



COUNTY COUNCIL OF BEAUFORT COUNTY

PURCHASING DEPARTMENT

106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353

TO: Councilman Jerry Stewart, Chairman, Finance Committee
FROM: David L Thomas, CPPO, Purchasing Director
SUBJ: New Contract as a Result of Solicitation
RFQ 051718, Engineering and Consulting Services for Lowcountry Regional Stormwater Ordinance and Design Manual
DATE: 07/18/2018

BACKGROUND:

Beaufort County Purchasing Department issued a Request for Qualifications (RFQ) for Engineering and Consulting Services for Lowcountry Regional Stormwater Ordinance and Design Manual to develop design standards and model ordinance related to Stormwater within public and private developments located in Beaufort and Jasper Counties. The proposal requested that the consultant address the different needs required throughout the region.

The Selection Committee consisted of members of the Southern Lowcountry (SoLoCo) Board Stormwater Technical Subcommittee and representatives from municipalities in Northern Beaufort County as follows: Stormwater Manager or designee from: Beaufort County, Jasper County, Town of Bluffton, Town of Port Royal, City of Beaufort, and City of Hardeeville. The six (6) representatives of the SoLoCo unanimously selected The Center for Watershed Protection. The contract terms shall be negotiated and based on the length of the project. Contract fee for the projects will be a negotiated amount not to exceed \$179,554.

VENDOR INFORMATION:

The Center for Watershed Protection

COST:

NTE \$179,554

FUNDING:

Cost Share Arrangement Among Participating Jurisdictions Based on Population (See Attached Memo) - Beaufort County Primary Funding – 50250013-51160

PROPOSED COST: \$179,554


Stormwater Utility Enterprise Fund, Fiscal Year 2018 Preliminary Fund Balance of \$6 million.

Funding approved: Yes By: aholland Date: 07/18/2018

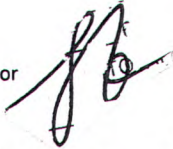
FOR ACTION: Finance Committee meeting July 23, 2018.

RECOMMENDATION:

The Purchasing Department recommends that the Finance Committee approves and recommends to County Council the contract award to The Center for Watershed Protection for Consulting Services for Stormwater Management not to exceed \$179,554.

Attachment:  RFQ 051718 Attach SoLoCo SW tech sub comm memo 06182018 draft 01.pdf
111.14 KB

cc: Joshua Gruber, Interim County Administrator



Approved: Select...

Date: 07/19/2018

Check to override approval: Overridden by:

Override Date:

Alicia Holland, Assistant County Administrator, Finance

Approved: Yes

Date: 07/18/2018

Eric Larson, Director, Environmental Engineering & Land Mar

Approved: Yes

Date: 07/18/2018

Check to override approval: Overridden by:

Override Date:

ready for admin:

Thomas Keaveny Interim County Administrator

Approved: Select...

Date:

Check to override approval: Overridden by: lmaietta

Override Date: 07/19/2018

ready for admin:

After Initial Submission, Use the Save and Close Buttons

MEMORANDUM

TO: Members of the Southern Lowcountry Regional Board (SoLoCo)
Elected representatives of the City of Beaufort, & Towns of Port Royal & Yemassee

FROM: SoLoCo Stormwater Technical Subcommittee (incl. staff from BC, JC, ToB, CoB, CoH,
and ToPR)

DATE: June 18, 2018

SUBJECT: Recommendations to select a consultant and fund a project to develop a regional
stormwater technical standard and model ordinance

Recommendation:

The Stormwater Technical Subcommittee recommends the elected officials of SoLoCo and throughout the Lowcountry region agree to the procurement of the Center for Watershed Protection, a stormwater consultant, to assist with the development of regional stormwater design standards and a model ordinance. Further, the subcommittee recommends that the cost of said project be shared among all jurisdictions based on a distribution using population figures. The project cost will be \$179,554.

