



# FRANKLIN COUNTY PURCHASING DEPARTMENT REQUEST FOR BID (RFB) COVER PAGE

RFB NO: 2024-13

TITLE: Tires

Solicitation Schedule & Deadlines:

September 29, 2023	Solicitation Release/Advertising Date
October 6, 2023 10:00 A.M.	Deadline for Submitting Questions
October 10, 2023 4:30 P.M.	Deadline to post Addendum
<b>October 25, 2023 2:00 P.M.</b>	<b>Deadline to Submit Response</b>
<b>October 25, 2023 2:30 P.M.</b>	<b>Opening Date I Time</b>

Responses must be received no later than "Deadline to Submit Response"

**October 25, 2023 2 P.M.**

Franklin County Purchasing Department

Shakara Bray, Purchasing Agent

Meagan Johnson, Assistant Purchasing Agent

Phone: 636-584-6274    Email: [purchasing@franklinmo.gov](mailto:purchasing@franklinmo.gov)

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

Company Name: \_\_\_\_\_

# SUBMISSION CHECKLIST

\_\_\_\_\_ I have reviewed the bid schedule and deadlines, located on the solicitation cover page

\_\_\_\_\_ I have read ALL Terms and Conditions and Bid documents closely

(Located at [www.franklinmo.org](http://www.franklinmo.org))

## THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

### USE THESE FORMS ONLY

\_\_\_\_\_ Solicitation Cover page

\_\_\_\_\_ Contractual Terms and Conditions Acknowledgement

\_\_\_\_\_ Pricing Form completed and signed

\_\_\_\_\_ I have one original and two copies that are labeled accordingly

\_\_\_\_\_ I have included contact information

\_\_\_\_\_ I have included the COI as requested

\_\_\_\_\_ Envelope is sealed and label attached

\_\_\_\_\_ Affidavit for Work Authorization is completed and Notarized

\_\_\_\_\_ W9 is filled out completely & included

## SPECIFIC REQUIREMENTS

1. Contractor to supply Tires/repair/maintenance as specified in the pricing form to any requesting County departments. Repair of tires to include, but not limited to, all equipment and vehicles contained in the Franklin County Fleet.
2. Contractor to include on-site repair, if available.
3. Tire pricing to include valve stems, disposal fees, tire changes, and mounting and balancing.
4. All tires provided shall be new tires.
5. The County requests that the contractor warranty against tire defects. Should a County department have a tire that shows a defect, the contractor shall replace the tire at no additional cost.
6. "Tire Changes" to be defined as used tires provided by Franklin County to be installed on Franklin County's vehicles/equipment. The used tire install will be at the discretion of the vendor based on industry standard safety ratings.
7. Contract Period: The contract period shall be for one year January 1, 2024 thru December 31, 2024. This Contract will have the option to renew on a year by year basis, up to three years in total. The County also reserves the right to terminate and/or cancel the contract in writing prior via a formal contract amendment issued by the Purchasing Department.

*The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.*

# INSURANCE REQUIREMENTS

1. The Contractor shall furnish County with a certificate of insurance indicating proof of the following insurance from company's license in the State of Missouri:

A. Worker's Compensation and Employers' Liability: Worker's Compensation Statutory in compliance with the Compensation law of the State and Employers' Liability Insurance with a limit no less than \$1,000,000.00 each accident.

B. Comprehensive or Commercial General Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include, but not be limited to, the following coverage.

1. Premises – Operations
2. Products and Completed Operations
3. Broad Form Property Damage
4. Contractual
5. Personal Injury

C. Automobile Liability with a minimum limit of \$1,000,000.00 per occurrence, \$3,000,000.00 aggregate Combined Single Limit for Bodily Injury and Property Damage Liability. This insurance shall include coverage for all the following:

1. Owned Automobiles
2. Hired Automobiles
3. Non-Owned Automobiles

D. The certificate shall list the Certificate Holder and Address as follows: Franklin County, 400 E Locust Street, Room 206, Union, Mo 63084. The services provided to Franklin County shall be listed under "Description of Operations."

