

Answer 4: Once we select a firm, we will begin to negotiate terms, expectations, and draft the Master Agreement (MA). Once we're all in agreement, the final MA will then go our elected board for execution.