

## Request for Proposal

### Questions and Answers Amendment

Posted December 4, 2018

#### Comprehensive Plan and Master Transportation Plan Update

We are wondering about the level of depth in the transportation analysis that you are seeking. Is it safe to assume that the Town has traffic data that describes the existing conditions that we will use to make our strategies and recommendations from? Or is the expectation that we will need to create our own data to use.

We are not expecting you to do traffic counts, etc. The Town would expect that you would use traffic data published by SCDOT and BCDCOG for your analyses and to create recommendations and strategies.

Does the town have a budget in mind (if so what is the amount), or is the expectation that the RFP process will generate the best approach and the town will set the budget based on the approach/proposal the selection committee finds most suitable?

The proposed amount in the 2019 Planning Department budget is \$200,000. There are also possible funds that could be utilized from the Engineering Departments budget as well, although we do not have a certain amount specified at this time.

From the RFP it seems the MTP and transportation concerns are a significant driver for the planning effort. Would you and the town expect that the Comprehensive Plan and MTP are equal 50/50 components of the process or would Transportation Planning be given a greater weight? Or is this something that will be left to discovery through the process with the public and stakeholders?

We would expect that it would be approximately 50/50, but that could change based on the public and stakeholder input.

How much time is town staff anticipating spending on the Comprehensive Plan in partnership with the selected consultants? Will there be dedicated town staff to help with logistics, communications, and consolidated review or should the proposal cover those services as well?

Staff will be available on an as needed basis to help with logistics, communications, and review; however, we will not have staff that is dedicated solely to this project.

What role will the new UDO play in the development of the comprehensive plan?

The UDO was one of the recommendations from our last Comprehensive Plan update (Vision Plan), and once approved, should help address a number of deficiencies in our current regulations. Our hope is that the UDO would provide momentum to mobilize the public to participate in the Comprehensive Planning process, as the previous plan directly informed the writing of the UDO. The areas in the UDO that are shown for mixed-use would also be used to help inform the land use plan for the Comprehensive Plan.

What specific elements of the comprehensive plan (if any) would the Town like to emphasize?

The Transportation Element will certainly be emphasized with the inclusion of the Transportation Plan, and as noted in the RFP, Housing will be a crucial element, specifically including affordable housing strategies. Other elements may need to be emphasized based on the public and stakeholder input received throughout the process.

Page 3 of the RFP requests “proof of qualifications, as well as examples of similar work completed.” How many work samples of completed plans would the City find most advantageous?

Around 3-4 samples would be most helpful for us.