

ADDENDUM No. 2

RFP 17-03

Project Name:

**Grant County Detention Center –
Comprehensive Medical, Mental and Ancillary Healthcare Services**

Questions:

1. Section D. on page 9 of the RFP states, *“The Contractor shall submit in evidence of insurance as is required herein.”* (cited below). Is the County requiring the Contractor to show proof of binded, active and current insurance policies which are required through the RFP, or is the County simply requiring proof that the Contractor is able to secure such insurance policies? If the County will accept proof of the Contractor’s ability to secure such policies, will the County accept sample certificates of insurance (COIs), which are being sent with these questions? Please understand these sample COIs will not include active policy numbers.

“D. INSURANCE REQUIREMENTS

1. General Conditions

The Contractor shall submit in evidence of insurance as is required herein. Policies of insurance shall be written by companies authorized to write such insurance in New Mexico.

2. General Liability Insurance, Including Automobile

The Contractor shall procure and maintain during the life of this Agreement a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,050,000.00 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Said policies of insurance shall include coverage for all operations performed for the county by the Contractor: coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Agreement is an insured contract. Grant County shall be a named additional insured on the policy.

3. Workers’ Compensation Insurance

The Contractor shall comply with the provisions of the Workers’ Compensation Act.

4. Professional Liability [Malpractice/Errors and Omissions Insurance]

The Contractor shall procure and maintain during the life of this agreement professional liability (errors and omissions) insurance, with policy limits of not less than \$1,000,000.00 per occurrence, \$2,000,000.00 per aggregate.”

County Response: The Contractor will have to provide proof that they can obtain the required coverages. This will be required for a contract to be issued, if the Contractor cannot obtain the proper coverages a contract will not be issued.

(Continued on next page)

2. Per the County's proposal submission guidelines, the County is requesting one (1) original, four (4) copies and one (1) CD version. In lieu of the CD, would the County accept a thumb drive containing our response?

County Response: In lieu of the CD only, the County is willing to accept thumb drives or CD.

3. Our third question to the County sent in our first set of questions was, *“On average, how many intakes does the County manage on a daily, monthly and annual basis? What are typically the busiest times for intakes? Does the current provider manage the initial medical and mental health assessment of the intake process?”*

The County responded with, *“6, 82, 4:00 pm-12:00 pm, Yes”*

If awarded the RFP and contract, and if the County agrees for *CorrHealth* to provide 16 hours per day/seven days per week coverage, how does the County propose to manage both medical and mental health intakes after 2300hrs and when *CorrHealth's* healthcare team isn't scheduled to be on-site?

County Response: The provider will schedule an on- call medical staff professional as well as a mental health staff member. The on call staff will fill the void when healthcare team members are not on site.

4. Our fourth question to the County sent in our first set of questions was, *“On average, how many inmates are placed on detox protocols on a weekly, monthly and annual basis over the past three years (2014, 2015, and 2016) and 2017 to date?”*.

The County responded back with, *“Unavailable information, may be obtained through the medical provider”*.

If awarded the RFP and contract, and if the County agrees for *CorrHealth* to provide 16 hours per day/7 day a week coverage and if it's realized that an inmate requires detox protocols which will require detox medications after 2300hrs and when *CorrHealth's* healthcare team isn't scheduled to be on-site, what are the County's plans to provide inmates with their necessary medications?

County Response: On-call health care team members will be required to respond to administer medications and health care to detox inmates after 2300 hours.

5. What does the \$26,700 figure quoted in the first addendum cover? Is that a monthly cost or annual cost?

County Response: The averaged \$26,700/year over a 4 year period covered some Dental & Vision, Mental Health, Medications and other inmate medical expenses. The cost was a yearly expense.

6. The \$26,700 is stated to cover all pharmaceuticals. Is that accurate?

County Response: Some pharmaceuticals were covered in the \$26,700 of outside expenses.

7. Are file cabinets available for medical staff and medical use?

County Response: There are currently two (2) file cabinets in the medical department.

8. Will dental services be provided off-site? If not, are you looking for exams and extractions, or more comprehensive dental services?

County Response: Dental services are currently being done off- site in Deming, NM 56 miles away and are for exams and extractions only. There are not any practicing dentists in Silver City who are willing to contract with Grant County.

9. What was the total health care budget and expense for the County for the last 3 years?

County Response: For clarification, the budget is based on the awarded contract. The expenses for the last couple of years have been approximately \$202,300 per year of contracted expenses. The \$26,700 mentioned in Addendum No 1 was for everything outside the contracted services. Also the county had expenses of \$260,000 per year in indigent claims.

10. Will the health care contractor be responsible to provide psychiatric services?

County Response: Yes, the health provider will be responsible for providing psychiatric services.

11. Can you please clarify who is responsible for the onsite training described in Section III.Y. (page 5) of the RFP?

County Response: The proposer that is awarded the contract will be responsible for this training. The County wants a provision for on-site and regularly scheduled training for Detention Administration and facility staff, which may include, but not be limited to mental health, basic healthcare, CPR and/or suicide prevention.

12. We do not use employees to provide the healthcare services. Rather, we source and present independent contractors to provide the healthcare services. Are we still eligible to provide services under this RFP?

County Response: As long as you can meet the requirements of the RFP everyone is eligible.

13. Can you confirm that potential offerors may include agencies as well as healthcare practitioners?

County Response: As long as you can meet the requirements of the RFP.

14. Will more than one company be awarded?

County Response: No, the County intends is to award to one company.

15. Are all specialties required to be bid? If we can only bid, the Medical Director/Physician and Psychiatrists are we still able to bid?

County Response: Whatever is in the RFP is required in a response.

16. In Section 2, it is required to include cost proposal, financial stability, and other supporting material. What information is required to establish “financial stability” of LocumTenens.com for Grant County?

County Response: Whatever is in the RFP is required as proof of “financial stability” (example financial statements.)

Addenda No 2 Acknowledgement
(Include with RFP)
(Will not count toward page count)

I acknowledge having received a copy of the addendum and have included it in my consideration.

Signature of Contractor Representative

Date

Addendum includes information for: