



County of Georgetown, South Carolina

129 Screven Street, Suite 239 · Georgetown, SC 29440-3641
Post Office Box 421270, Georgetown, SC 29442-4200
(843)545-3083 · Fax (843)545-3500 · purch@gtcounty.org

REQUEST FOR PROPOSALS

BID NUMBER: 21-034

ISSUE DATE:

OPENING DATE:

Bid Opening Location: Georgetown County Courthouse, Suite #239, (Purchasing Conference Room)

Pre-Bid Conference/Site Inspection: [none]

PROCUREMENT FOR: RFP# 21-034, Structured Data Cabling: Installation, Maintenance & Repair, IDIQ

IMPORTANT COVID-19 NOTICE: Until further notice all Bids MUST BE submitted electronically through the Purchasing Department’s Vendor Registry webpage. Please click on the following link <http://www.georgetowncountysc.org/purchasing/default.html> for instructions on how to submit Bids electronically through this system. As always, emailed/faxed Bids will not be accepted. Your BID must be submitted electronically through Georgetown County's Purchasing Vendor Registry page to ensure it remains sealed until the scheduled bid opening date and time.

Any scheduled bid openings will still be opened at the designated date and time as listed in the solicitation document or related addendum. However, at the time of this bid issuance these openings will be conducted virtually. As always, bid openings will be accompanied by at least one witness and bid tabulation results will be posted online for the public’s viewing after the bid opening.

MAILING ADDRESS:

County of Georgetown
Post Office Drawer 421270
Georgetown SC 29442-4200
Attn: Purchasing

STREET ADDRESS:

Georgetown County Courthouse
129 Screven Street, Suite 239
Georgetown SC 29440-3641
Attn: Purchasing

Purchasing Contacts:

Pamela Bassetti

Nancy Silver

Phone (843)545-3084

(843)545-3076

Fax: (843)545-3500

(843)545-3500

E-mail: pbassetti@gtcounty.org

nsilver@gtcounty.org

This solicitation does not commit Georgetown County to award a contract, to pay any cost incurred in the preparation of the bid, or to procure or contract for goods or services. It is the responsibility of each bidder to see that the Georgetown County Purchasing Office receives bids on, or before, the date and time specified for the bid opening. No bid will be accepted thereafter. The County assumes no responsibility for delivery of bids that are mailed. Georgetown County reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.



Intent to Respond

REF: Bid No. 21-034, Structured Data Cabling: Installation, Maintenance & Repair, IDIQ

If your company intends to respond to this solicitation, please complete and promptly return this form to assure that you can be included on the mailing list to receive all addenda regarding this project. We also encourage you to visit our website at <http://www.georgetowncountysc.org/purchasing/default.html> and register as a new vendor. If you are an existing vendor, please make sure your profile is up-to-date with a valid contact name and email address on file.

It is not necessary to return any other portion of the bid documents if you are not bidding.

Failure to return the Intent to Respond shall not be sufficient cause to rule a submittal as non-responsive; nor does the return of the form obligate an interested party to submit a response. Georgetown County's efforts to directly provide interested parties with addenda or additional information are provided as a courtesy only, and do not alleviate the respondent from their obligation to verify they have received and considered all addenda. All addenda are published and available on the county website at www.gtcounty.org select "Bid Opportunities" under Quick Links, then click on the "View Current Bid Solicitations" link.

Our firm does intend on responding to this solicitation.

Our firm does not intend on responding to this solicitation.

Company Name: _____

Address: _____

Contact Person: _____

Telephone: _____

FAX: _____

E-Mail: _____

How did you hear about this opportunity? _____

Reason if not responding: _____

Please return this completed form to Pamela Bassetti, Senior Buyer

- by e-mail to purch@gtcounty.org
- Or by FAX to (843)545-3500.

