



RFP #355-19 REQUEST FOR PROPOSALS FOR DEBRIS REMOVAL AND DISPOSAL SERVICES

ADDENDUM #2

Bid Closing Date: November 12, 2019, at 10:30AM, EST
Bid Issue Date: October 17, 2019
Addendum Issue Date: November 4, 2019, **Addendum Issue Date:** October 31, 2019
By: Melissa Hawk, Purchasing Manager

The following are amendments to the RFP #355-19 REQUEST FOR PROPOSALS FOR DEBRIS REMOVAL AND DISPOSAL SERVICES:

1. The requirement of performance bond of \$100,000.00 will be part of the awarded contract. The requirement of a payment bond of \$100,000.00 has been removed as part of the awarded contract; however, language will be included to ensure indemnity of the County for the payment bond to be received within ten days of the contract being activated. These bonds may decrease or increase depending on the cost of the specific project in which the Contractor is enacted. **NOTE:** FEMA states that local recipients/sub-recipients are to follow its bidding policy. The County ordinance and Georgia law states that payment and performance bonds are required for all Public Works and Highway/Bridges contracts. Public Works contracts include any work on government-owned and maintained property to include, repairs, maintenance, etc.; hence, the bonds requirements for the contract. FEMA specifically only require bonds on “construction” and/or “facility” scope of work.
2. All dates, terms and scope of services remain the same as posted in the RFP document.

The following are amendments to the RFP #355-19 REQUEST FOR PROPOSALS FOR DEBRIS REMOVAL AND DISPOSAL SERVICES:

QUESTION: P.23 Qualifications/Response Format Outline: Tab A has a bulleted list of things that should be minimally included in the proposal. Please confirm that the items in this list are to be placed in their appropriate sections and are not all to be contained within Tab A.

ANSWER: The proposer may include a statement covering these items in Tab “A”. It may be appropriate to go into more detail in other tabs within the required technical response.

QUESTION: P.25 Tab C – Identifications of all Contracted Personnel: No information is asked for in this section of the proposal. Are we to respond affirmatively that all of our employees will wear proper identification if awarded?

ANSWER: Yes.

QUESTION: Both Tab B and Tab F ask for references. Are we to submit them twice?

ANSWER: Tab “B” requires for brief summary of work with each reference. Tab “F” specifically requires a simple list. It is permissible; however, to add a page in Tab “F” which states to please refer to Tab “B” for this information.

QUESTION: Tab E Approach to Scope of Work asks for scenarios of various scopes of work and how the work will be accomplished. It also asks us to address tasks in the scope of work and for a schedule of completion. Tab I Management Plan asks for a management plan for each category of work. These both appear to be technical approaches. What are the differences in these sections?

ANSWER: Tab “E” is as you say the proposers Approach to the Scope of Work within the RFP. Tab “I” is requesting an actual sample of a Management Plan, if proposer can, including these requirements. If the proposer feels these tabs are synonymous of each other, please include a sample of a current management plan in Tab “E” and add a page in Tab “I” which states to please refer to Tab “E” for this information.

QUESTION: Tab “K” Financial Proposal states that we are to use the Price Proposal Form but not include it in the proposal. Are we to leave this section blank and explain the Price Proposal is under a separate cover per the RFP instructions?

ANSWER: A statement may be included in this section stating that the cost is being submitted in a separate sealed envelope or this section may be left blank.

QUESTION: P.30 states that the Bid Bond, Performance Bond and Payment Bond are not applicable. P. 38 states that we need to furnish payment and performance bonds. Which is correct? P.61 Vendor Checklist has the Bid Bond form and Surety Bid Bond listed as required documents. Which is correct? If a bid bond is required please confirm it’s for 5% of the bid. The bid bond form was not provided with the bid documents. If it’s required, where can it be obtained?

ANSWER: Please refer to the Addendum #1 released earlier today and to the first part of this Addendum #2 for this answer.

QUESTION: P61 Vendor Checklist lists the Local and Small Business Initiative Affidavit as required if it’s applicable. I do not see it included in the forms. Is it not applicable?

ANSWER: The Vendor Checklist is a standard form in all sealed solicitations. It is not applicable as Local and Small Business Initiatives can not be offered in this type of solicitation.

QUESTION: Please confirm that p.88, the SAVE Subcontractor affidavit, is a post award document that does not need to be filled out by subcontractors and submitted with the proposal.

ANSWER: If a proposer has standard subcontractors, the affidavits should be submitted with response. If a proposer would not enter into any subcontractors until such time as when activated by the County, it is not necessary to create contracts at this time and does not have to be submitted with their response.

QUESTION: P. 7 states that the Professional Liability Insurance should be at least \$1,000,000 and p. 40 states that it should be at least \$250,000 per claim and \$500,000 aggregate.

Which is correct?

ANSWER: Professional Liability Insurance should be at least \$1,000,000.00.

Company Name

Signature of Authorized Representative

Title

Date

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS PART OF YOUR PROPOSAL