

**ADDENDUM NUMBER THREE**

**HIXSON COMMUNITY CENTER  
GYM ROOF**

**FOR THE CITY OF CHATTANOOGA, TENNESSEE  
Contract Number Y-19-002**

**NOTES FROM THE PRE-BID MEETING**

A Pre-Bid Meeting was held at the Hixson Community Center, 5401 School Drive, Hixson, TN 37343, on March 25, 2019 at 02:00. A sign-in sheet from the meeting is attached, as is the Agenda from the Pre-Bid Meeting.

**Make sure that section 00201-1 is completely filled out and is placed on the outside of the bid envelope on the bid opening date. If that form is not on the outside of the bid envelope, the bid will not be opened.**

At the meeting, the summary of work from Section 01010 of the specifications was read, and the Bid Schedule was reviewed. Both are attached to this addendum. After the sit down portion of the meeting was concluded, everyone present went to the rooftop to review the existing roof conditions and discuss particulars of the scope of work. Items discussed are listed below, as are any decisions reached.

- Item 1.** There is an expansion joint separating the two major sections of roofing. That is to be replaced with a new expansion joint approved by the roofing material supplier. To be paid as part of the lump sum price for the project. As part of the new expansion joint, move the vent pipe over to accommodate the new expansion joint. If it can be determined that the vent pipe is no longer in use, it may be cut off and roofing material applied over it.
- Item 2. Question:** Are the two lower roofs to be included in the bid?  
**Answer:** Yes. The lower roof section over the glassed-in area near the front entrance to the building, and the small roof section over the man-door at the rear of the building, as well as all associated metalwork needed, are to be included in the lump sum price of the bid.
- Item 3. Question:** Is the metal flashing over the cap block to be replaced?  
**Answer:** Yes, it is. The metal flashing between the cap block and the brick work is not to be replaced. Flashing to be paid for as part of the lump sum price of the work.
- Item 4:** The gas line will need to be raised to accommodate the additional height of insulation and cover board.
- Item 5:** On the face of the building where you walk out onto the roof, there are two joints in the brick that need re-caulking. Re-caulking these needs to be added to the scope of the work. Item to be paid for as part of the lump sum price.

**Item 6:** There is a long section of downspout laying on the ground behind the building. Reattach it where it needs to go, and properly support it, as part of the primary bid price.

**Item 7:** The new insulation height on the alternate roof will require a revision to the access door. Remove existing door and framing, including the top window. Install new support as needed at the door to accommodate the new roof insulation, install new metal door and frame, install new framing, plywood, and exterior grade siding above the new door (no window), painted to match window frame. Provide and install new precast concrete steps inside the building, permanently attached to existing flooring. Provide and install TPO walkpad on all roofing surface within three feet of new door. Payment to be made as part of the lump sum price on Alternate 1. No additional payment will be made for this item.

A reminder: the plans were laid out to be printed on 11"x17" paper, not 24"x36" sheets as is common in construction. This was done for ease of carrying the plans into the field.

A Core Diagram has been provided by JDH for the roof area. It is included with this addendum, sheets 9 and 10.

**Additional questions were received by the City of Chattanooga Purchasing Department before the notes from the Pre-Bid meeting could be distributed, so they are answered below.**

**Q1: Question:** Is this an FM insured project?

**Answer:** No, but the City does use Factory Mutual specifications for our TPO wind uplift and metal specifications.

**Q2: Question:** Are sub crews allowed to be used?

**Answer: Referring to the specifications, Section 00830 – General Provisions, subsection 7.1, Subcontracts**

The Contractor may subcontract portions of the work; however, he shall not award any work to any Subcontractor without prior written approval of the City. The City's approval will not be given until the Contractor submits to the City a satisfactory statement concerning the proposed award to a Subcontractor. **The Contractor shall perform with his own organization and employees not less than fifty (50%) percent of the labor costs of the project.** The Contractor and each Subcontractor shall provide information to the City concerning labor costs and other employee information on forms provided by the City within one week following each payroll. These forms shall include information concerning total labor costs, job classifications, and the race and sex of each person directly employed on the project.

**Q3: Question:** Will this job require background checks as well?

**Answer:** The City does not require background checks for this project.

**Q4:** I am working on my bid, before I do it, I would like to see if it is possible if I can go and take a look to the roof. Would you please let me know if we can?