[End of Intent to Respond]

Time Line:

<u>Item</u>	<u>Date</u>	<u>Time</u>	<u>Location*</u>
Advertised Date of Issue:	Wednesday, May 5, 2021	na	na
(Voluntary-Hybrid)Pre-Bid Conference/Site Inspection:	Wednesday, May 12, 2021	10:30am	Council Chambers & Virtual †
Deadline for Questions:	Wednesday, June 2, 2021	3:30pm	
Bids Must be Received on/or Before:	Wednesday, June 9, 2021	3:30pm	Vendor Registry
Public Bid Opening & Tabulation:	Wednesday, June 9, 2021	3:30pm	Virtual/Hybrid

IMPORTANT COVID-19 NOTICE: Until further notice all bids **MUST BE** submitted electronically through the Purchasing Department's Vendor Registry webpage. Please click on the following link <http://www.georgetowncountysc.org/172/Purchasing> for instructions on how to submit bids electronically through this system. As always, emailed/faxed bids will not be accepted. Your bid must be submitted electronically through Georgetown County's Purchasing Vendor Registry page to ensure it remains sealed until the scheduled bid opening date and time.

Bid Openings are available to the public at 129 Screven Street, Georgetown SC 29440, 2nd Floor Purchasing Conference Room. As always, bid openings will be accompanied by at least one witness and bid tabulation results will be posted online for the public's viewing after the bid opening.

VOLUNTARY Pre-Bid Conference:

The County will host a voluntary pre-bid conference with all interested parties for the purposes of answering questions. This **VOLUNTARY Pre-Bid Conference** will begin promptly at **10:30AM ET on Wednesday, May 5, 2021** and will take place in the Council Chambers located at 129 Screven St., Georgetown, SC 29440. Due to the COVID-19 situation, vendors wishing to partake in the pre-bid conference may also attend this meeting virtually, rather than in-person. See virtual meeting invitation link and call in information below if you would prefer to join this meeting virtually.

Virtual Meeting Link:

Pre bid Conference for RFP 21-034 Voluntary-Hybrid
Wed, May 12, 2021 10:30 PM - 11:30 PM (EDT)

please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/470502893>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 470-502-893

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Request for Proposal 21-034

Structured Data Cabling: Installation, Maintenance & Repair, IDIQ

Introduction:

The Georgetown County, South Carolina MIS Department is soliciting sealed public bids for a single provider /installer (materials and labor) and maintenance contractor of **Structured Data Cabling: Installation, Maintenance & Repair, IDIQ**. Scope of work will include projects (adds, moves, and changes) and maintenance/repair as required to structured cabling (new and existing) and associated infrastructure. Work will be approved by Task Order on an as-needed basis. While drops, unit runs, UTP units, STP units, coax units, and/or fiber optic units are the mediums most utilized, there may be instances where other mediums are specified in future projects.

Pre –Bid Conference: (Voluntary): Wednesday 10:30am Virtual

Intent:

The cable drop/unit and fiber optic unit installations shall be fixed price per drop to include labor and material costs, as well as any travel charge. UTP, STP and Coax units are also to be priced separately and include labor, material and travel. Maintenance/repair services shall be provided at a fixed hourly rate with materials as needed to be provided at a discount off list. In determining the lowest responsive and responsible bidder, in addition to price, the following shall also be considered:

- The ability, capacity and skill of the bidder to perform the contract;
- The character, integrity, reputation, judgment, experience and efficiency of the contractor;
- The quality of performance on previous contracts;
- The previous experience of the contractor. **References required.**

Georgetown County has standardized on various products to obtain and maintain a consistency in its data and network infrastructure. The Contractor shall provide all materials and labor (tools, supervision, insurance, cabling, etc.) as necessary for, but not limited to, cabling installation, repairs, moves, adds and changes to new and previously installed LANs and other voice, data, video and low voltage cabling systems throughout the County. All wiring services shall be performed in accordance with the current industry standards and governing building codes. For the purposes of this specification, the terms wiring and cabling are used interchangeably. Cabling services may include, but are not limited to, installation, termination, validation, maintenance and repair of wiring for new and existing systems.