E. Such insurance shall include under the General Liability and Automobile Liability policies Franklin County, its employees, elected officials, representatives, and members of its board and/or commissioners as "Additional Insured's".

2. The Agreement of Insurance shall provide for notice to the County of amendment or cancellation of insurance policies 30 days before such amendment or cancellation is to take effect.

## ADDITIONAL REQUIREMENTS

### 1. E-Verify

Completion of Affidavit of Work Authorization and provide acceptable documentation of enrollment in the program.

### 2. Employment of Unauthorized Aliens Prohibited

a.) Vendor agrees to comply with Missouri Revised Statute Section 285.530.1 in that it shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.

b.) As a condition for the award of this contract, the Vendor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The Vendor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

c.) Vendor shall require each subcontractor to affirmatively state in its contract with Vendor that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the State of Missouri and shall not henceforth do so. Alternatively, Vendor shall require each subcontractor to provide Contractor with a sworn affidavit under penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

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## **OTHER REQUIREMENTS - CONTINUED**

### **Anti-Discrimination Against Israel Act Requirement**

A public entity shall not enter into a contract with a company to acquire to dispose of services, supplies, information technology, or construction unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. This section shall not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees.

Affidavit of Compliance with Section 34.600 RSMo for Contracts over \$100,000 or for  
Contractors with Ten (10) or more employees

I, \_\_\_\_\_ [Contractor Agent], being duly sworn, attest and  
state, under penalty of perjury, as follows:

1. I am employed by \_\_\_\_\_ [Contractor] and serve as the  
\_\_\_\_\_ [Position with Contractor].
2. I hereby affirm that \_\_\_\_\_ [Contractor]:
  - a) is not currently engaged in and shall not, for the duration of the contract, engage  
in a boycott of goods or services from the State of Israel; or
  - b) is not currently engaged in and shall not, for the duration of the contract, engage  
in a boycott of goods or services from companies doing business in or with Israel  
or authorized by, licensed by, or organized under the laws of the State of Israel; or
  - c) is not currently engaged in and shall not, for the duration of the contract, engage  
in a boycott of goods or services from persons or entities doing business in the  
State of Israel.

Further Affiant Sayeth Not.

\_\_\_\_\_  
[Contractor Agent]

STATE OF MISSOURI     )  
                                  ) ss.  
\_\_\_\_\_ COUNTY        )

Subscribed and sworn to me, a notary public, this \_\_\_\_ day of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

# CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

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Vendor/Contractor Signature

Date

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Vendor/Contractor Name and Title





**AFFIDAVIT OF WORK AUTHORIZATION**

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that \_\_\_\_\_ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

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Authorized Business Entity  
Representative's Name  
(Please Print)

Authorized Business Entity  
Representative's Signature

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Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: [e-verify@dhs.gov](mailto:e-verify@dhs.gov)) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

# PRICING FORM

## 2024-13 Tires

### REQUIRED PRICING

The bidder shall complete the following pricing form and provide firm, fixed pricing necessary to meet the All invoices must reflect discounts applied to final order.