**Answer:** You are free to go on your own time to look at the roof. Access to the roof is through an interior door in the adjacent building structure. You will need to contact the center manager at 423-6443-6480 to arrange a time. We strongly advise against just showing up and expecting access.

April 8, 2019

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/s/ Justin C. Holland, Administrator  
City of Chattanooga  
Department of Public Works

# SIGN-IN SHEET (Page 1)

PROJECT: Y-19-002

Hixson Community Center - Re-Roofing Project

NAME	COMPANY	PHONE	EMAIL
1 Alan Oyle	City of Chattanooga	643-5898	aoyle@chattanooga.gov
2 BONNIE MUMFORD DODSON	ooc	643-6031	BMMUMFORD@CHATTANOOGA.GOV
3 BRIAN HELTON	JDH Company	991-0062	brian.helton@jdhcompany.com
4 Scott Cole	Tri-State Roofing	493-3662	scotc@tstateroofing.com
5 Chris Feerty	Tri-State Rf	862-2640	cferty@tstateroofing.com
6 JOE PETRO	BAKER ROOFING	(615) 701 6207	JP@JSPETRO@BAKERROOFING.COM
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## Pre-Bid Meeting Agenda

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**Subject:** Hixson Community Center – Gym Roof Y-19-002

**Date:** 03/25/2019

**Time:** 02:00 PM

**Location:** 5401 School Drive, Hixson, TN 37343

**Organizer:** City of Chattanooga – Alan Ogle

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### Topics Discussed

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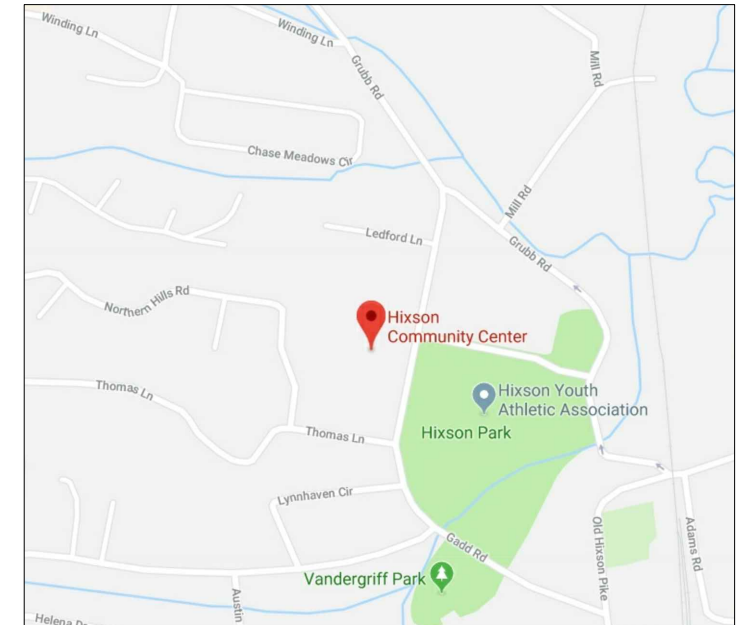
Everyone is requested to sign in on the Attendance Sheet.

Introductions.

- Read thru 01010, Summary of Work. Review 00301-1b, Bid Schedule.
- Visits to the site are strongly encouraged to assess access requirements. If you cannot make it after this meeting, feel free to visit at a time of your own choosing. If you do visit at a later time, you'll need to stop at the front desk and request access to the roof. Advanced phone calls to arrange a time to visit are encouraged. Contact Kevin McGowan at 423-643-6484. Access is via a locked door from an upstairs hallway.
- All questions should be supplied in writing to the Purchasing Agent as instructed on the bid form 1-0009, "Request for bidder information".
- The Bid Date for the project is Thursday, April 11, 2019 at 2:00 pm.
- Questions will not be accepted after 4:00 PM on April 5, 2019, which is the Friday before the Bid Date.
- The Final Addendum (if needed) will be distributed no later than 2:00 PM on April 8, 2019, which is the Monday before the Bid Date.
- The expected date of the Notice to Proceed is May 24, 2019, with an expected construction start date June 3, 2019.
- The project is schedule to be completed in 90 calendar days, with liquidated damages listed in the contract of \$500.00 per day.
- **Make sure that section 00201-1 is completely filled out and is placed on the outside of the bid envelope on the bid opening date. If that form is not on the outside of the bid envelope, the bid will not be opened.**