The County anticipates awarding a one (1) year contract, with four (4), one year (1) renewal options for a maximum five (5) year contract.

Specifications to include, but not limited to:

1. Cabling Basic Requirements: Hardware - Required hardware, at cost, to complete task includes, but is not limited to, termination blocks or patch panel, cable, fiber, fastening devices, cable management devices, face plate (including that required for wall mounted equipment), data outlets, telecommunications outlets, patch cords and all required accessories to comply with this specification.

a) The following definitions describe what the vendor is required to provide:

Hardware: Jacks, Faceplates, patch panels, etc. shall be based upon Belden, West Penn, Panduit, Leviton, Hubbell or a similar product of like quality. Cat 6/6a cabling should be West Penn, Belkin, Comscope or similar product of like quality. All Items must be American made and owned.

Cable Drop: An average price for a cable drop defined as one faceplate and the cables, jacks, and patch panel ports or connecting blocks that are attached to it. A cable drop can have up to six four-pair cables attached as long as all cables originate from the same distribution room or closet.

Unit Run: An average price for a set length of cable to be installed, inclusive of its termination on both ends. UTP, STP, fiber and coax runs shorter than 50 feet are billed at time and materials or units whichever is less. All runs between 50 feet and 295 feet are considered a standard unit. Cable runs longer than 295 feet are billed on a time and materials basis. These special cases longer than the 295 feet in length require a pre-survey and fixed price quote that is agreed upon between the Contractor and the County's Management Information Services Department, hereinafter referred to as MIS, prior to any work being done.

Fiber Optic Unit: An average price for a horizontal fiber unit consisting of a 6 strand multimode fiber with 2 strands terminated at the closet and 2 strands terminated at the D marc. The remaining strands are coiled up in a fiber box and / or fiber termination cabinet respectively. The unit includes the fiber, LC, ST or SC terminations and testing on both ends for fiber run. It does not include termination cabinet / enclosure or connector panel inside the cabinet / enclosure. Electronic and printed documentation of test results shall be supplied for signature approval of completed work. Costs are to be submitted for both "indoor" and "outdoor" materials and installation.

UTP Unit: An average price for a standard compliant, Category 6/6A unit run consisting of termination of all 4 pairs on a patch panel in a telecommunications closet home run to the workstation location designated and terminated in a jack and faceplate. The faceplate may be flush or surface mounted depending on circumstances. The faceplate and jack(s) are to be supplied by the Contractor. The patch panel and wall or freestanding rack may or may not be supplied by the Contractor but will be indicated when it is to be included and is priced outside of the "units". The unit will be plenum or non-plenum depending on the building code designations and actual usage. The unit rate includes the pulling and installation of the cable, the faceplate, the termination and labeling of both ends, the testing, cleanup, fixing of any damage, and miscellaneous parts including category compliant suspension devices that may be required. Electronic and printed documentation of test results shall be supplied for signature approval of completed work.

STP Unit: An average price for an STP unit consisting of termination of all pairs on a patch panel in a telecommunications closet, home run to the workstation location designated and terminated in a shielded data connector. The faceplate may be flush or surface mounted depending upon circumstances. The Contractor shall supply the faceplate and data connectors. The patch panel and wall mounted or freestanding rack may or may not be supplied by the Contractor but will be indicated when it is to be included and is priced outside of the "units". The unit shall be plenum or non-plenum depending upon the building code designations and actual usage. The unit rate shall include the pulling and installation of the cable, the faceplate, the termination and labeling of both ends, testing of pin-outs, appropriate connection of the cable shield drain wire, cleanup, fixing of any damage, and miscellaneous parts including category compliant suspension devices that may be required. Electronic and printed documentation of test results shall be supplied for signature approval of completed work.