Tire Description	Manufacturer	Item Number	Price per Tire
LT245/75R16 ALL TERRAIN (10 PLY) (E)			
11R22.5 TRACTION (14 PLY) (G)			
11R22.5 STEERING (16 PLY) (H)			
12R22.5 STEERING (16 PLY) (H)			
235/80/16 10 PLY TRAILER TIRE			
225/70R19.5 TRACTION (14 PLY) (F)			
LT225/75R16 ALL TERRAIN (10 PLY) (E)			
LT235/85R16 MUD TERRAIN (10 PLY) (E)			
14.00R24 GRADER*G2			
17.5X25 ROCK GRIP LOADER (L-3)(16 PLY)			
18.4X34 REAR TRACTOR TUBELESS (8 PLY)			
11 L 16 TRACTOR STEER TIRE			
LT 215/85R16 STEERING (10 PLY) (E)			
225/70R19.5 (14 PLY) (G)			
750 R 16 14 PLY TRAILER TIRE			
215/75R/17.5 TRAILER TIRE			
600/65/R25 LOADER TIRE			
315/80R22.5 FRONT STEER			
265/70/17 PICKUP TRUCK			
245/75/17 PICKUP TRUCK			
225/75/15 14 PLY			
245/75/16 10 PLY MUD TERRAIN			
10.00x16 4 RIB TRACTOR STEER TIRE			
7.50x18 3 RIB TRACTOR STEER TIRE			
LT245/70R17 FS TF AT 10 PLY			
750R16 HANKOOK F19 HWY RIB 14 PLY			
12R/22.5 TRACTION TIRE			
225/70/R22.5 TRAILER TIRE			
12.5/80/18 BACK HOE FRONT TIRE			
255/70/22.5 16 PLY TRAILER TIRE			
225/60 R18 P Chargers			
245/55 R18 GT Pursuit Explorers			
265/70 R17 E Tire 10 PLY			
265/70/R17			
245/70/R19.5			

**Pricing Cont.**

Tire Description	Manufacturer	Item Number	Price per tire
37x12.50R 16.5LT			
395/85/R20			
205/75D/14			
175/80D/13			
23x11.00-10			
205/75/15			
205/75/14			
295/75/R225 Traction			
385/65/R22.5 Steer			
16.9-30 Rear Tractor Tire			
385/65/R22.5			
P265/60/R18			
225/75R16-(Goodyear or Firestone)			
245/60R18 Destination LE2 Tire			
245/65R17 LE			
265/65R17 Destination AT			
11L15, Tractor Steer Tire			
11R22.5 Open Shoulder Traction			
20.5R25 Loader Tire			
235/55/R17 Passenger Car Tire			
235/85/16 All Terrain			
18.4/ 34 Radial Tractor Tire			
11L-16 4 rib tractor steer tire			
235/80/16 12 ply			
31-12X16.5 Severe Duty			
425/ 65 R22.5 Steer Tire			
255/ 75 R16			
235/ 65 R16			
245/ 75 R16			
265/ 65 R18			
265/60 R18 Durangos			
255/70/22.5 Trailer Tire			
235/80/16 Trailer Tire			
12/16.5 Skid Loader Tire			
255/ 60 R18 2021 Durangos			
255/ 65 R18			
275/ 65 R18 Half Ton			
275/65 R18			
265/60 R18			
LT 265/70 R18			
18.4 X 34 Turf Tires			

11L-16 Turf Tires						
11L-15 Turf Tires						
10.0 x 16 Turf Tires						
295 75 22.5 Steer Tires						
420/85/R34 Radial Tractor Tire						
420/85/R34 Turf Tires						
275 70 20 Truck Tires						
420/85/R38 Radial Tractor Tire						
255/70/17 Truck Tires All Terrain						
420/85/R38 Turf Tires						
355/80R 20MPT						

On-site Repair (if available) labor rate: \_\_\_\_\_

Mileage and/or trip charge: \_\_\_\_\_

Tire Repair/Tire Change labor rate: \_\_\_\_\_

Percentage discount on parts: \_\_\_\_\_

Tire Rotations: \_\_\_\_\_

Firm Fill per pound price/cost plus percentage markup: \_\_\_\_\_

Tire Mount & Balance: \_\_\_\_\_

Company Name \_\_\_\_\_

**Pricing Cont.**

Authorized Signature \_\_\_\_\_

Printed name and title \_\_\_\_\_

*Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.*

**VENDOR INFORMATION**

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Phone number \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Name Title \_\_\_\_\_

Email Address \_\_\_\_\_

# ATTACHMENT 1

## SEALED RESPONSE LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

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### SEALED BID RESPONSE ENCLOSED

DELIVER TO:

Purchasing Department  
400 East Locust St, Rm 004  
Union, MO 63084

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SOLICITATION #2024-13 **DATE: October 25, 2024 2 P.M.**

DESCRIPTION: Tires

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_