


### ADDENDUM NO. 3

DATE: May 24, 2019

TO: All Potential Bidders 

FROM: Julie Smith Maxwell, Procurement Specialist

SUBJECT: Addendum No. 3 – Mowing and Maintenance Services  
TDOT Controlled Access Sites Along I-275, Alcoa Hwy,  
and Asheville Hwy

BIDS TO BE OPENED: June 6, 2019, at 11:00:00 a.m. Eastern Time

This addendum is being published to include additional information regarding the above-referenced Evaluated Invitation to Bid. This addendum becomes a part of the Contract Document and modifies the original specifications as noted.

**Quality Assurance Incentive.** The City desires to achieve a high level of quality in this service and hopes to achieve the required means of attention to the work by offering a Quality Assurance Incentive. The Contractor shall be eligible for an annual incentive in an amount of 5% of the total annual bid amount if the Contractor meets **all** of the following quality criteria:

1. Contractor successfully completes **all** mowing cycles on-time (within the 3-week cycle time).
2. Performs **all** mowing cycles with no reported damages to City property.
3. Meets the requirements of the contract to keep City property neat and clean. **No** reported violations or complaints investigated and verified by City of Knoxville Horticulture and determined to be significant or in need of remedy.
4. Takes measures to avoid the use of herbicides unless absolutely necessary. **No** reported violations or complaints investigated and verified by City of Knoxville Horticulture with found evidence of overuse or unnecessary use of herbicides.
5. Employees perform **all** services taking necessary safety precautions to protect themselves and property. **No** reported injuries of employees, citizens, or damage to personal property (City or non-City-owned).

Final determination of the award of the incentive will be determined by the City, based on the Contractor's achievement of the criteria. Notification of the award will be reported to the vendor following the last mowing cycle each year and the Contractor will invoice the City for the approved incentive amount (if any) on the invoice for the final mowing cycle of the year.

**END OF ADDENDUM NO. 3**