

PURCHASING AND MATERIALS MANAGEMENT (843) 918-2170 FAX: (843) 918-2182 www.cityofmyrtlebeach.com

Addendum 01 June 2, 2021

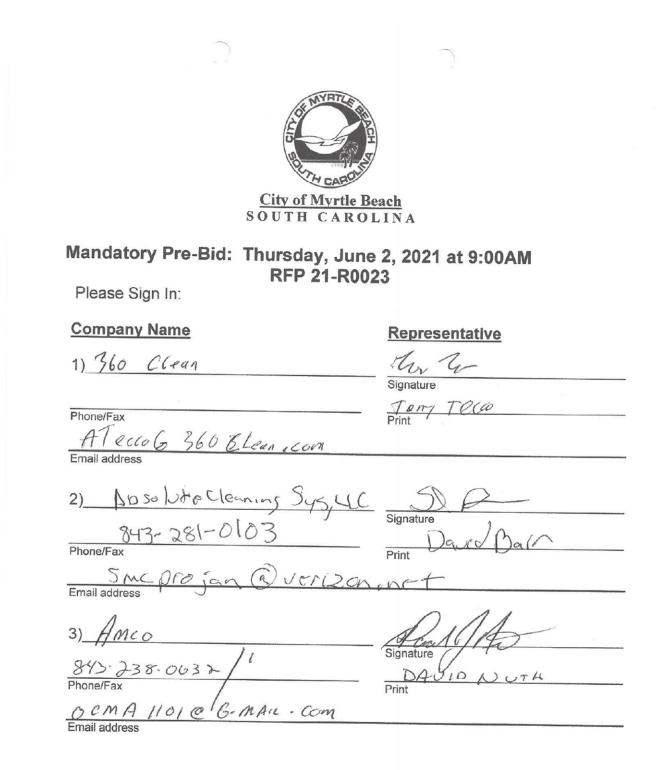
RFP 21-R0023

Janitorial Cleaning at Chapin Memorial Library

The purpose of this Addendum 01 to RFP 21-R0023 for Janitorial Cleaning at Chapin Memorial Library, dated May 25, 2021, is to list the key points of discussion from the mandatory preproposal site visit.

- The current contractor is Crescent Cleaning.
- All cleaning work is to be completed in the morning, beginning at 7:30AM. Library staff will be present to give workers access to the building. No night work is available.
- All cleaning supplies and paper products are to be provided by the contractor.
- A bond will **<u>NOT</u>** be necessary for this solicitation.
- Contractors are reminded that a complete proposal package includes more than the price schedule. Contractors are strongly encouraged to carefully read through all specifications to ensure that all requested information is provided in your proposal package.
- Until the time of award, no contact with other City personnel related to this project is permitted.
- Sealed proposals are due in the Purchasing Office no later than 2:00PM (local time) on Wednesday, June 9, 2021. The City of Myrtle Beach is not responsible for late or misdirected mail. No e-mail submissions will be accepted.
- The mandatory conference sign-in sheet is attached and is hereby made part of this addendum.

Please send in your proposal in a sealed envelope to the address below: City of Myrtle Beach 3231 Mr. Joe White Avenue Myrtle Beach, SC 29577 Attn: Purchasing Division/Ann Sowers



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