Background:

As directed by our elected officials, making up the membership of the SoLoCo, at the December 5, 2017 meeting, staff members representing participating jurisdictions of the SoLoCo have met multiple times to develop a plan to write a unified regional stormwater technical standard that could be implemented uniformly throughout the region. Understanding the importance of the regional approach, these staff members invited staff from other jurisdictions not part of the SoLoCo, namely the City of Beaufort and Town of Port Royal. This subcommittee has been working to develop a scope of work to achieve these goals. Staff members quickly realized this is an effort that cannot be done within the limited resources, budget, and time of existing departments.

On March 27, 2018, the subcommittee presented a proposal to the SoLoCo Board to hire a consultant and co-fund the project in the amount of \$179,554. During that meeting, the Towns of Ridgeland and Hilton Head Island stated they would not be participating in the project. The SoLoCo Board voted that the members of the Board should consider the request as each jurisdiction prepared their annual budgets. They further agreed to reconvene at the June meeting and state their commitment to participate and fund the project as proposed.

Following that meeting, discussions among the subcommittee members concluded that with a 3-month window until a decision would be made that we should do a 2nd Request for Qualifications and solicit additional proposals. Our scope of services was identical to the scope presented in March. In summary, the project will:

- Benchmark the region among similar communities in SC and the southeast coast
- Define stormwater design standards that are consistent with our mission statement
- Engage stakeholders before, during, and after the standards are developed

The subcommittee received two proposals: 1) The Center for Watershed Protection, and 2) Wood Environment & Infrastructure Solutions. The subcommittee convened on June 1, 2018 to review and rank proposals. In general, both teams were found to be qualified for the project. However, the fee proposals were significantly different, \$179,554 and \$223,420, respectively. Without an overwhelming reason to pay more for the same end product, the subcommittee selected the Center for Watershed Protection without further deliberation.

The following options for a cost sharing arrangement among the participating jurisdictions for this scope of work are as follows. Based on statements made to the SoLoCo Board at the March 27, 2018 meeting, the Towns of Hilton Head Island and Ridgeland have been removed from the proposed cost share:

Cost Share for Regional SW Std. Development	Split by Population ⁽²⁾		Split by land mass (sq. mi) ⁽³⁾		Even Distribution
Port Royal	12,785 (7.6%)	\$13,669	19.0 (1.8%)	\$3,282	\$29,925
Beaufort, City	13,445 (8.0%)	\$14,374	24.7 (2.4%)	\$4,260	\$29,926
HHI ⁽⁴⁾	N/A	\$0	N/A	\$0	\$0
Bluffton	18,897 (11.3%)	\$20,203	52.2 (5%)	\$9,015	\$29,926
Unincorp. BC	98,494 (58.7%)	\$105,302	267.8 (26.0%)	\$46,703	\$29,926
Yemassee ⁽¹⁾	N/A	\$0	N/A	\$0	\$0
Unincorp, Jasper	18,603 (11.1%)	\$19,889	624.2 (60.0%)	\$107,717	\$29,926
Hardeeville	5,721 (3.4%)	\$6,116	49.7 (4.8%)	\$8,576	\$29,925
Ridgeland ⁽⁴⁾	N/A	\$0	N/A	\$0	\$0
Total		\$179,554		\$179,554	\$179,554

⁽¹⁾ Beaufort County will assume this cost wholly on behalf of the Town of Yemassee.

⁽²⁾ Source: Vintage July 1, 2016 Population Estimates: Population Estimates

⁽³⁾ Source: Beaufort County GIS data for BC, Wikipedia search, JC Comp. Plan for JC. (excludes water areas)

⁽⁴⁾ Hilton Head Island and Ridgeland have chosen not to participate in the regional effort.

After careful consideration of the pros and cons for each option, the subcommittee came to consensus on a distribution of cost based on population. While annexations can shift costs, the impacts of growth from development is most evident in population changes. It is the opinion of the subcommittee that the need for uniform regional stormwater standards for future growth is equally as great in "built out" communities facing redevelopment pressures. Population figures more fairly represent needs now and in the future. Thus, the subcommittee recommends a cost share based on population figures. Once the project is underway, the needs and concerns of all jurisdictions participating should be addressed evenly without preference to the larger financial contributors.

The Stormwater Technical Subcommittee thanks you for your continued commitment to regionalism and this important environmental and development topic.