



MEMORANDUM

TO: RFP 23-009

FROM: Purchasing Department

DATE: January 13, 2023

RE: **Addendum: RFP 23-009-01**

I. Question and Answer

1. What are the frequency of routine tasks such as mowing, trimming, edging, liter removal?
Contractor will be given a schedule that can average anywhere from one day a week to one day every other week to mow, trim, edge, and clean a section on campus. Each section is not to exceed five acres.
2. Is there an APPA level expectation?
Should be working as level 2. With the expectations of a levels 1 and 2.
3. Are we to assume zero based equipment or is there some existing grounds maintenance equipment available to us?
Contractor will need to provide their own equipment; however, a water truck and hose will be provided for the irrigation of plants.
4. Will there be a structure for equipment storage and us to operate out of?
Contractor will need to provide their own truck and/or trailer to work from.
5. What percentage of the campus has irrigation?
All irrigation is done through a water truck and hose that will be provided to the contractor.
 - A. Is there an as built for the irrigation system?
No
 - B. What is the water source for irrigation?
Well water is transported throughout the campus using the university's water truck.
 - C. Are there any local or state water restrictions?
This can vary from time-to-time and is the discretion of the City's water utility division.

6. It states snow and ice removal from sidewalks.
If snow is present at the time the contractor is on campus, the contractor will be expected to remove any snow on sidewalks and steps in the area they are working.
 - A. What amount of snow in inches triggers removal?
Quarter inch (minimum)
 - B. Only remove from sidewalks, what about the roads and parking lots?
Snow removal on roads and parking lots is managed by the university.

7. Annual color plantings, how many square feet of bedding plants and how many changes per year?
Planting of any plants on campus is the responsibility of the university.

8. What are the expectations for the athletic fields?
None at this time.
 - A. Does baseball and softball groom their own infields?
Yes, the university manages these fields.
 - B. Is overseeding expected?
N/A
 - C. Who performs the line painting on the fields?
The university is responsible for line painting on fields.

9. Is your current grounds In-house or outsourced?
Both

***Offerors must acknowledge this amendment in Attachment 1 when submitting proposal.**