# CITY OF CHATTANOOGA, TENNESSEE

## CONTRACT #Y-19-002 HIXSON COMMUNITY CENTER ROOF REPLACEMENT



### TITLE

### DRAWING NUMBER

COVER SHEET  
CONSTRUCTION LAYDOWN  
ROOF PLAN  
ROOF LEGEND  
PICTURES  
CORE DRAWINGS / PICTURES

1  
2  
3  
4-8  
9-10 <sup>2</sup>

MAYOR

ANDY BERKE

LOCATION MAP

### CITY COUNCIL

- DISTRICT 1 - CHIP HENDERSON
- DISTRICT 2 - JERRY MITCHELL
- DISTRICT 3 - KEN SMITH, CHAIRMAN
- DISTRICT 4 - DARRIN LEDFORD
- DISTRICT 5 - RUSSELL GILBERT
- DISTRICT 6 - CAROL B. BERZ
- DISTRICT 7 - ERSKINE OGLESBY, JR., VICE CHAIRMAN
- DISTRICT 8 - ANTHONY BYRD
- DISTRICT 9 - DEMETRUS COONROD



TN REGISTRATION NO. 110151

*Alan Wayne Ogle*

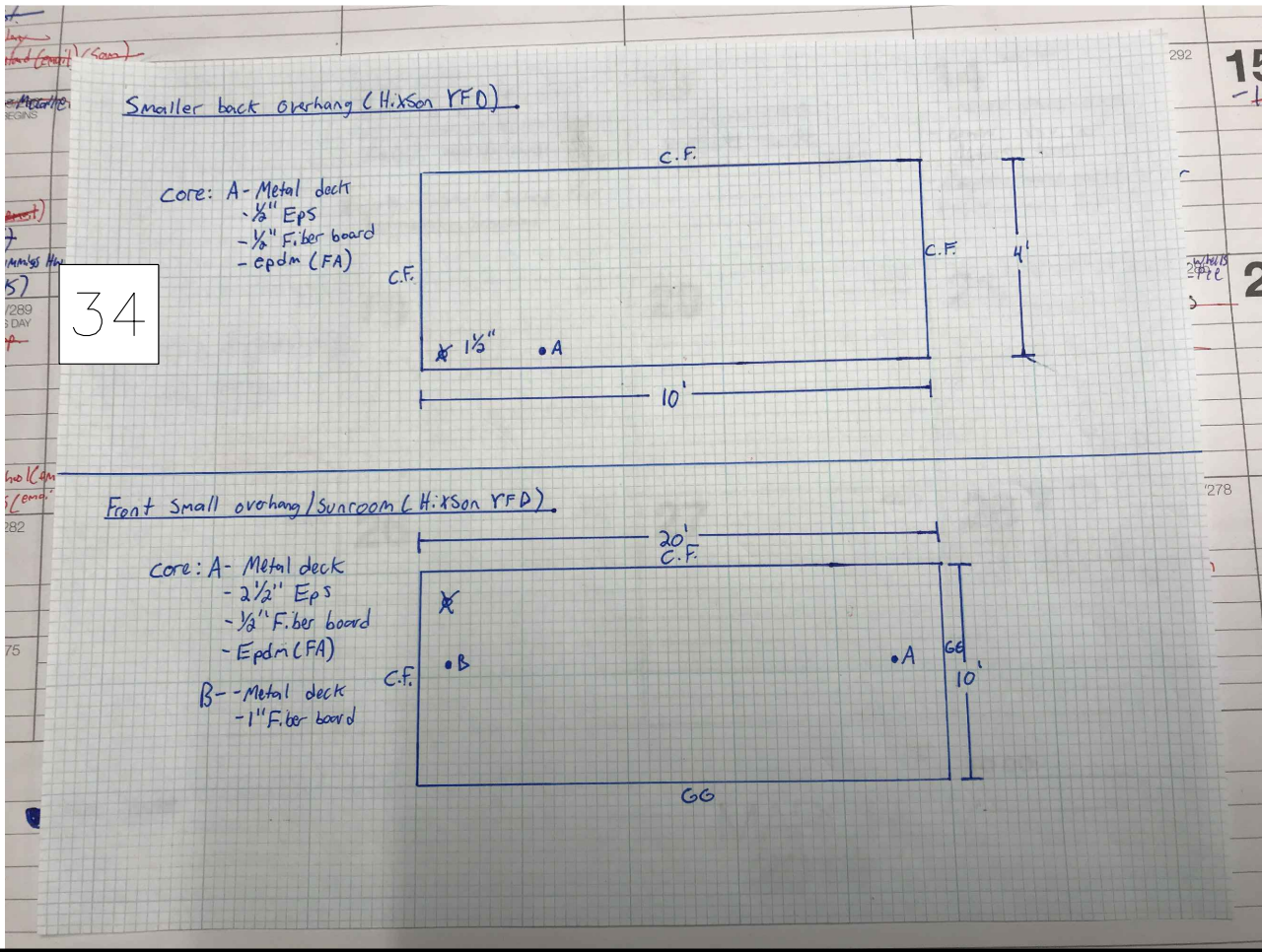
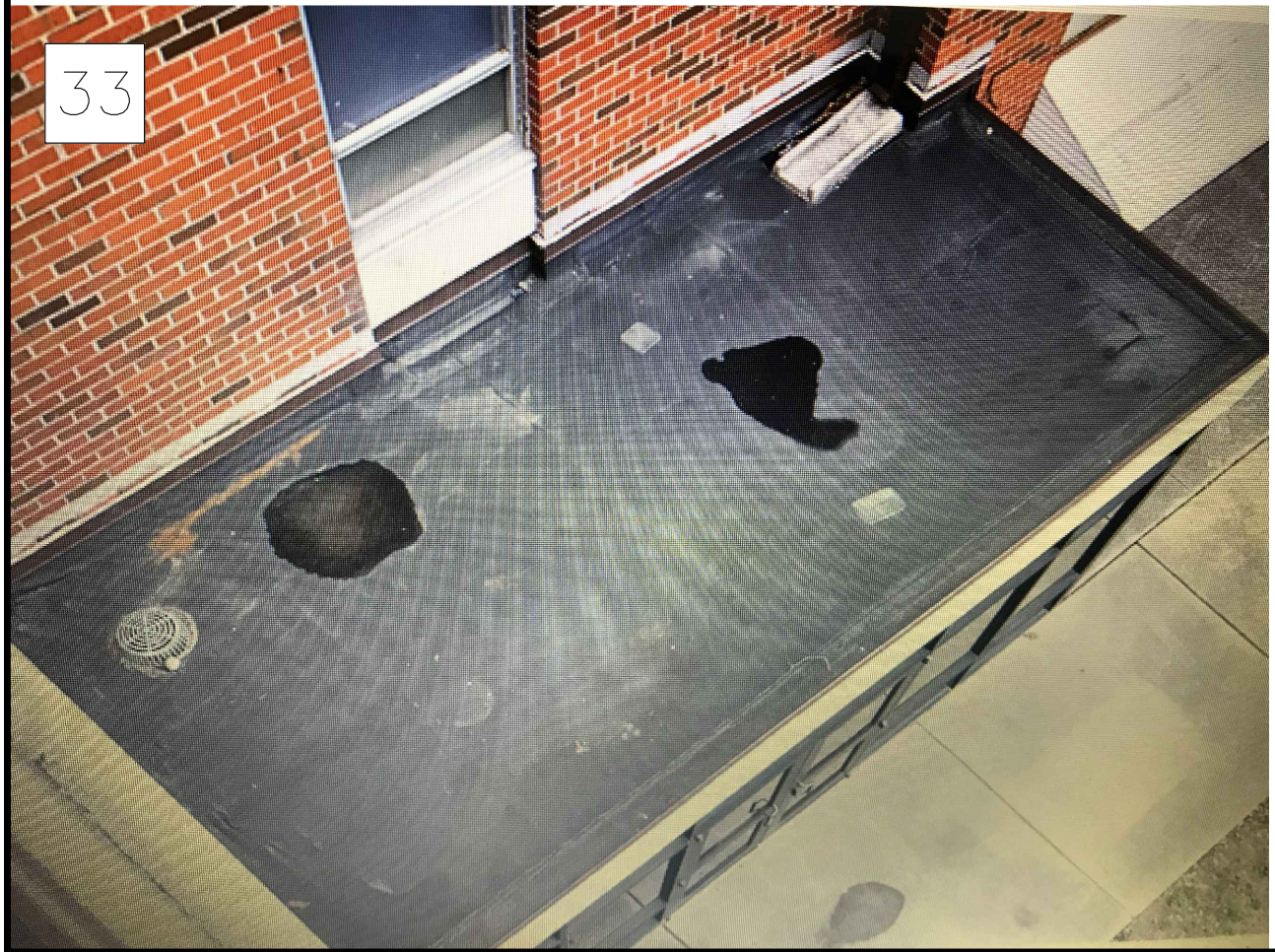
04/08/19

