



City of Tallmadge  
Department of Public Service

**ADDENDUM NUMBER 1 TO THE BID DOCUMENTS**

Amendment Date: August 17, 2022

**BID DOCUMENT:** Fiber Conduit Installation to Phase 5 Tallmadge Reserve

**A. This Addendum shall be considered part of the bid documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence. BIDDERS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR BIDS.**

**B. Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.**

Except as described below, the original bid document remains unchanged. The bid documents are modified and/or clarified, as follows:

In Section III: BID SPECIFICATIONS, the word contractor has been changed to CONTRACTOR where relevant.

**BIDDER MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE BID FORM:**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Michael T. Roar**

City of Tallmadge, Director of Public Service

## SECTION III: BID SPECIFICATIONS

### A. SCOPE OF WORK

1. The City of Tallmadge has a residential subdivision off East Ave known as the Tallmadge Reserves. It is a Pulte Homes development with Fechko Excavating as the contractor for Phase 5.
2. The following work shall consist of furnishing all materials, equipment, and labor necessary to complete the installation of conduits and vaults through Phase 5 of the Tallmadge Reserve.
3. All work performed by the CONTRACTOR will be subject to inspection by the City of Tallmadge Street and or Service Department and payment will be withheld for any work not complying with the above referenced specs until the deficiencies are corrected. Deficiencies shall be corrected at the sole expense of the CONTRACTOR.
4. CONTRACTOR shall be responsible for clean-up, all parts of the work area and the removal of all material, packing, waste, debris and surplus material, to leave the area in as good a condition as when the work commenced.

### B. EQUIPMENT AND PERSONNEL SPECIFICATION

Equipment, tools, and personnel to be supplied by the CONTRACTOR include:

1. The CONTRACTOR will supply the necessary equipment to fulfill the job such as hand tools, directional boring machine, testing equipment, trucks, etc.
2. It shall be the sole responsibility of the CONTRACTOR(S) performing services for this contract to safeguard their own materials, tools, and equipment. The City of Tallmadge shall not assume any responsibility for any damaged materials, tools, or equipment.
3. Adequate barricades shall be erected and maintained around all areas where equipment and materials are stored and used.
4. All traffic control devices will be in place prior to construction. Devices no longer needed will be removed as quickly as possible.

### C. SAFETY AND LIABILITY

1. CONTRACTOR must provide manufacturer's product data including MSDS sheets.
2. CONTRACTOR must be fiber certified technician.
3. CONTRACTOR must contact Ohio Utilities Protection Services to have utilities marked before the start of the project. Call 811
4. CONTRACTOR is responsible to provide a safe workplace and to comply with OSHA and other federal, state or local health and safety regulations.
5. CONTRACTOR, its agents, successors and assigns shall comply with all rules of the Summit County Health Department and City and all applicable Ohio Department of Health orders and CDC Guidelines.
6. CONTRACTOR must follow the Ohio Manual of Uniform Traffic Control Devices (OMUTCD).  
[http://www.dot.state.oh.us/Divisions/Engineering/Roadway/DesignStandards/traffic/OhioMUTCD/Pages/OMUTCD2012\\_current\\_default.aspx](http://www.dot.state.oh.us/Divisions/Engineering/Roadway/DesignStandards/traffic/OhioMUTCD/Pages/OMUTCD2012_current_default.aspx)
7. CONTRACTOR shall attest in writing with the submission of the bid that all equipment utilized during this contract is in good and serviceable condition.
8. Pedestrian traffic areas must be maintained at all times. Pedestrians will not be routed on to private property.

**D. OTHER REQUIREMENTS**

1. CONTRACTOR must be an installer of conduit and fiber installation for a period of 5 years or longer.
2. CONTRACTOR shall comply with all federal, state, and local laws and regulations applicable to the performance of its work under this contract including business license requirements of the City of Tallmadge.
3. CONTRACTOR shall not pull the crew off-line for work in another locale without first receiving permission from the City Service Director.
4. The CONTRACTOR will notify (if applicable) the adjacent property owners a minimum of 24 hours in advance of construction.

**E. AWARD PROCESS**

1. Contracts will be awarded based on the sum of lowest and best bidder for conduit and installation services.
2. The Board of Control reserves the right to reject any or all bids and to accept the bid(s) deemed most beneficial to the City of Tallmadge. Agreement may be canceled by either party upon 10-day written notice.

**F. QUESTIONS AND ADDENDA**

1. All questions should be submitted in writing at least five (5) business days prior to the bid opening. Answers to questions will be issued in writing as official addenda no later than seventy-two (72) business hours prior to the time of the bid opening. Said addenda will become a component of the invitation to bid and should be acknowledged as received on the proposal page. Failure to acknowledge all official addenda in this manner may result in your bid being disqualified.
2. All questions should be directed to:  
Tina Fiocca  
City of Tallmadge Service Department  
Email: [tfiocca@tallmadge-ohio.org](mailto:tfiocca@tallmadge-ohio.org)
3. Bidders are expected to and responsible for monitoring the Vendor Registry for all official addenda.
4. Oral instructions or decisions, unless confirmed by addenda, will not be considered valid, legal or binding.
5. Please be advised that when you submit a bid to the City of Tallmadge, the City will assume that an authorized representative of your company reviewed said bid to assure that the bid is correct and/or accurate.
6. Any bidder may withdraw a bid, by written request, at any time prior to the time set for the bid opening. This request must be made to Michael Rorar, Director of Public Service at [mrorar@tallmadge-ohio.org](mailto:mrorar@tallmadge-ohio.org) If there is no withdrawal of the bid, in accordance to this procedure, the City reserves the right to enforce said bid prices(s) and/or contract(s).
7. If a bidder attempts to alter any of the terms and/or conditions of these bid specifications the City of Tallmadge may reject said bid.

8. The party submitting a bid is solely responsible for the delivery of the bid to the specified location prior to the deadline for the receipt of bids. The Public Service date/time stamp is the official date/time used for the deadline of the submission of bids. City Hall is open to the public from 9:00 a.m. to 3:00 p.m. Monday through Friday.

**G. Time of Completion and Liquidated Damages**

1. The bidder shall complete work on the project and the various elements thereof 45 days from the start of the project. The bidder shall also pay as liquidated damages the sum of \$500 for each consecutive calendar day thereafter as hereinafter provided. The CONTRACTOR shall continue to pay liquidated damages in the amount indicated until such time that all work is substantially complete.

**H. INSTALL 1.25" CONDUIT IN OPEN CUT**

1. DESCRIPTION:

All conduits shall be furnished and installed in accordance with the requirements of ODOT C&MS 625.12 and 725.051, ODOT SCD'S and ODOT TEM.

The conduit shall be installed in an open trench per Conduit Plan. The open trench work will be provided by others. Need to follow Ohio Edison Plan.

Pre-plan and coordination with contractor doing the open trench before the installing the conduit must occur.

The minimum depth of the conduit will be no less than 36" in depth from the existing grade.

Conduit needs to be 1.25" SDR 13.5, smooth wall, orange, with 1800 lbs. pull string or mule tape for each conduit.

All conduits shall be at a minimum depth of 3 feet below the existing grade and follow sheets.

Tracer wire shall be installed on (fixed to) conduit. Tracer wire needs to be 12 AWG Tracer.

2. RESTORATION:

Restoration of the trench will be done by others.

3. PAYMENT:

Basis of payment shall include all materials and labor necessary to complete the work described in this contract including any incidental items such as maintenance of traffic and mobilization.