

**PURCHASING  
AND MATERIALS  
MANAGEMENT**



**City of Myrtle Beach  
SOUTH CAROLINA**

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**Addendum #04  
July 23, 2020**

**IFB 21-B0003  
Medical Supplies**

The purpose of this Addendum #04 to IFB 21-B0003 for Medical Supplies, dated July 15, 2020, and previously amended on July 20, 2020 and July 21, 2020, and July 22, 2020 is to answer the following questions:

1. On the price schedule, are we required to provide a vendor-suggested substitution for any or all of the items on this bid?

**Yes, you are required to provide a vendor-suggested substitution for all items on this bid. In these uncertain times, due to COVID-19, we need access to alternatives when the primary source is backordered or otherwise out of stock.**

2. On the price schedule for Price per Each, are we to break down pricing and price per each individual item? For example, do we price gloves at the per glove price level?

**Yes, please break down pricing per each individual item. In the glove example, the Per Each pricing would be per pair. The City understands that for items such as gloves, they will have to be ordered in larger quantities (ex: box) and that they are not available as single items (ex: pair.)**

3. On the price schedule for Price per Multi-Unit Packaging, are we okay indicating our lowest selling unit of measure packaging?

**Yes, indicating your lowest selling unit of measure packaging is acceptable, so long as it is greater than the Each.**

4. On the price schedule for Grand Total in each category, how are we to total everything up?  
Do we do this by the price per each for all the items within the category?

Yes, please calculate your grand total according to the price per each for all items within the category.

Sealed bids are due no later than Wednesday, July 29, 2020 at 2:00PM (local time.) No electronic submissions will be accepted. The City of Myrtle Beach is not responsible for late or misdirected mail.

Thank you,  
City of Myrtle Beach  
Ann Sowers  
Purchasing Office/Buyer  
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