



**Beaufort County School District**

Addendum 1

Solicitation Number: 24-007  
Date Printed: October 16, 2023  
Date Issued: October 16, 2023  
Procurement Officer: Kaylee Yinger, NIGP-CPP, CPPB  
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Email: [Kaylee.Yinger@beaufort.k12.sc.us](mailto:Kaylee.Yinger@beaufort.k12.sc.us)

**Request for Proposals (RFP)**

DESCRIPTION: **Construction Management at-Risk Services – Renovation and Modification Projects**  
SUBMIT OFFER BY (Opening Date & Time): **November 13, 2023 @ 4:00 PM EST**  
QUESTIONS MUST BE RECEIVED BY: **November 6, 2023**  
NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO FOLLOWING ADDRESS VIA UPS, FEDEX, COURIER OR HAND DELIVER:

PHYSICAL ADDRESS:  
Beaufort County School District  
Procurement Office  
2900 Mink Point Blvd  
Beaufort, SC 29902

**AWARDS & AMENDMENTS:**

Award will be posted at the Physical Address stated above on or after **November 13, 2023**. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: \_\_\_\_\_ (Full legal name of business submitting the offer) ENTITY TYPE: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

\_\_\_\_\_  
PRINTED NAME TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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(Return Page Two with Your Offer)

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business):	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent):
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent):	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent):
<input type="checkbox"/> Payment Address Same as Home Office Address	<input type="checkbox"/> Payment Address Same as Home Office Address
<input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<input type="checkbox"/> Payment Address Same as Notice Address (check one only)

<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.
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Questions and Answers:

1. Section 2.1.3 on page 18 addresses a pre-bid meeting but the time and date is not filled in. Will there be a prebid meeting for this solicitation?

A bid meeting is not scheduled for this RFP.

2. Section 4.0.1.8 on page states that the Construction Phase Fee is to include Project Management costs. Without knowing the size, locations, and/or timing of projects, it is not feasible to determine Project Management time on a percentage basis. We would request that BCSD readdress this requirement.

The fee is on a project percentage basis. These should be based on a CMR's experience in completing projects of similar scale and type. We do not plan on changing this format as we have good experience managing this format and it is felt that this is a fair format to all parties.