Coax Unit: An average price for a Coax unit consisting of termination of both ends in appropriate connectors between the two locations designated in the Work Order. The faceplate may be flush or surface mounted depending on circumstances. The faceplate and jack(s) are to be supplied by the Contractor. Patch panels and wall or free standing racks may or may not be supplied by the Contractor but will be indicated when it is to be included and is priced outside of the "units". The unit will be plenum or non-plenum depending on the building code designations and actual usage. The unit rate includes the pulling and installation of the cable, the faceplate, the termination and labeling of both

ends, cleanup, fixing of any damage, and miscellaneous parts including compliant suspension devices that may be required. Electronic and printed documentation of test results shall be supplied for signature approval of completed work.

2. Maintenance/Repair Services

Maintenance/Repair services shall be provided for a fixed hourly labor cost. Supplies/materials shall be charged separately. In addition, the cost of specialized equipment (bucket truck, trencher, etc.) necessary to perform the task shall be in addition to the fixed hourly labor cost charges. The County reserves the right to purchase supplies/materials, as well as specialized equipment. Contractor will receive approval of the County's MIS department before proceeding with additional cost items. Georgetown County prefers locally based technicians for troubleshooting and support, but in no case will accept a response time of more than two (2) hours.

3. Engineering Standards

The Contractor shall conform to and comply with all industry engineering standards and specifications either as cited herein or as required by other affected regulating, state, local, or federal agencies, organizations or commissions (e.g., public utility commissions). The Contractor must ensure that the maximum pulling tensions of the specified distribution cables are not exceeded and cable bends maintain the proper radius during the placement of the facilities. Failure to follow the appropriate guidelines will require the Contractor to provide, in a timely fashion, the additional material and labor necessary to properly rectify the situation. This will also apply to any and all damages sustained to the cables by the Contractor during the installation. In the absence of these, the contractor shall perform all work in a manner customary and comparable to other such work. Materials and Installation shall conform to the following codes and standards, where applicable. When a conflict occurs, the most stringent requirements will apply.

- National Electric Code (NEC current edition)
- National Fire Protection Association (NFPA)
- Electronic Industries Association (EIA)
- American National Standards Institute (ANSI)
- American Society for Testing and Materials (ASTM)
- Underwriters Laboratories, Inc. (UL)
- Local and State Ordinances (All permits and /or certifications, as required, shall be paid for and secured by the Contractor and made available for inspection by the County.)
- Telecommunications Industry Association (TIA)
- Building Industry Consulting Services, International (BICSI)

Cabling shall conform to applicable Federal Communications Commissions' rules and regulations Governing Radio Frequency Interference (EIA) and Electro Magnetic Interference (EMI). The Contractor must ensure that the maximum pulling tensions of the specified distribution cables are not exceeded and cable bends maintain the proper radius during the placement of the facilities. Failure to follow the appropriate guidelines will require the Contractor to provide, in a timely fashion, the additional material and labor necessary to properly rectify the situation. This will also apply to any and all damages sustained to the cables by the Contractor during the installation.

- a) **Power Separation** - The Contractor must not place any distribution cabling alongside power lines, or share the same conduit, channel or sleeve with electrical apparatus.
- b) **Special Equipment and Tools** - It shall be the responsibility of the Contractor to furnish all equipment or tools necessary to properly complete any given project. This may include, but is

not limited to, tools for terminating cables, testing and splicing equipment for copper and fiber cables, communication devices, jack stands for cable reels, and cable-tugger.

