



**PURCHASING
AND MATERIALS
MANAGEMENT**

**City of Myrtle Beach
SOUTH CAROLINA**

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Addendum #03

July 22, 2020

**IFB 21-B0003
Medical Supplies**

The purpose of this Addendum #03 to IFB 21-B0003 for Medical Supplies, dated July 15, 2020, and previously amended on July 20, 2020 and July 21, 2020, is to answer the following questions:

1. Will the City agree to accept the bid via e-mail in lieu of a hardcopy? Due to COVID-19 and safety precautions, vendor prefers to flatten the curve by avoiding hardcopy paper. Does the City consider electronic signatures to be valid "original" signatures (i.e.: DocuSign)?

The City will not agree to accept the bid via e-mail. We have internal COVID-19 safety precautions in place to prevent spread and flatten the curve. Therefore, electronic signatures will not be considered as hardcopy paper must be submitted.

2. Upon review, if there are bid terms and conditions that the vendor may not be able to agree to, will the City allow the vendor to include clarifications or exceptions as part of its bid submission?

If there are terms and conditions that the vendor feels they cannot agree to, those exceptions should be clearly noted on the bottom of page 25 in the original bid package. The City will review the noted exceptions and will determine if they are acceptable to the conditions of the contract.

3. If there are insurance requirements that the vendor may not be able to agree to, will the City consider exceptions to insurance terms and conditions?

Certain exceptions to the insurance requirements do exist. Vendor should note what exceptions they are requesting on the bottom of page 25 in the original bid package. Specific insurance terms can be discussed further with presumptive awarded contractors.

4. Will the City agree to remove the language found in Section 5.03 – Changes in Cost, especially the last sentence? Will the City agree to remove the language found in Section 13.06 – Liquidated Damages?

The City does not agree to change any language without just cause. Vendor should note what exceptions they are requesting on the bottom of page 25 in the original bid package, and fully justify their reasoning. The City will review the noted exceptions and will determine if they are acceptable to the conditions of the contract.

5. How will you be awarding the bid – by group, all-or-none, or by line item? If awarded by group or all-or-none, how will you be determining awarded distributors for each group with no quantities being defined?

The bid will be awarded by group (category.) Vendor must be able to provide every item listed in the category to be considered responsive for that category. Please see the bottom of page 23 in the original bid package for further information. Awarded distributor will be calculated on the lowest total grand price for one of each item in the category. This calculation will be used to determine award only. Vendor can reasonably expect to receive multiple orders throughout the duration of the contract.

Sealed bids are due no later than Wednesday, July 29, 2020 at 2:00PM (local time.) No electronic submissions will be accepted. The City of Myrtle Beach is not responsible for late or misdirected mail.

Thank you,
City of Myrtle Beach
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