

# City of Kingman Request for Proposal Computer Aided Dispatch (CAD) & Records Management System

## Submitted Questions and Answers

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1. In your fire apparatus, how many MDC's do you have? 40
2. In police squad cars. How many MDC's do you have? 58
3. Do you plan on replacing ImageTrend? No
4. How many dispatch seats with full-time dispatchers on a given shift? 4
5. Are your Fire Inspectors using tablets now for inspections and how many tablets would you need? 6
6. You require data conversion for both police and fire – who is your current vendor? Data Conversion for all CAD Data and Police RMS; Current vendor CAPERS with Prior Vendor New World.
7. Does Kingman PD provide police services for any areas outside the city limits? If so, could you please provide a list (or confirm it's the list in question #2). Kingman Police Department only provides services within the city limits.
8. What is the population served by Kingman Fire and the other fire districts?
  - i. Kingman Fire/Kingman Police 28,068
  - ii. NACFD 14,392
  - iii. Golden Valley Fire 8,370
  - iv. Lake Mohave Ranchos 5,118
  - v. Pinion Pine Fire 186
  - vi. Pine Lake Fire 138
9. Number of:
  - i. Officers (including detectives, traffic, evidence, & Neighborhood Services) 50
  - ii. Admin/ Records Staff 10
  - iii. Fire Stations
    1. Kingman Fire 4
    2. NACFD 4
    3. Golden Valley Fire 3
    4. Lake Mohave Ranchos 2
    5. Pinion Pine 2
    6. Pine Lake 1
10. P. 8. SPIDR Tech. Our understanding is that SPIDR Tech establishes their own extract from your RMS – no explicit interface between the RMS and SPIDR Tech is required. Is this your understanding? SPIDR Tech receives a daily data spill from CAD
11. P. 8. FirstDue. What do you expect this interface to do? FirstDue receives a daily data spill from CAD
12. P. 8. First Station Alerting System. Who is the vendor of your alerting system? We currently do not have a Station Alerting vendor. However, would like the system to allow for addition of an interface.
13. P. 8. Please elaborate on the requirement for the “ability to track alarm subscriptions.” Within the City Limits, an alarm permit is required in order for an officer to respond. The system must track alarm permits to provide dispatchers with the knowledge they require to dispatch a call

for service. Additionally, there is a fee for the permit that needs to be tracked in RMS to allow billing and renewals.

14. P. 9. #17. What is meant by "Template and application form development"? Forms may include alarm permits or burn permits that can be completed either within the system or completed forms uploaded as PDFs.
15. P.9. #21. The system will allow for outside agencies dispatched by the City to access the system without compromising network or system security a. Please provide list of Cities  
Kingman
  - a. New Kingman – Butler
  - b. Golden Valley
  - c. Dolan Springs
  - d. Meadview
  - e. Chloride
  - f. Valle Vista
  - g. Truxton
  - h. Hackberry
  - i. Lazy Y U
  - j. Pinion Pine
  - k. Clacks Canyon
  - l. Pine Lake
  - m. Antares
16. P.17. – Pricing Table. What is "Traffic Information"?  
Traffic Information is Vehicle Crash Information reported to the Department of Transportation.
17. P.18. – Pricing Table. Please describe, "Personnel Management". Personnel Management is the tracking of all personnel information, such as name, badge number, home address, phone numbers, emergency contacts, equipment assigned, photo, etc.
18. P. 18. Pricing Table. Please describe, "External System Queries Interface".  
External system queries are data spills or interfaces to external systems, such as SPIDR, First Due, ImageTrend, etc.
19. P. 19 – Project Management Pricing Table, please elaborate on the expectation of following in terms of Project Management services:
  - a. Code Table Setup
  - b. Connection with state databaseCode Table Setup refers to City or Municipal Code used for enforcement of these codes; Connection with the State database refers to ACJIS/NCIC integration.
20. P.20. – Should the Support pricing table have a row for "total"?  
Yes, please add rows or columns for totals as necessary
21. P.20. – Total Pricing Table. Please confirm that the Support amount to be included in the total pricing table is for the first year of support only and that the additional years of support are not to be included in the Grand Total?  
First Year support should be included in the grand total. However, please indicate annual support fees for years 2, 3, etc.