- c) **Labeling** - The Contractor shall be responsible for providing and applying machine printed labels for all cables and cords, distribution frames, and outlet locations, according to, the County MIS Director's specifications.
- d) **Cable Storage** - The Contractor shall not roll or store cable reels without an appropriate underlay and the prior approval of the County's Director of MIS.
- e) **Cable Pathway** - In suspended ceiling and raised floor areas where duct, cable trays or conduit are not available, the Contractor must bundle, in bundles of 50 or less, station wiring with plastic cable ties snug, but not deforming the cable geometry. The cable bundling shall be supported via "J", hooks attached to the existing building structure and framework at a maximum of five (5) foot intervals. **Plenum rated cable will be used in all these areas.** The Contractor shall adhere to the manufacturers' requirements for bending radius and pulling tension of all data and telecommunications cables. At no time should any ceiling routed cables cross lighting fixtures.
- f) **Fire Stopping** - Sealing of openings between floors, through rated fire and smoke walls, existing or created by the Contractor for cable pass through, shall be the responsibility of the Contractor. Sealing material and application of this material shall be accomplished in such a manner which is acceptable to the local fire and building authorities having jurisdiction over this work. Creation of such openings as are necessary for cable passage between locations as shown on the drawings will be the responsibility of the Contractor. Any openings created by or for the Contractor and left unused must also be sealed as part of this work.
- g) **Inside and Outside Installations** - The contractor will be responsible to provide both Inside and Outside work.
- h) **Grounding and Bonding** - All grounding and bonding must meet the National Electrical Code (NEC®), as well as all local codes and County standards, which may specify additional grounding and/or bonding requirements. Local codes may or may not be more restrictive; at all times the more restrictive codes shall apply and be adhered to. The Contractor must be responsible for providing an approved ground at all newly installed distribution frames, and/or insuring proper bonding to any existing facilities. The Contractor shall also be responsible for ensuring ground continuity by properly bonding all appropriate cabling, closures, cabinets, service boxes, and framework. All grounds must consist of #6 AWG copper wire and shall be supplied from an approved building ground and bonded to the main electrical ground. Grounding must be in accordance with the NEC, NFPA, OSF, all local codes and practices, and County standards.

4. Damages

The Contractor will be held responsible for any and all damages to portions of the buildings, surfaces or work disrupted as a result of work by its employees, including, but not limited to:

- a) **Building** - Damage to any portion of the building caused by the movement of tools, materials or equipment. Repair of surfaces, including painting, will be necessary.
- b) **Work Spaces** - Damage to any component of the construction of spaces "turned over" to the Contractor.
- c) **Electrical Distribution** - Damage to the electrical distribution system and/or other space "turned over" to the Contractor.
- d) **Systems** - Damage to the electrical, mechanical and/or life safety or other systems caused by inappropriate operation or connections made by the Contractor or other actions of the Contractor.

- e) **Other** - Other damage to the materials, tools and/or equipment of the County, its consultants, General Contractor, Architect, agents and lessees.

5. **Penetrations of Walls, Floors and Ceilings**

- a) **Creating Penetrations** - The Contractor shall make no penetration of floors, walls or ceiling without the prior consent of the County's Facility Services Superintendent. When requested, the contractor will create penetrations through fire-rated, acoustical or other walls for cableways. Such penetrations shall be sleeved and sealed, by the Contractor, in compliance with applicable code requirements and as directed by the County. This could/would include X-ray of floor or wall.
- b) **Penetration Utilization and Requirements: Non Fire-Rated** - Where penetrations through *acoustical walls* or other walls for cableways have been provided for the Contractor, such penetrations shall be sealed by the Contractor in compliance with applicable code requirements and as directed by the County.
- c) **Penetration Utilization and Requirements: Fire-Rated** - Where penetrations through *fire-rated walls* for cableways have been provided for the Contractor, such penetrations must be sealed by the Contractor as required by code and as directed by the County.

6. **Execution: Workmanship** - Components must be installed in a neat, workmanlike manner. Wiring color codes must be strictly observed and terminations must be uniform throughout the system. Identification markings and systems must be uniform and professional.

7. **Quality Assurance**

The media manufacturer shall be a company specializing in communication cable and/or accessories with a minimum of five years documented experience in producing cable and/or accessories similar to those specified.

The media shall be certified within the appropriate category and verification of the certification will be presented prior to installation.

The Contractor shall have been in this line of business for a minimum of five (5) years and completed three (3) jobs of the magnitude specified in the following sections. Proof of past performance shall be in the form of reference sheets that shall include a brief description of the project, the project foreman or superintendent's name and the name, address and telephone number of a project contact.