ALAN WAYNE OGLE, P.E. DATE  
CIVIL ENGINEER  
STATE LICENSE NO. 110151

APPROVED FOR RELEASE DATE  
WILLIAM C. PAYNE, P.E.  
CITY ENGINEER

DEPARTMENT OF PUBLIC WORKS

JUSTIN C. HOLLAND, ADMINISTRATOR



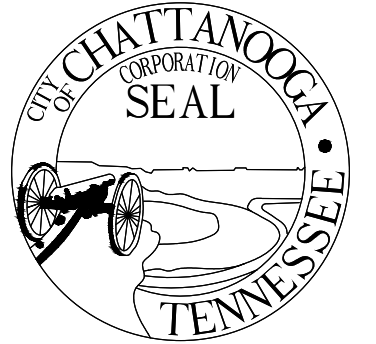
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NOTE: THE NUMBERS SHOWN IN THE PICTURES ARE ASSOCIATED WITH THE SURVEY SHOT TAKEN BY THE SURVEYOR AND THEY ARE NOT TO BE USED IN IDENTIFICATION OF ROOF PENETRATION.



**CITY OF CHATTANOOGA**  
 DEPARTMENT OF PUBLIC WORKS

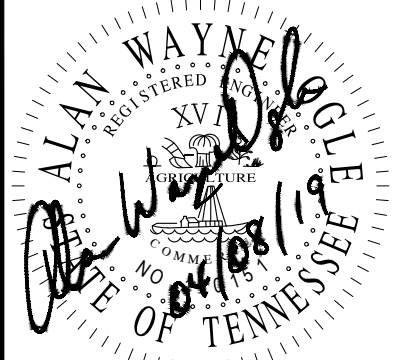
ADMINISTRATOR:  
 JUSTIN C. HOLLAND

CITY ENGINEER:  
 WILLIAM C. PAYNE, P.E.

NO.	DATE	REVISION	DES	SIG.
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2	4/08/19	ADDENDUM 1		AWO

