



ADDENDUM II

DATE: July 19, 2017

TO: ALL PROSPECTIVE BIDDERS/OFFERORS

FROM: Mike Greenlee, PE
Director of Engineering

CC: Karen T. Barnett, CPPB, Purchasing Officer
Oconee County Finance Department

RE: Addendum 2, RFQ No. 1706-24 "Oconee Veterans Park Expansion Project"

Pursuant to the Legal Advertisement for Request for Qualifications, RFQ No. 1706-25 for Oconee Veterans Park Expansion Project advertised on June 29, 2017, the following addendum is hereto made:

1. **QUESTION:** On page 5, Step II the RFQ states, "*Presentations/interviews will be conducted by the Owner for 2-3 firms that submit proposals that the Owner finds are in line with their vision for ESP, are deemed most qualified, and are most competitive from a financial perspective.*"

ANSWER: This statement modified as follows: "Presentations/interviews will be conducted by the Owner from 2-3 firms that submit proposals that are deemed most qualified, and are most competitive considering the firms proposed schedule to complete the work and past experience to successfully delivery projects of similar scope."

2. **QUESTION:** On page 5, Minimum Qualifications Required, the sixth bullet states, "*The firm must demonstrate a commitment to safety with regard to Worker's Compensation by having a current Experience Modification Rating (EMR) of 1.2 or less (See Section 6, A6.e).*"

ANSWER: This requirement is struck in its entirety.

3. **QUESTION:** On page 9, Contract Information, the second paragraph states, "*Additionally the CM / GC recognized that this is a not for profit organization and as such there lies the potential for the organization to receive materials donated or at a reduced cost. The CM/GC recognizes that from time to time this will cause the GMP contract to have to be adjusted accordingly.*"

ANSWER: This statement is struck in its entirety.

4. **QUESTION:** On page 9, Contract Information, the second paragraph states, “*The successful CM/GC shall not be eligible to bid or enter into contract or subcontract for any of the construction or other services of any nature on the project without the specific approval of Oconee County, Georgia.*”

ANSWER: This statement is struck in its entirety.

5. **QUESTION:** On page 7, Statement of Qualifications, A6.e requires “*Certify your firm demonstrates a commitment to safety with regard to Worker's Compensation by having a current Experience Modification Rating (EMR) of 1.2 or less. Provide evidence from your firm's carrier on their letterhead of your firm's EMR.*”

ANSWER: This requirement is struck from in its entirety.

6. **QUESTION:** On page 14, Project Proposals, the third paragraph states, “Proposals should not exceed 40 pages.”

ANSWER: This statement is modified as follows: “**Proposals should not exceed 30 pages.**”

7. **QUESTION:** The project area is listed is the RFQ as 10.6 acres and elsewhere 14 acres. Please clarify.

ANSWER: The project is approximately 14 acres.

8. **QUESTION:** How will the candidates be selected?

ANSWER: The following matrix will be used to evaluate the qualifying submittals.

CRITERIA	WEIGHT	SCORE	SUBTOTAL
UNDERSTANDING OF THE REQUIREMENT and the innovative and creative approaches to tasks, special skills, designs, and techniques. Demonstrated ability to perform the work and carry out the required responsibilities, level of effort, commitment, and cooperation of key personnel. Demonstrated ability to manage and perform the work in a timely and cooperative manner.	20		
CONTRACTOR FURNISHED EQUIPMENT including adequacy and relevancy for performance of the requirements of this contract.	5		
FIRM EXPERIENCE in providing services to public sector organizations and/or projects of similar scope.	10		
REFERENCES including applicable past work with other government agencies.	10		
QUALIFICATIONS of staff assigned to the contracts.	10		
CONTRACT PRICE	5		
TOTAL SCORE			

9. **QUESTION:** How will lighting be addressed?

ANSWER: The existing field lighting is to remain in place. However, the CM/GC will be responsible for making any necessary electrical repairs and/or replacing broken fixtures and bulbs. The contractor will also be responsible the relocation of any existing pull boxes, power meters, or circuitry to accommodate the proposed improvements.

10. **QUESTION:** Will the Gross Profit, Pre-Construction, Overhead and General Conditions be a dollar amount or percentage of overall project cost?

ANSWER: Exhibit B has been revised to require the Gross Profit, Pre-Construction, Overhead and General Conditions fee to be a **percentage of the overall construction cost**. In addition, a suggested Overhead / General Conditions Worksheet has been attached for your convenience. The submitter may otherwise edit or adjust the attached worksheet as may required to adequately reflect their proposal.

A revised Fee Proposal (Exhibit B) and Overhead / General Conditions Worksheet (Exhibit L) is included in this Addendum. In addition to other required submittals, Exhibit L will also be a required submittal.

In addition to the above responses, the contractor should also be aware of the following construction items that may be included in the scope of the project.

11. **Retaining Walls:** The CM/GC will be responsible for coordinating the design and construction of all proposed retaining walls. Submittals may be required by the Owner and/or Engineer to verify appropriate finish, material, and construction.

12. **Backstop Netting:** The CM/GC will be responsible for coordinating the specification and installation of proposed backstop netting as may be requested by the Owner. Submittals may be required by the Owner and/or Engineer to verify appropriate finish, material, and construction.

