

## ADDENDUM NO. 1

**DATE:** December 13, 2018

**TO:** All Potential Submitters

**FROM:** Penny Owens, Assistant Purchasing Agent, City of Knoxville

**SUBJECT:** Addendum No. 1 to the LOI for Right-of-Way Acquisition, Relocation, and Related Services for Pleasant Ridge Road Phase II Project

**LOIs TO BE OPENED:** December 20, 2018\*\*\* (see below) at 11:00:00 a.m. (Eastern Time)

This addendum is being published to respond to address the following items regarding the above referenced LOI. This addendum becomes a part of the contract documents and modifies the original specifications as follows:

**ITEM #1: Postponement of submission due date and timeline.** The deadline for submission of letter of interest is hereby postponed until **January 4, 2019 at 11:00:00 a.m. Eastern Time**. The section titled "Estimated Schedule for Performance of Work" is hereby deleted and replaced with the following:

### **Estimated Schedule for Performance of Work**

- Question deadline: Prospective respondents may submit questions no later than December 28, 2018 at 4:30 p.m. Eastern Time. All questions must be e-mailed to Penny Owens at [powens@knoxvilletn.gov](mailto:powens@knoxvilletn.gov)
- Letters of Interest for Phase I due January 4, 2019 at 11:00:00 a.m. eastern time
- Short list of 3 firms selected by January 25, 2019
- Phase II proposals due by February 1, 2019 at 11:00:00 a.m. eastern time
- Final selection of highest ranked firm by February 15, 2019

**ITEM #2: Revised Required Scope of Services.** The section titled "Required Scope of Services" is hereby deleted and replaced with the following:

**Required Scope of Services** – May include all or part of the following per TDOT Local Programs guidelines (Be advised of the required separation of duties and that each role may not have an interest, direct or indirect, in the lands being acquired):

- Coordinating/scheduling/hiring for title reports
- Coordinating/scheduling/hiring for appraisals
- Coordinating/scheduling/hiring for review appraisals
- Right-of-Way Negotiations, Acquisitions, Relocation Assistance/property management and property closings to receive Right-of-Way certification by TDOT

**END OF ADDENDUM 1**