The installing Contractor shall have at a minimum one (1) Certified Installer trained to the latest industry standards to ensure the most reliable installation available. The Certified Installer shall have been trained by a company(s) that offer a minimum fifteen- (15) year system warranty.

8. **Subcontracts**

The Contractor may not subcontract any work to be performed without prior written approval of the Georgetown County Management Information Services (MIS) Department. The contractor will be responsible for all work done by sub-contractor.

MIS may request any of the following information to substantiate the proposed Subcontractor's qualifications.

- The amount of experience completing work similar to that required;
- The quality of work the proposed Subcontractor has provided on past projects;
- The extent of available staffing and financial resources of the proposed Subcontractor;
- The Contractor's intended method of monitoring the proposed Subcontractor's work;

- The level of supervision of the Subcontractor's work which the Contractor will provide;
- Enterprise class installation references of the Subcontractor's work;
- Any other information regarding the proposed Subcontractor's ability to complete the work.

The Contractor shall not replace any approved Subcontractor or material supplier without written approval of MIS.

9. Design and Engineering

a) General

The Contractor shall provide all necessary labor, materials, pre-installation, installation and logistics planning to:

- Secure all permits, rights-of-way, building management approvals
- Prepare all required installation specifications, drawings and documentation to be approved by the County prior to any work performed.
- Conduct all tests and inspections required to install, terminate, and interconnect fiber optic cable at and between the locations specified. In the absence of more specific direction or criteria specified herein, all work performed shall conform to applicable industry and government standards, codes, tariffs, regulations, state and federal laws.

b) Requirements

The Contractor shall provide all engineering, design, and planning services necessary to satisfy the requirements of all projects. These services shall include but are not limited to:

- Site surveys to determine requirements for building entrance;
- Technical specification documents;
- Acquisition of specified fiber optic cabling, installation and termination hardware;
- Labor to perform the installation and termination of fiber optic cabling;
- Project management;
- On-site work supervision and quality assurance;
- Local agency coordination;
- Inspections required;
- Authorizations required, such as public and private rights-of-way, joint facility use agreements, etc.;
- Fees required, such as joint use costs, permit and license fees, make-ready work charges, etc.;
- Other items required to complete the project in conformance with industry and government standards, tariffs, and regulations.

10. Fiber Optic

- Fiber optic cabling required under tasks shall consist of multi fiber between designated facility connection points. The fiber optic cabling installed shall support GigaBit Ethernet. The fiber used shall consist of specified pair counts.
- The Optical Connector shall be SC-type. The connector ferrule shall be ceramic or glass-in-ceramic, metallic, or equivalent. The optical fiber within the connector ferrule shall be secured with an adhesive or mechanical process to prevent pistoning and other movement of the fiber strand.
- Patch panel enclosures shall be sized to accommodate the total fiber count to be installed at each location as defined in the specifications and drawings. Connector panels and connector couplings (sleeves, bulkheads, etc.) adequate to accommodate the number of fibers to be terminated shall be furnished and installed by the Contractor.

The Contractor shall provide all required fiber and associated components (e.g., connectors, patch panels, etc.), equipment (e.g., splicers, test equipment, etc) required to install, terminate and test all fibers. The Contractor shall not be required to provide end system network communication devices. The fusion method of fiber connection, splicing, and termination shall be utilized for all fiber connections and terminations.

11. Fiber Optic Cable and Termination Component Labeling

All fiber optic backbone cables shall be identified AT BOTH ENDS with a designation that identifies where the opposite end of the same cable terminates (e.g. Building name, Equipment Room or Telecommunications Closet I.D.). These should be labeled in each building where fiber splices and termination panels are located. In addition, labeling of all fiber optic cables shall include the number of fibers in the cable and the date completed.

Each fiber optic termination panel shall be clearly labeled indicating the destination of the cable(s) and the fiber number of each fiber position. The cable identifiers are to be secured to (1) the side and (2) the front cover of the panel enclosure.

