

AGENDA REPORT

CITY OF ALAMOGORDO

CITY COMMISSION

Meeting Date: 2/22/2022

Report Date: 02/15/2022

Report No: 10.

Submitted By: Barbara Pyeatt

Subject: Consider, and act upon, the award of RFQ 2021-01 Airport Engineering Services, White Sands Regional Airport to Delta Airport Consultants. (*Brian Cesar, City Manager*)

Fiscal Impact:

Amount Budgeted:

Fund:

Additional Fiscal Impact:

Recommendation: Approve the award and authorize staff to proceed with service agreement

Background: This service involves engineering and design of various projects at the Alamogordo-White Sands Regional Airport. The consultant firm's fees will be paid as a part of any project they do for the airport through grants either from FFA or the State Aviation Division. If an FFA grant, the City would have to pay 5% of the overall amount of the grant, which translates as 5% of the fee for the consultant firm. If asked to do anything for the City, the consultant firm will provide a cost proposal for what is requested. The proposal will be reviewed by the FFA and State criteria, including costs. They will advise accepting the proposal and they agree to pay 95% (90% from FFA and 5% from State). The consultant firm's proposal cost then becomes a part of the funding that would be requested through the grant process.

RFQ was advertised on December 12, 2021. Two (2) responsive proposals were received on January 12, 2022. Both proposals were reviewed and considered valid.

Proposals are available at the Purchasing Department Office

CITY OF ALAMOGORDO
 COMPOSITE SCORE SHEET
 Airport Engineering Services
 January 12, 2022
 RFQ NO. 2022-01

Factor	Available Points per Vendor	5 Committee Members	Delta Airport Consultant	Armstrong Consultants
1	50	Recent Experience in airport planning & development projects	47	49
2	50	Capability to perform all aspects of project	50	43
3	50	Reputation	48	44
4	50	Ability to meet schedules within budget	48	46
5	75	Quality of previous airport project undertaken	64	60
6	50	Familiarity with Sponsor and project location	50	50
7	75	Understanding the airport And proposed projects	70	68
8	50	Understanding the Sponsor's special concerns	48	47
9	50	Understanding the Sponsor's special concerns	47	50
Total Available	500	Accumulated Score	472	457
Total Rank			1	2