

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT**

Non-Mandatory Prebid Conference held November 17, 2021, at 9:00 AM

for

ITB No. 22-DES-ITB-470

**For The Provision of Refuse And Recycling Collection Services On Behalf Of Arlington County
Government (County) And Arlington Public Schools (APS)
via Microsoft Teams**

- Started @ 9:00 am.
- Eleven (11) vendors, three (3) Arlington County Government (County) and three (3) Arlington Public Schools (APS) employees were in attendance.
- Introduction of County and APS Employees
- Tomeka Price, Procurement Officer, reviewed ITB 22-DES-ITB-470 with emphasis on requirements and submission deadlines.
 - Teams Prebid meeting was recorded.
 - Any questions regarding the Solicitation must be submitted via Vendor Registry for a formal response by the due date.
- Tomeka turned over the meeting to the Project Officers for an overview of the Scope of Work. Project Officers explained the project and highlighted the work to be done.
- Once the overview was completed, Tomeka asked for questions.
 - Q: When will the contract date start?
A: Anticipate contract start date will be January 1, 2022.
 - Q: Are you going to be awarding both contracts to a s bidder or can this be split into two separate awards?
A: One Contractor with two (2) separate Contracts. One for the County and one for APS.
 - Q: Would the County and/or APS accept alternate Bids, or does it have to be in the bid as requested?
A: No, County and APS will not be accepting alternate bids.
 - Q: Would the County and APS consider breaking the award into subcategories (front load, roll off and residential) due to staffing challenges in the industry?
A: No, one vendor for all services.
 - Q: It is necessary to have a dedicated truck to collect the municipal solid waste for the contract - correct?
A: Yes, no loads for any other customers can be included or mixed in the hauled loads.

- Q: Would that apply to recycling as well?
A: Yes, no loads for any other customers can be included or mixed in with this contracts recycling.
- Q: With the County and APS paying their respective bills at Covanta, is the County willing to consider any other disposal locations?
A: We are requiring it to be with Covanta specifically.
- Q: There is a section regarding utilizing tags if there's prohibited materials and waste cans (tagging them), who provides them? What that process needs to be?
A: The Contractor must complete a County-provided notification tag and securely affix the completed tag to each uncollected Dumpster, Cart, container, bag, bundle, pile, and/or item. It is not a formal tag. The drivers are expected when they arrive onsite, and they are unable to collect due to materials not being prepared properly. The mixing of materials then they are to take a picture and send that document to the County attention so that it can be addressed. It must be submitted at the time they arrive onsite so that we can address that with the location.
- Q: How often are weight tickets required?
A: Weight tickets are required to be submitted monthly along with the invoices.
- Q: There are a few compacters that are part of the Bid, who owns the compacters?
A: Vendor owned for both County and APS.

- Meeting was adjourned.

Bidders in attendance:

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Arlington County, Virginia

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