All inner duct containing fiber optic cable installed under this project shall be labeled where exposed. This includes areas where the inner duct is (1) installed alone in risers, tunnels or trays, (2) where they transit manholes and/or pull boxes and (3) in equipment rooms. Where cable or inner duct is exposed, it shall be labeled every 50 feet.

The inner duct shall be labeled with a durable yellow polyethylene tag which reads "CAUTION FIBER OPTIC CABLE" and includes blank spaces for adding fiber count, ownership and destination information. The destination of the cable(s) contained in the inner duct and the fiber count shall be marked on the tag, USING AN INDELIBLE TYPE INK. The tag shall be secured to the inner duct(s) or fiber cable if inner duct is not used using self-locking ties.

12. Hardware

Fiber optic cabling shall be installed and terminated using installation practices that meet applicable building and safety codes. Fiber cables shall be terminated in rack mounted patch panels. Patch panels shall be installed in the area(s) identified by site surveys. All fiber strands shall be terminated in Patch panels utilizing SC connectors. The Contractor shall inspect, test, and certify all work.

13. Cable, Delivery, Storage and Handling

Cable shall be stored according to manufacturer's recommendations as minimum. In addition, cable must be stored in a location protected from vandalism and weather. If cable is stored outside, it must be covered with opaque plastic or canvas with provision for ventilation to prevent condensation and for protection from weather. If air temperature at cable storage location will be below 40 degrees F., the cable shall be moved to a heated (50 degrees F. minimum) location.

If the Contractor wishes to have a trailer on site for storage of materials, arrangements shall be made with MIS. If necessary, cable shall be stored off site at the contractor's expense.

The cable remains the property of the vendor until the installation is completed and accepted by the County.

14. Security

To the extent that it affects the maintenance and preservation of IT security, the Contractor shall be responsible for maintaining the physical integrity and security of the fiber optic links traversing non-Government property, if applicable, during the installation period.

15. County Furnished Equipment

The County shall not provide/furnish any equipment or material needed by the Contractor to complete the design, installation, testing, maintenance or repair of the fiber optic links addressed in specific projects. The cost of any equipment needed by the Contractor to design, install, test, maintain or repair the fiber optic links addressed in projects shall be included in the Contractor's cost.

16. County Furnished Information

The County shall provide/furnish the contractor with all available information it deems necessary for the Contractor to design, install, test, maintain or repair the fiber optic links addressed in projects.

17. Installation, General

The Contractor may be required to install fiber optic cable both on and off County sites/premises. Non-County sites may include private property, public utility, and commercial easements and rights of way.

The Contractor shall prepare and submit for MIS approval a schedule that illustrates the complete period of performance, including all tasks, subtasks, as well as any significant milestones and events associated with them.

Contractor shall furnish and install all cables, connectors and equipment as specified above. It shall be noted that all materials shall be "unused" and of first quality.

All cables will be appropriately dressed when connected to patch panels. When additional cables are installed within an existing cabinet/rack existing bundling will be released and secured as a single bundle.

Contractor shall furnish all required installation tools to facilitate cable pulling without damage to the cable jacket. Where mechanical assistance is used to pull cable, care shall be taken to insure that the maximum tensile load for the cable as defined by the manufacturer is not exceeded. This may be in the form of continuous monitoring of pulling tension, use of a "break-away" or other approved method.

Qualified personnel utilizing state-of-the-art equipment and techniques shall complete all installation work. During pulling operation an adequate number of workers shall be present to allow cable observation at all points of duct entry and exit as well as the feed cable and operate pulling machinery.

Cable pulling shall be done in accordance with cable manufacturer's recommendations and ANSI/IEEE C2 standards. Manufacturer's recommendations shall be a part of the cable submittal. Recommended pulling tensions and pulling bending radius shall not be exceeded. Any cable bent or kinked to radius less than recommended dimension shall not be installed. If any installed cable is kinked to a radius less than recommended dimension it shall be replaced by the contractor with no additional cost to the project

All cable shall be free of tension at both ends.

The Cable system shall be tested and documented upon completion of the installation, and prior to acceptance.