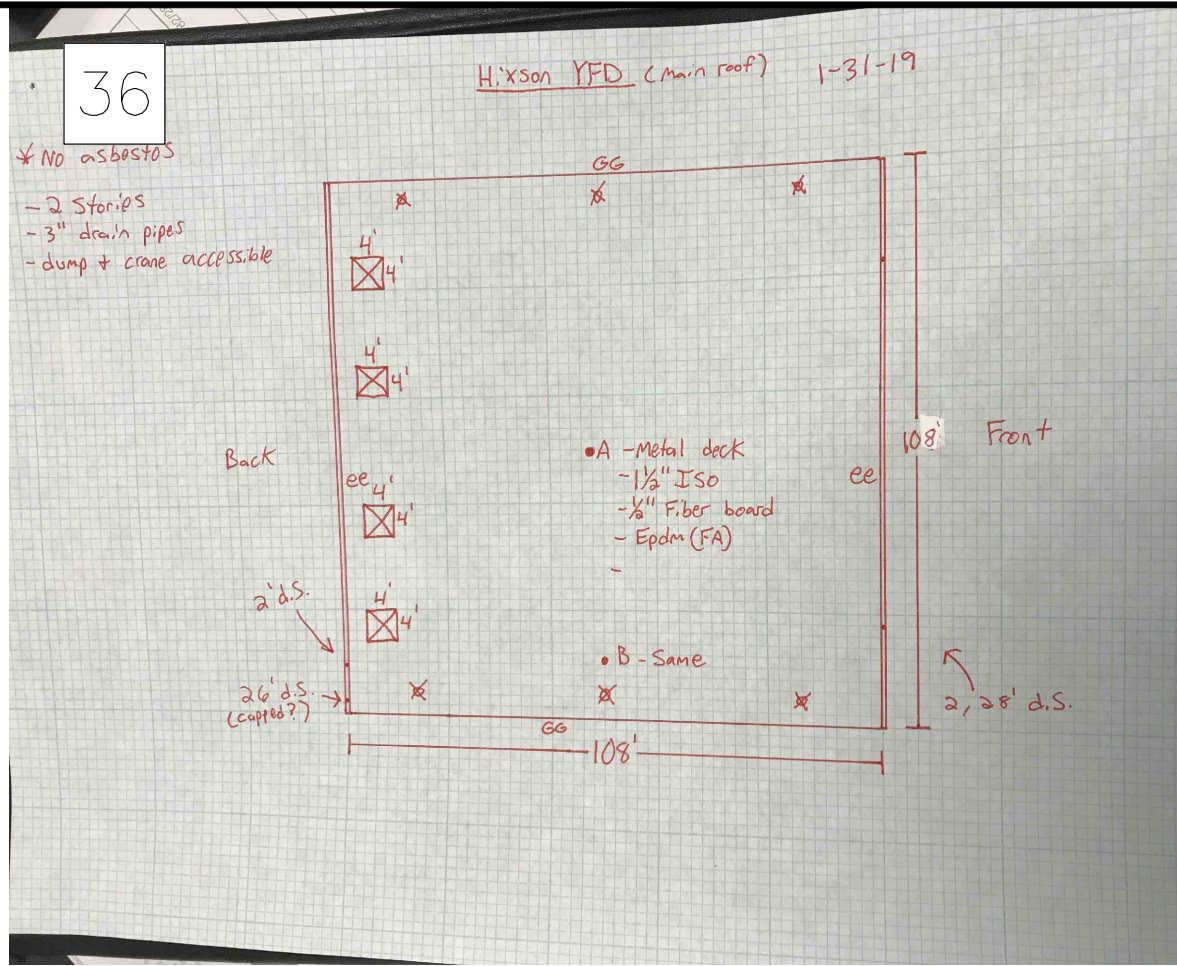
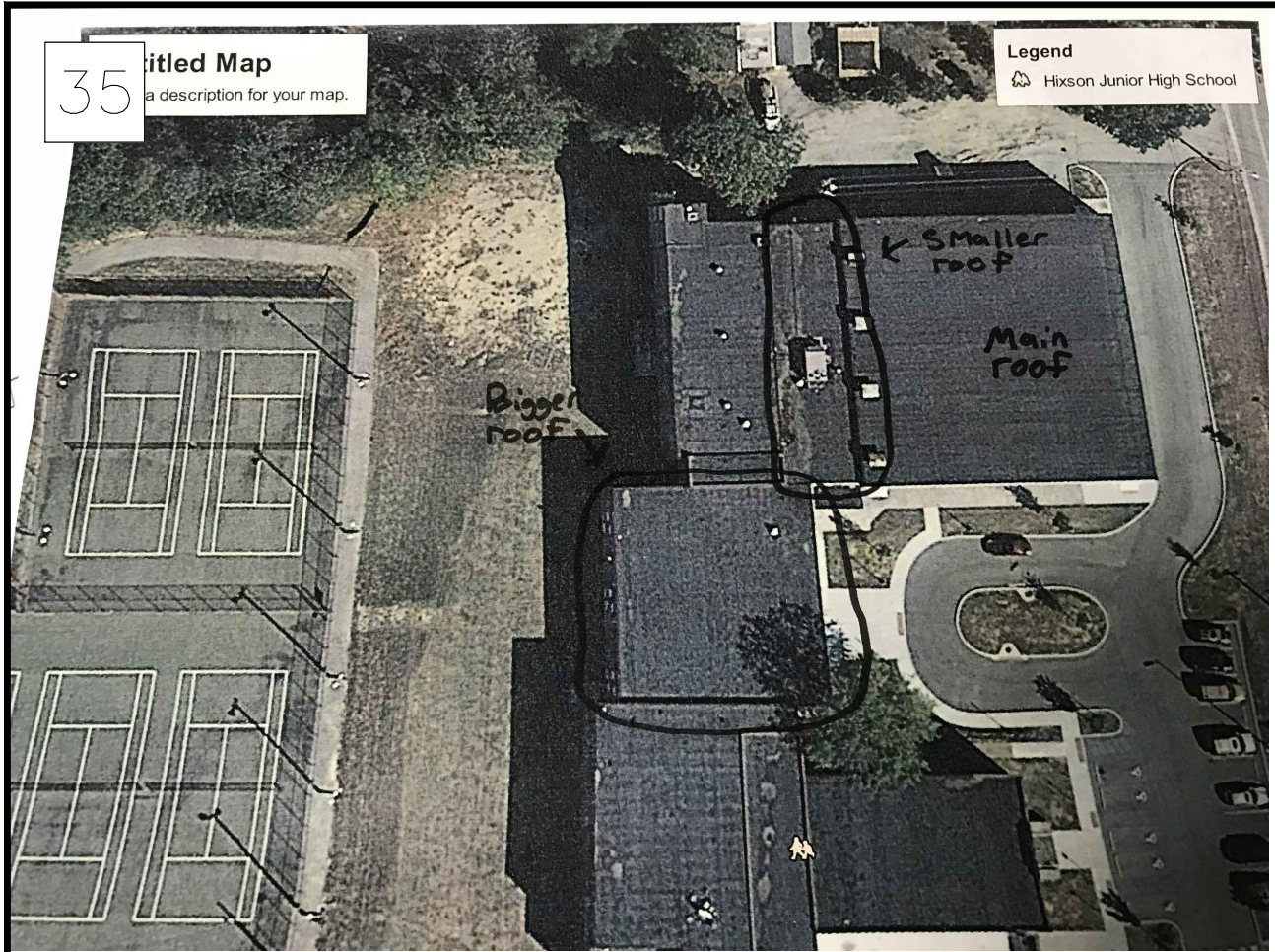
HIXSON COMMUNITY CENTER ROOF REPLACEMENT