22. **RFP Cover Page** - The cover page states that the Proposal due date is Wednesday June 17, 2020. The Notice of Request for Proposals lists a due date of Thursday, June 18 2020. Will the agency verify the due date? It is on June 18<sup>th</sup>
23. **RFP p. 9 Item 17, line C: Template and application form development** – Is this item referring to custom forms? Can the agency specify the forms they are looking for as well as the scope of forms to be developed? Forms may include alarm permits or burn permits that can be completed either within the system or completed forms uploaded as PDFs.
24. **RFP p. 16, Item I: System Functionality** – The RFP directs respondents to “Complete the System listing, indicating which functionalities will be included in the new system” Will the agency clarify what it is referring to as the system listing? System Listings are, CAD, Mobile, RMS, or any other component of the system.. For example, the CAD system addresses the functionality of creating a call for service and generating a unique run number.
25. **RFP p. 17, Cost Proposal Paragraph 1 Item B: Bid pricing sheet** – The agency mentions a bid pricing sheet, signed by Proposer - however, the pricing included with the RFP is on pages 17 – 20 does not include a signature block. Will the agency consider a completed pricing table signed as long as the proposal is signed? The pricing table supplied by the vendor will be sufficient. The lack of signature line based on CoK omission will not disqualify but the intent of the submission will be considered
26. **RFP p. 22, Section D. Bid Submissions** – Paragraph 5 mentions a specification booklet. Is this referring to a separate document? If so, will the agency provide a copy? This refers to the system specification that may be listed beyond what is requested in the RFP.
27. In the RFP received by vendors, the only signature blocks provided are on pages 24 and 26, relating to Section 5 – Evaluation Procedures and Section 6 – Proposer Guarantees and Warranties, respectively. Can vendors assume that completion of these two signature blocks will constitute compliance with the RFP, or will Kingman provide signature blocks to the sections listed above? Yes
28. RFP p. 29, Appendix A – Paragraph 3 mentions a fire department organizational chart attached as Appendix A. However, no organizational chart was received by vendors. Will the agency provide this to allow vendors to fully understand the organization of the department and facilitate development of a best-fit solution? The description of the government is provided starting on page 29 in lieu of organizational chart.
29. **RFP p. 24, Section G. Right to Reject Proposals** – Item 1 indicates documents and sections to be signed and returned. Specifically, the following:
  - Title Page – Cover of RFP:** The title page does not include a signature block – should vendors add a signature to their proposal title pages to maintain compliance, or will proposals be considered compliant if vendors sign all provided signature blocks? Please add
  - Section IX - Proposer Response:** This section is not included in the RFP. Not required, our mistake
  - Section X - Proposer Signature Page:** This section is not included in the RFP. Not required, our mistake
  - Section XII - References:** This section in the RFP does not have a signature block. Please add

30. How many full-time CAD seats does the City currently have? 4
31. How many part-time/back-up/supervisor CAD seats does the City currently have? 1
32. How many mobile units does the City's Police Department currently have? It would be ideal to have this information for the purposes of estimating the need for running NCIC queries. 70
33. Regarding the interface with SPIDR Tech:
  - Please specify the type of interface (import, export, or both) export
  - Will the City describe what data is needed to be imported to and/or exported from the RMS? none
  - Will the City describe what data is needed to be imported to and/or exported from the CAD? Caller name, phone number, and call type
  - How often would the City like the data to be transferred - daily, weekly, when a certain action is taken? Data transferred within 15 minutes of the close of the CAD call for service
34. Protocol (REST, SOAP, SFTP, file system, etc. data feed CSV format exported to SPIDR for consumption
35. With reference to the agencies which will be part of this project, would the City clarify whether the additional dispatched fire departments/fire districts (outside of Kingman Fire Department) require Mobile CAD, Mapping, and AVL as part of this project? All Fire Agencies will require Mobile CAD, Mapping, and AVL regardless of whether they are currently using these components in an effort to be prepared when other agencies have MDT/MDCs.
36. If those additional fire agencies require mobile licensing as part of the project, will the City provide the number of employees/users and number of vehicles/mobile units for each of the following agencies?
  - Northern Arizona Consolidated Fire Department 15
  - Golden Valley Fire Department 8
  - Lake Mohave Ranchos Fire Department 5
  - Pinion Pine Fire Department 4
  - Pine Lake Fire Department 1
37. With reference to the LiveScan interface, would the City provide the following information: export only, Vendor = IDEMIA, aka MorphoTrak
38. The RFP lists an interface with AZTRaCS for e-Ticketing, but the RFP also includes a requirement for "Ability to integrate, record, search and customize Arizona crash reporting." Does this mean that the City is also requiring integration with AZTraCS for crash reports (as well as e- tickets/e-citations). With regards to an AZTRaCS integration for AZ crash reporting, the answer is "not at this time."
39. With reference to the Fire Station Alerting System interface, would the City provide the system name. The new vendor is yet to be determined
40. With reference to the First Due interface, would the City provide the following: Will answer once completed
  - Type of interface (import, export, or both)
  - Data to be transferred
  - Frequency of transfer
  - Protocol (REST, SOAP, SFTP, file system, etc.)