

## RFQ 21-22/07 Questions

1. Pg 14- state if firm is proposing on Hazmat, Testing & Inspection, or both. Confirming we can propose on one scope OR both scopes.
  - a. *Firms can propose on either Hazmat, or Materials Testing individually, or they may propose on both.*
2. The question about splitting the RFQ up into two different submittals (Haz Mat vs. Specialty Testing) came up several times. When does the District expect to make that decision? The timing of that decision impacts teaming; do you foresee making that decision and sharing it with prospective bidders well in advance of the current deadline to respond to questions the Friday before the SOQs are due?
  - a. *Firms can propose on either Hazmat, or Materials Testing individually, or they may propose on both.*
3. This appears to be two scopes; the Hazmat and the Materials Testing & Inspection. A firm can apply to one, or are they required to provide both services?
  - a. *Firms can propose on either Hazmat, or Materials Testing individually, or they may propose on both.*
4. Please confirm that respondents must provide both Hazmat AND (not OR) Construction Materials testing even though the RFP on page 1 it says "provide full Hazardous Material Assessment services AND/OR Testing & Inspection".
  - a. *Firms can propose on either Hazmat, or Materials Testing individually, or they may propose on both.*
5. If a firm responds for both scopes of work does the max page # double?
  - a. *If a firm is proposing on both Hazmat and Materials Testing, we will accept up to 15 pages.*
6. Is there a Project Labor Agreement which would be applicable to the Quality Assurance materials testing and inspection services part of the procurement's scope?
  - a. *The District's 2009 Project Labor Agreement may apply to some projects that are awarded to consultants selected for the pool pursuant to this RFQ. In such cases, the project solicitation and contract will specify application of the PLA.*
7. Project Labor Agreement- Operating Engineers Local 3 (OE3) signed on to the Peralta CCD PLA in 2009 and there is a 2014 side letter on the District website: <https://build.peralta.edu/construction-project-labor-agreement>. Please confirm this PLA is in place for projects under this RFQ.
  - a. *The District's 2009 Project Labor Agreement is in effect, and may apply to some projects that are awarded to consultants selected for the pool pursuant to this RFQ. In such cases, the project solicitation and contract will specify application of the PLA.*
8. Is there a PLA agreement in place for this contract?
  - a. *The District's 2009 Project Labor Agreement is in effect, and may apply to some projects that are awarded to consultants selected for the pool pursuant to this RFQ. In such cases, the project solicitation and contract will specify application of the PLA.*

9. Page 8 – Please define ‘relatively short notice’.
  - a. *This term is subjective, depending on the specific request being made by the client.*
10. Page 10 – Please expand upon the mention of lab tests for roofing and plumbing inspections.
  - a. *Examples of plumbing could be existing underground pipe material or insulation.*
  - b. *Examples of roofing could be existing mastic.*
11. Page 14 – Is there negotiation of language in the professional services agreement?
  - a. *Any discussion of contract terms will be discussed and clarified with the successful firm upon issuance of an agreement.*
12. Page 16 j – ‘Experience with lease – lease back projects’ - Can you please expand how this type of experience would be important to this contract?
  - a. *Experience with lease-lease back projects are not required for this procurement. Please disregard that part of the RFQ.*
13. The RFQ asks us to describe our experience with lease/lease-back projects. This seems more applicable to construction services, and is not typically applicable to special inspections and or hazmat services. Is this question relevant to this RFQ ?
  - a. *Experience with lease-lease back projects are not required for this procurement. Please disregard that part of the RFQ.*
14. The RFQ asks us to describe our experience with pre-checked designs, giving specific project details. This seems more applicable to a design-firm. Is this question relevant to this RFQ ?
  - a. *This question is not applicable for this RFQ, please disregard.*
15. The RFQ asks us to describe how our firm has incorporated the use of energy savings in design and our experience with sustainable design, LEED and CHPS in the context of similar facilities. This seems more applicable to a design-firm. Is this question relevant to this RFQ ?
  - a. *This question is not applicable for this RFQ, please disregard.*
16. Page 16 n – ‘Experience with the project commissioning process’ – Can you please expand how this would relate to this contract? Are you referring to the ability of the firm to close out projects through DSA?
  - a. *This question is not applicable for this RFQ, please disregard.*
17. The RFP asks us to describe our experience with the Project Commissioning process. This seems inapplicable to the requested scopes of services. Please clarify.
  - a. *This question is not applicable for this RFQ, please disregard.*
18. If we are not a SLBE/SELBE we required to include subconsultant SLBE/SELBE firms?
  - a. *Firms are not required to include subs that meet SLBE /SELBE designation.*
19. Please advise if Tab 6-Litigation History and Tab 8 - Authorized Signature count toward the 12-page limit. We hope that if we have no litigation history and provide a statement as such and provide all signed statements and signatures as requested, these sections would not count toward the 12-page limit for company and staff qualifications.

