

PROCUREMENT SUMMARY

Date Submitted: 5-Jun-19
Submitted by: Terri Seay
Contract Number: PSA 2019-043
Value of Contract: \$ 59,763.00
Period of Performance: One Year fro NTP
Supplier Name: Freese & Nichols, Inc.
General Description: Union Hill Rd at Lower Union Hill Rd Improvements Design
Source of Funds: SPLOST

Proposed Contract Type

<input checked="" type="checkbox"/>	Standard Professional Services Agreement
<input type="checkbox"/>	Standard Construction Services Agreement
<input type="checkbox"/>	PSA with Exceptions Approved by Counsel
<input type="checkbox"/>	Supplier Agreement Approved by Counsel
<input type="checkbox"/>	Standard Purchase Order
<input type="checkbox"/>	Other - See Below

Formal Advertised Procurement: Yes No N/A

Debarred/Suspended (EPL): Yes No N/A
Screen Print in File: Yes No N/A

E-Verify Required/Obtained: Yes No N/A

Emergency Procurement: Yes No

Number of Bidders Contacted / Number of Bids Received: 59 | 12

Supplier Selection Based on:

<input type="checkbox"/>	Only One Bidder
<input type="checkbox"/>	Single/Sole Source
<input type="checkbox"/>	Lowest Evaluated Bidder
<input checked="" type="checkbox"/>	Highest Proposal Scoring
<input type="checkbox"/>	Other*

Weight	Evaluation Criteria
35%	Understanding, Schedule & SOW
35%	Experience & Staff Capabilities
30%	Price
100%	Total

Cherokee County Based Preference Results:
 (>\$25K, IFB Only, Ref. Ordinance 2-5-3.01)

<input type="checkbox"/>	Cherokee County Vendor Selected
<input checked="" type="checkbox"/>	No County Vendor participation or bid/proposal non-responsive or not-responsible*
<input type="checkbox"/>	CC Vendor not within 5% of Low Bid (for consideration)
<input type="checkbox"/>	CC Vendor Total Evaluated Score Inadequate (for consideration)
<input type="checkbox"/>	CC Vendor Not Low Bid, or No Preference Per Grant or >\$100K Construction (GA Law)

* If CC bid/proposal was non-responsive or not responsible explanation provided in "Other Notes" below.

Summary of Analysis / Scoring

Total Score	Price	Bidder	Bidder's Place of Business
85.12	\$ 59,736.00	Freese & Nichols, Inc.	Atlanta, GA
77.58	\$ 60,000.00	Vaughn & Melton Consulting	Knoxville, TN
74.90	\$ 64,000.00	EXP US Services, Inc.	Atlanta, GA
83.38	\$ 73,500.00	Keck & Wood, Inc.	Duluth, GA
71.07	\$ 78,500.00	Kennedy Engineering & Associates	Atlanta, GA
50.99	\$ 85,000.00	W&A Engineering	Athens, GA
62.00	\$ 92,000.00	Barge Design Solutions, Inc.	Peachtree Corners, GA
78.80	\$ 93,000.00	Southeastern Engineering, Inc.	Marietta, GA
73.39	\$ 118,000.00	Heath & Lineback Engineers, Inc.	Marietta, GA
70.09	\$ 128,000.00	Moreland Altobelli Associates, LLC	Duluth, GA
40.10	\$ 132,982.00	Arete Engineering & Associates, Inc.	Kennesaw, GA
66.27	\$ 156,500.00	Kimley - Horn	Atlanta, GA

Fair Price Determination:

Method	Price Analysis Type
<input checked="" type="checkbox"/>	Adequate Price Competition (Lowest Evaluated Bidder)
<input type="checkbox"/>	Market Analysis or Market Pricing
<input type="checkbox"/>	Cost Analysis
<input type="checkbox"/>	State Contract Pricing
<input type="checkbox"/>	Other, see price analysis below

Price Evaluation: Freese & Nichols, Inc. proposed the lowest price equaling \$ 35,364 less than the average price and \$96,737 less than the highest proposed price.

Not Low Bid: (If Applicable)

Other Notes: An evaluation committee reviewed and scored each proposals based on the criteria defined in the RFP. Freese & Nichols, Inc. earned the highest evaluation score as well as the lowest proposed price.

PRICING ANALYSIS AND SCORING

The highest three scores are in GREEN for easy identification.

PROPORTIONAL DIFFERENCE TO LOW BID

When purchasing solutions or services where there are a number of possible ways to create acceptable results, there is an expectation that there will be a wide variety of acceptable prices as well. In this situation price scoring still needs to provide proportional outputs but on a less aggressive scale. Here the appropriate method utilizes the lowest acceptable bid as the basis for each other price to be compared and then multiplied by the points available.

Points Available	Freese	Vaughn	EXP	Keck & Wood	Kennedy	W & A	Barge Design	Southeast	Heath	Moreland	Arete	Kimley
30	\$ 59,763	\$ 60,000	\$ 64,000	\$ 73,500	\$ 78,500	\$ 85,000	\$ 92,000	\$ 93,000	\$ 118,280	\$ 128,000	\$ 132,982	\$ 156,500
Low Bid: \$ 59,763	Under Average	Under Average	Under Average	Under Average	Under Average	Under Average	Under Average	Under Average				
Percentage of Points Earned	100%	100%	93%	81%	76%	70%	65%	64%	51%	47%	45%	38%
Number of Points Earned	30.0	29.9	28.0	24.4	22.8	21.1	19.5	19.3	15.2	14.0	13.5	11.5

Low Bid	High Bid	Average	Range
\$ 59,763	\$ 156,500	\$ 95,127	\$ 96,737

SCORING SUMMARY

	Project Understanding, Schedule & SOW	Experience & Staff Capabilities	Price	Total Score
Max Points	35.00	35.00	30.00	100.00
Freese & Nichols, Inc.	28.26	26.86	30.00	85.12
Vaughn & Melton Consulting	23.28	24.40	29.90	77.58
EXP US Services, Inc.	22.68	24.22	28.00	74.90
Keck & Wood, Inc.	27.65	31.33	24.40	83.38
Kennedy Engineering & Associates	24.15	24.12	22.80	71.07
W&A Engineering	11.27	18.62	21.10	50.99
Barge Design Solutions, Inc.	18.00	24.50	19.50	62.00
Southeastern Engineering, Inc.	29.75	29.75	19.30	78.80
Heath & Lineback Engineers, Inc.	28.44	29.75	15.20	73.39
Moreland Altobelli Associates, LLC	27.13	28.96	14.00	70.09
Arete Engineering & Associates, Inc.	17.15	9.45	13.50	40.10
Kimley - Horn	25.81	28.96	11.50	66.27