



Date: 9/23/2019

Purchasing Department
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ADDENDUM #1

REFERENCE: RFQ 2020 A/E PREQUALIFICATION (OFCC #SCC-200001)

This Addendum addresses questions received from vendors.

Questions & Answers:

1. There is an entry on page 3 of 5, titled "Select Secondary Discipline." Is there background/explanation regarding what encompasses "select discipline?"

Response: SCC is only interested in the six disciplines that are noted. The remaining line items are place holders and have no relevance.

2. Would estimating, scheduling or Owner's Rep services be considered for this project, as it's not specified on Page 3, Item G? As a construction consulting company, we provide all of the above services for higher education projects.

Response: The RFQ is for A/E services by which estimating and scheduling is part of their contractual obligation.

3. Instructions under section A. state: All firms will be expected to list consulting firms in the other categories for which their proposal is identified but not limited to. Should this information be submitted under the evaluation criteria for selection section under past performance of prospective firm and its proposed consultants, or within each project example description? I am trying to clarify if we need to list all consultants we work with in general, or just the ones we used on the project examples? Do we need to provide any additional info other than the name of the consultants?

Response: List the names of all consultants.

4. Instructions under section B. state: The scope of services should also define the types of basic and additional professional design and administration services necessary for the project (e.g. LEED credentials and experience, previous experience with local jurisdiction or similar sites, previous experience working with the State of Ohio, Building Information Modeling ("BIM") experience and training, specific BIM and Owner-defined requirements, level of development to be achieved within BIM models, BIM deliverables, and Owner's intended use of BIM models after construction). This information will be used by each applicant to populate the Relevant Project Experience Matrix in Section F of Form F110-330. Would an acceptable Major Scope of Work requirements as identified in the project advertisement column set up be:
 - LEED credentials and experience
 - Previous experience with local jurisdiction or similar sites
 - Previous experience working with the State of Ohio
 - Building Information Modeling ("BIM") experience – this one specifically, since the matrix requires an X under each scope, is general BIM experience acceptable for the



purposes of the matrix? I wasn't sure how I could break out all the BIM info requested above in the format of this specific section in the Form F110-330.

Response: Please advise if you have experience with the above. Listing all of your projects is not required, but will be accepted if you opt to provide a listing.

5. Could you please clarify the requirements for completing Section F of this proposal? Should each item listed in between parentheses be included as individual "scope" items? Or can we choose to include only those that are applicable to our project examples? My concern is that each firm will have a different scope matrix listed in Section F, making it difficult to compare. Although, maybe that doesn't matter for this specific proposal, since it's a Prequalification List? **(3 similar questions)**

Response: Provide your experience for each of the services noted (if applicable).

6. Civil Engineering and Landscape Architecture are listed as secondary disciplines. Can these services be submitted as stand-alone or must they be part of an Architect lead submittal?

Response: The services can be submitted as stand-alone.

7. The RFQ on the OFCC web site has October 1st as the submission deadline while the RFQ on Sinclair site lists September 30th as the deadline. Can you clarify which date is the deadline?

Response: September 30, 2019

8. Under the list of service providers secondary disciplines, space utilization/planning was not identified. Can we assume that this could be a service that the College might need in the future? Can we submit our qualifications as a space planning firm or would this type of study be exempted from the prequalification process?

Response: Not require; may be exempt from the prequalification process.

9. Could you please clarify if we are to include consultants in this? Typically for pre-qual submittals, it is up to each individual firm to submit for their own discipline with their own projects. The RFQ mentions a list of consultants, so should we just indicate in Section H who we would use if needed? **(1 similar question)**

Response: Yes

10. Our company is submitting our qualifications for this RFQ. We provide some of the required services but not all. Should our submittal include a comprehensive team that addresses all required disciplines or just our company's qualifications based on the services we have in-house? **(1 similar question)**

Response: Submit as a comprehensive team.

11. Is there a page limit for any sections in the SF330?

Response: To our knowledge, there is no page limit.



12. May we submit for two of the categories in one response?

Response: You may submit for any disciplines you believe fall in line with the request.

END OF THIS ADDENDUM