

City of Springfield, TN
Addendum #1

1. Please clarify “one (1) digital copy of the proposal. How is that to be delivered?

Answer: Thumb drive or CD.

2. Who provides the supplies and consumables (toilet paper, paper towels, soap) ?

Answer: Each department.

3. Who is the current contractor?

Answer: The current contractor varies by department.

City Hall: Duties were performed by a part-time staff member. Chaffee Cleaning Company has been cleaning in their absence.

Police & Electric: Chaffee Cleaning Company

Gas: Stratus

Parks, Water, and Public Works do not have a current contractor.

4. What is the current rate?

Answer: Varies by department and schedule.

5. Two of the locations are not three days per week in the scope, but the bid summary document says three times per week at all locations unless noted, so I wanted to make sure the one day and four days per week are accurate for those locations?

Answer: Yes, that is correct.

6. How much of the facilities are covered with VCT tile flooring?

Answer: Varies by department.

Police: Approx. 1,400 sq. ft.

Gas: Approx. 4,000 sq. ft.

Water/WW: Approx. 525 sq. ft.

Electric: Approx. 2,000 sq.ft.

Public Works, City Hall, Parks, Electric: Unknown at this time.

7. On the bid summary document it says 12 cleanings per month, but three days per week cleanings would average 13 cleanings per month, so are you asking for only 12 per month or should I bid with the assumption we will be doing on average 13 per month

which is three times per week?

Answer: You can bid 12 per month, unless noted a different number of days per month.

8. Are you planning to allow bidders to visit the facilities or are you going to just accept bids based off of the RFP information alone?

Answer: The City will allow bidders to visit facilities. To schedule a visit, please use the contact information below:

City Hall: 615-382-2200

Police: 615-384-8422

Parks: 615-382-1655

Electric: 615-384-6770

Public Works: 615-384-2746

Gas: 615-382-1621

Water/Wastewater: 615-382-1600