



ADDENDUM

SOLICITATION NO.: RFP 2019-07 Property and Casualty Insurance

ADDENDUM NO. 1

DATE: 04/04/2019

To All Prospective Proposers:

This addendum is issued to modify the previously issued solicitation documents and/or given for informational purposes, and is hereby made a part of the solicitation documents. Please attach this addendum to the documents in your possession. ***Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, listing the Addenda by number(s) and date(s) in their Bid documents.***

Deadline for Proposals:

No change in proposal due date.

Specification Changes/Corrections:

Please update page 27, Item 2. VEHICLE LIABILITY (this is within Section 5.2.2 Casualty Insurance, Subsection B. Coverage Specifications). Auto Physical Damage coverage is required as part of this RFP.

DESIRED LIMITS AND SYMBOLS

Coverage

Physical Damage

Limits

~~Not being~~ requested in this RFP

Drawing Changes:

N/A

Questions/Clarifications and Answers:

The following question(s) (shown in italicized text) were submitted by prospective proposer(s). The City's responses are presented here (shown in bold text). The submitters' names and email addresses have been removed due to privacy requirements.

- 1. Does the City currently have a broker of record? If so, what is the compensation structure, commission or fee?*

No, the City does not have a broker of record. The Florida League of Cities is the City's carrier.

2. *Can the City provide a copy of the expiring policies as it relates to the coverages requested within the RFP to include a complete property, auto, and inland marine schedule, as well as the schedule of operations (workers' compensation)?*

Please use the following Dropbox link for copy of policies

<https://www.dropbox.com/sh/wh0n2osgv015djh/AABq1rnI3if0qQ3b8x6xsHqpa?dl=0>

3. *Can the City provide a 5 year loss run for all lines of coverage?*

Please use the following Dropbox link for copy of 5 year loss run

<https://www.dropbox.com/sh/wh0n2osgv015djh/AABq1rnI3if0qQ3b8x6xsHqpa?dl=0>

4. *Page 27 of the RFP indicates that Auto Physical Damage coverage is not being requested in this RFP, however, other sections of the RFP request Auto Physical Damage coverage and premium associated with the coverage. Could you confirm that Auto Physical Damage coverage is in fact being requested as part of the RFP?*

Yes, Auto Physical Damage coverage is required as part of this RFP. Please use the following Dropbox link for copy of policies:

<https://www.dropbox.com/sh/wh0n2osgv015djh/AABq1rnI3if0qQ3b8x6xsHqpa?dl=0>

5. *Clarification of the Background Check Affidavit. We have participated in over 500 bid responses in the past 10 years and have never had this affidavit as part of a RFP/RFQ. The services we provide do not typically require access to your facilities.*

Unfortunately, the background check requirement cannot be waived. The Affidavit is needed with your submittal; however, the actual background checks are only needed if your firm is recommended for award.

NAME OF COMPANY: _____