- a. These sections do not count towards the total page count.*
20. Regarding the pending sample agreement: May we submit any comments in response to the sample agreement as an appendix that is not included in the overall page count?
- a. Any discussion of contract terms will be discussed and clarified with the successful firm upon issuance of an agreement.*
21. If my math is correct, when I add up the number of referenced projects that you would like the submitters to show = it equals 20/22 projects. Can these be overlapping projects, or maybe it is ok to show the same project but a different reference, or would the District like to see different projects and references for each submitted?
- a. It is allowable to include overlapping projects.*
22. Can a firm be a prime on one team and then a sub on a different team, and vice versa?
- a. Yes, this is allowable.*
23. If a firm submits as a JV, what JV documentation will the district require?
- a. The firm should submit a copy of the joint venture license issued by the Contractors State License Board. Copies of the contractor's bond or cashier's check and workers' compensation certificate. The JV will also provide evidence of the Hazardous Substance Removal and Remedial Actions Certification.*
24. Given the amount of questions and uncertainty of the extent of the scope, may we request a 1 week extension for the due date of our responses?
- a. The due date for proposals has been rescheduled to November 30, 2021.*
25. If our questions are not answered today, would the District push back the SOQ submittal due date? Friday, November 12 deadline for District answering the written questions with a deadline of November 15 is a very quick turnaround.
- a. The due date for proposals has been rescheduled to November 30, 2021.*
26. If we are submitting for both hazmat AND materials testing services, does the District wish to see both services combined into one SOQ, or do you want to receive separate SOQ's per service submitted? If both hazmat and materials testing combined into ONE document is permissible, we would like to ask for a higher page count as 12 pages of 12 point type will make it a huge challenge to address all of the items required to show responsiveness.
- a. If a firm is proposing on both Hazmat and Materials Testing, we will accept up to 15 pages.*
27. Can we please get a copy to review of (1) the District's Professional Services Agreement, as well as (2) the Insurance Requirements specific to this contract?
- a. The agreement has been posted to Vendor Registry. Insurance information is within the agreement.*
28. Can header and footer font be smaller than 12 pt? - Should text in captions, graphics, and tables be 12 pt font as well or can it be smaller?
- a. For headers, footers and graphics, alternate font sizes may be used.*

29. Tab 4, RELEVANT K-14 PROJECT EXPERIENCE AND REFERENCES, project information and references, and the Matrix for Tab 5, HAZMAT AND T & I TEAM SUMMARY AND QUALIFICATIONS appear to request duplicate information. Please clarify
- a. *Tab 4 relates to the firm's specific experience. Tab 5 relates to the specific Team Key members that are being proposed.*
30. In the Team Experience Matrix, is it the intention of the District to only have six staff featured or should we expand the table, as appropriate, to include additional staff?
- a. *Firms may expand the table as they deem necessary.*
31. In the Team Experience Matrix, Past Project Experience, are these to be firm project experience? Are these examples in addition to those required under Tab 4 or should the project experience described under Tab 4, item e.v., be included in Tab 5 in the Matrix? As written, it appears as if project experience should be included under Tab 4 and Tab 5 but this does not align with the 12-page limit of the package.
- a. *Tab 4 relates to the firm's specific experience. Tab 5 relates to the specific Team Key members that are being proposed. The Team Experience matrix does not count towards the 12-page limit.*
32. In the Team Experience Matrix, Owner/Client Reference – are these references in addition to the references requested under Tab 4 or are they specific to an individual team member or should the firm references under Tab 4 be included in the Tab 5 Team Experience Matrix? Duplicating the information in both tabs would not align with the 12-page limit of the package. o Should the Team Experience Matrix be included under Tab 5 or under Tab 10?
- a. *Tab 4 relates to the firm's specific experience (including firm references). Tab 5 relates to the specific Team Key members that are being proposed. The Team Experience matrix does not count towards the 12-page limit. The Matrix is included under Tab 10.*
33. Does the Team Experience Matrix count against the page limit?
- a. *No, the Team Experience Template does not count towards the 12-page limit.*
34. How many total project examples are required for Tab 4 (and possibly Tab 5 depending on the response to previous questions)?
- a. *Provide information about prior services/designs prepared by your firm in the last ten (10) years on a minimum of five (5) K-14 educational projects in California.*
35. How many references are required for each team member's resume in Tab 5?
- a. *The District is requiring three (3) references for each team member.*
36. Can a company both prime and be a subcontractor on separate submittals?
- a. *Yes, this is allowable.*
37. How many firms are you looking to include in each pool?
- a. *The District is not looking for a specific number.*
38. How many firms are in the pool currently? Can you share the names of the incumbent firms?
- a. *No pool currently exists. This RFQ is to establish a pool.*

39. Once the firms are selected (ie multiple firms), how will projects be distributed? Will there be a second round of competition, or will it be a round-robin approach?
- a. Once the pool is established, individual RFPs for specific projects will be issued.*
40. Which form packet should we utilize? I see two: RFQP 21 22\_07 Form packet.pdf or 2021Oct26-001119-RFQP 21 22\_07 Form packet.pdf
- a. These are duplicates. Use only one.*
41. Can we review the contract language and the insurance requirements in advance?
- a. The sample agreement which includes insurance requirements is posted on Vendor Registry.*
42. Is the Port of Oakland SLBE certificate acceptable in lieu of SLBE certificate from City and County of Alameda for SLBE self-certification affidavit?
- a. Yes, the District accepts Port of Oakland certificate for SLBE credit as long as the SLBE firm meets the District's revenue size requirement.*
43. Regarding review of contract language/insurance requirements: May we submit any comments as an exhibit that is not included in the overall page count?
- a. Any discussion of contract terms will be discussed and clarified with the successful firm upon issuance of an agreement.*
44. Will potential bidders be provided a list of Testing Services firms for potential teaming?
- a. No, the District will not be providing a list of Testing Services firms.*