



**HIGHLANDS COUNTY
BOARD OF COUNTY COMMISSIONERS
(HCBCC)
PURCHASING DIVISION**

DATE: March 20, 2020

BID NO. ITB 20-025

ADDENDUM No. 1

Project: Sale of Surplus County Owned Properties (Multiple Locations)

This addendum is being issued to provide an Alternate manner to submit bids for this solicitation.

1. The County has adjusted the submission process. Due to the declaration of local state of emergency Highlands County will implement the following options for proposal submissions:

- 1.) secure online submittal through the Vendor Registry portal with a scanned copy of the bid form and all required documents (Vendor Registry help line is 844-802-9202) The electronic submittal will require the Vendor to register on Vendor Registry. The electronic submittal is free to registered users. All submittals are securely lock and can only be opened and viewed after the bid deadline has expired. To register please access through www.highlandsfl.gov click on Departments, Purchasing and click on Vendor Registration which takes you to the Vender Registry site.

OR

- 2.) delivery by mail in accordance with the solicitation documents.

Email submissions will not be accepted.