CONTRACT# Y-19-002  
 SCALE: 1' = 20'  
 DRAWN: JAH  
 DESIGN:  
 CHECKED: AWO

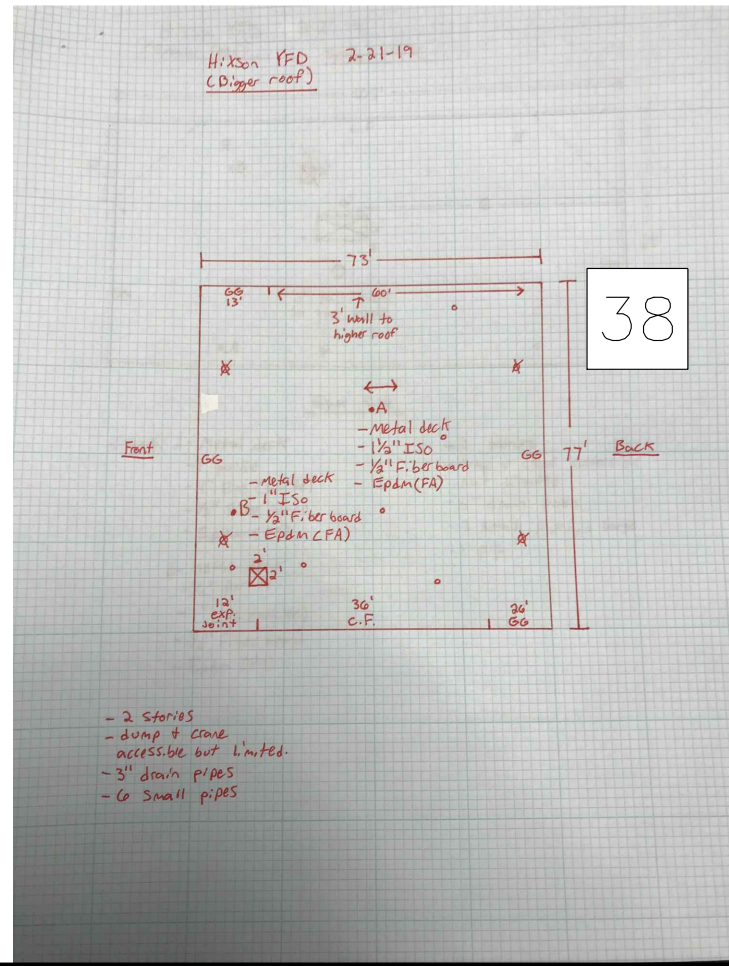
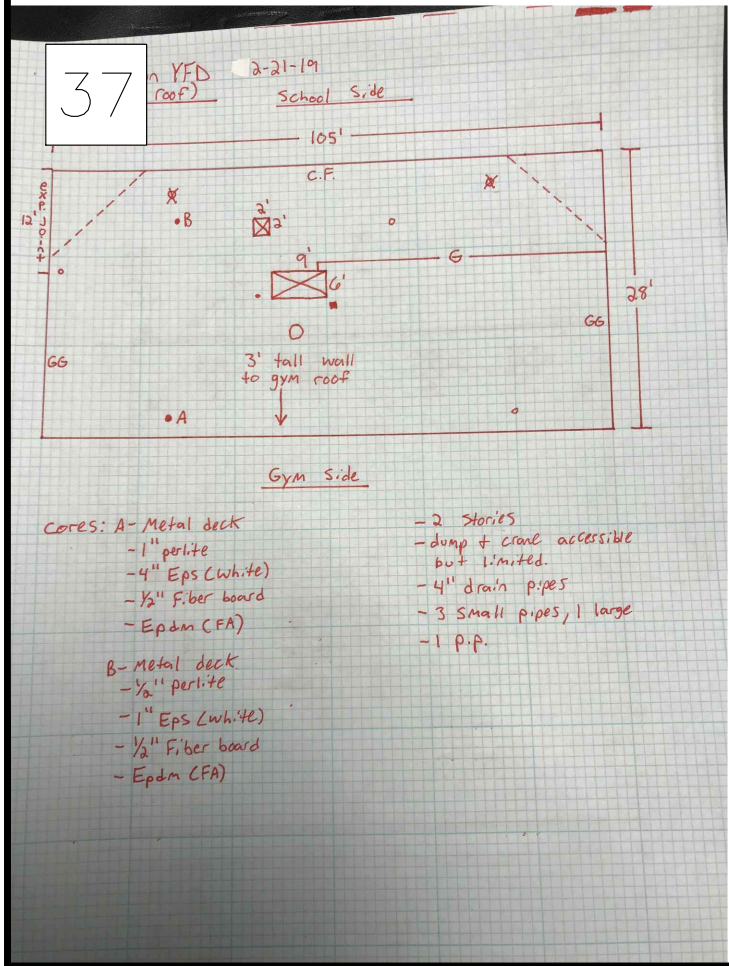


TN REGISTRATION NO. 110151

PICTURES



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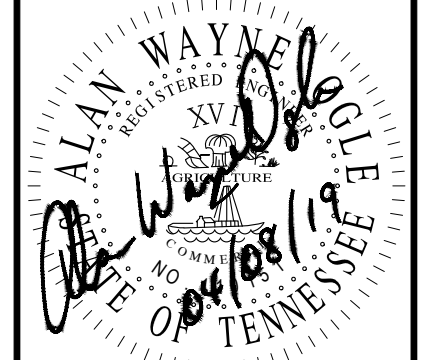
ADMINISTRATOR:  
JUSTIN C. HOLLAND

CITY ENGINEER:  
WILLIAM C. PAYNE, P.E.

NO.	DATE	REVISION	DES	SIG.
1	2/27/19	ORIGINAL		AWO
2	4/08/19	ADDENDUM 1		AWO

HIXSON COMMUNITY CENTER ROOF REPLACEMENT

CONTRACT#	Y-19-002
SCALE:	1' = 20'
DRAWN:	JAH
DESIGN:	
CHECKED:	AWO



TN REGISTRATION NO. 110151

PICTURES