13. **Irrigation:** The CM/GC will be responsible for coordinating the specification and installation of required irrigation as may be requested by the Owner. Fracking of the existing well or the installation of a new well may be required. Submittals may be required by the Owner and/or Engineer.

14. **Fencing:** The CM/GC will be responsible for coordinating the specification and installation of fencing and permanent baseball backstops as may be requested by the Owner. Submittals may be required by the Owner and/or Engineer to verify appropriate finish, material, and construction.

15. **Parking Lot Lighting:** The CM/GC will be responsible for coordinating the installation of parking lot lighting with Walton EMC as may be requested by the Owner.

Questions and Answers are hereby added to and become a part of RFQ No. 1706-24. This Addendum modifies and forms a part of the Bid/Proposal Documents. All other terms and conditions remain unchanged.

Any inquiries concerning this Invitation to Bid/Request For Proposal should be made to Karen Barnett, CPPB, Purchasing Officer (706) 769-2944, kbarnett@oconee.ga.us or Mike Greenlee, Director of Engineering, Williams and Associates. P.C. at mikeg@gaplanning.com .

The Oconee County Board of Commissioners reserves the right to reject any and all bids/offers, to waive any technicalities or irregularities and to award the bid/proposals based on the highest and best interest of The Oconee County Board of Commissioners.

(Exhibit B)

(Submit in a Sealed Envelope accompanied by Detailed Itemization)

A. CM/GC GROSS PROFIT FEE

Basis of Fee. The CM/GC's fee is the amount agreed to by both parties, which is the full amount of compensation due to the CM/GC as gross profit, and for any and all expenses of the Project not included and identified as a Cost of the Work, provided that the CM/GC performs all the requirements of the Contract. This shall be a percentage of the overall project cost.

MAXIMUM AMOUNT FOR GROSS PROFIT FEE % _____

B. PRE-CONSTRUCTION FEE:

Pre-Construction Fee. For the Pre-Construction Phase Services provided by CM/GC as set forth in the General Requirements, Owner shall pay to CM/GC a Pre-Construction Fee. Pre-Construction Fee shall be expressed as a percentage and shall be paid in three installments, 25%, 25%, and 50% respectively with the final installment paid upon issuance of all local, state and federal permits.

MAXIMUM AMOUNT FOR PRE-CONSTRUCTION LABOR, OVERHEAD COSTS AND EXPENSES % _____

C. OVERHEAD AND GENERAL CONDITIONS FEE:

The CM/GC's Overhead Costs. The maximum amount for the CM/GC's overhead and general conditions cost is inclusive of all direct and incidental expenses including but not limited to travel, sustenance, reproduction, salaries, wages, design and field office expenses, and those costs listed in the General Requirements. If authorized by the Owner to proceed with Construction Phase Services, the CM/GC will execute the work and be reimbursed for the actual costs required to complete the work.

Construction Fee shall be expressed as a percent of the overall project.

MAXIMUM AMOUNT FOR OVERHEAD COSTS, GENERAL CONDITIONS AND EXPENSES % _____

Important- Proposers must attach the Fee proposal form, the Schedule of Values, the Overhead / General Conditions Worksheet and any exceptions to the items requested above to the CM/GC Fee Proposal Form in same sealed, opaque envelope. Proposers shall use itemization format (of their choosing), which fully delineates specific costs, expenses and fees for Preconstruction and Construction phases, and is descriptive of all cost detail including but not limited to cost of work, in-construction services, overhead, work by others, and insurance and taxes.

Proposer Project Number

By:

Name Date

Title

Oconee Veterans Park Expansion

EXHIBIT "L" Dated _____

Construction Phase Not to Exceed Overhead/General Conditions

A. Payment and Performance Bonds	<u>\$0.00</u>
B. Insurance	<u>\$0.00</u>
C. Salaries - project management & supervision	<u>\$0.00</u>
D. Bus. License, AGC Fee, OSHA	<u>\$0.00</u>
E. Mobilization	<u>\$0.00</u>
F. Travel	<u>\$0.00</u>
G. Schedule(Included)	<u>\$0.00</u>
H. Surveying/ Layout	<u>\$0.00</u>
I. Job Office	<u>\$0.00</u>
J. Storage trailers	<u>\$0.00</u>
K. Temporary Utilities - power, water, toilets, tel internet	<u>\$0.00</u>
L. Computers, Phones, fax, copier	<u>\$0.00</u>
M. Small Tools	<u>\$0.00</u>
N. Tractor (Gator)	<u>\$0.00</u>
O. Gas & Oil	<u>\$0.00</u>
P. Dumpster & Truck Fees	<u>\$0.00</u>
Q. Misc. Office Expense	<u>\$0.00</u>
R. Scaffolding & Platform (NA)	<u>\$0.00</u>
S. Temporary fencing	<u>\$0.00</u>
T. Security & Safety	<u>\$0.00</u>
U. Periodic Cleanup	<u>\$0.00</u>
V. Final Cleaning	<u>\$0.00</u>

CONSTRUCTION PHASE

"NOT TO EXCEED" GENERAL CONDITIONS

(Total of items A through V, above) \$0.00

*The Construction Phase Not to Exceed General Conditions are subject to further refinement and may be modified with the execution of Exhibit establishing the GMP

END OF EXHIBIT