18. Testing and Documentation

a) General

The Contractor shall visually inspect all cabling and termination points to insure that they are complete and conform to the wiring pattern defined. The contractor shall provide MIS with a written certification that this inspection has been made.

The Contractor is responsible for supplying all equipment and personnel necessary to conduct the acceptance tests. Prior to testing, the Contractor shall provide MIS the proposed test plan for each cable type including equipment to be used, set-up, test frequencies or wavelengths, results format, etc. MIS must approve the any plan before testing is performed.

The Contractor shall conduct acceptance testing according to a schedule coordinated with MIS. Representatives of MIS may be in attendance to witness the test procedures. The contractor shall provide a minimum of one (1) week advance notice to MIS to allow for such participation. The notification shall include a written description of the proposed conduct of the tests including copies of blank test result sheets to be used.

IMPORTANT: Failure to provide the above information shall be grounds for MIS to reject any and all Documentation of Results on related testing and to require a repeat of the affected test.

The Contractor shall provide test results and describe the conduct of the tests including the date of the tests, the equipment used and the procedures followed. The contractor shall provide copies of the original test results.

Each cable path shall be fault free unless otherwise approved by MIS. If any cable is found to be outside the specification defined herein, that cable and the associated termination(s) shall be replaced at the expense of the contractor. The applicable tests shall then be repeated.

Should it be found by MIS that the materials, or any portion thereof, furnished and installed under this contract fail to comply with the specifications and drawings, with the respect or regard to the quality, amount of value of materials, appliances or labor used in the work, it shall be rejected and replaced by the Contractor and all work distributed by changes necessitated in consequence of said defects or imperfections shall be made good at the Contractor's expense.

All documentation provided to MIS must be provided in both hard copy and electronic form and will be the property of the County.

b) Testing

To ensure that the fiber optic cable installed by the Contractor meets or exceeds industry standards, Fiber Optic Test Acceptance tests shall be conducted by the contractor, in accordance with the most current versions of the Electronics/Telecommunications Industry Association (EIA/TIA) Fiber Optic Test Procedures (FOTP's).

Testing by the County's Information Technology Department will be performed as deemed necessary. Any work not meeting the requirements of the standard shall be brought into compliance by the Contractor at no charge to the County.

c) Test Equipment and Calibration

The Contractor shall provide all test equipment utilized by the Contractor to test installed fiber optic cable. All test equipment utilized by the contractor for fiber optic testing shall be calibrated from reference standards traceable to the U.S. National Institute of Standards and Technology (NIST). For power measurements, power measurement equipment shall be calibrated at the 1300 and 1550 nm wavelengths not at the exact wavelength of the source/emitter. Test measurement accuracy shall be within 5% of the NIST calibration standard.

d) Test Result Reporting and Acceptance

The results of all tests shall be included in Acceptance Test reports to MIS. Acceptance Test reports shall be utilized by MIS to either accept or reject the fiber strands reported on. Acceptance Test reports may be submitted after each Acceptance Test is performed (e.g., on a cable by cable, or link by link basis) or a single, consolidated Acceptance Test report may be submitted at the conclusion of all acceptance testing. At the request of MIS, up to 10% of the strands on each path will be re-tested at no additional cost. Printouts generated for each cable by the test instrument shall be submitted as part of the documentation package.

e) Construction Drawings

The contractor will provide completed “as built” diagrams and documentation to Georgetown County MIS, as applicable, when each job is completed. The Contractor shall provide MIS with two (2) sets of any Construction Drawings. The drawings are to include cable routes and termination and splice locations. Cable routes for both inside plant and outside plant must be included. Numbering, icons and drawing conventions used shall be consistent throughout all documentation provided. Each drawing submitted by the Contractor shall be identified as an “As-built” drawing and include the following: (1) Contractor name and/or logo; (2) date of the drawing; (3) project name. All fonts, color, layer, Model Space/Paper Space conventions established in the base drawings shall be retained by the Contractor in preparation of the as-built drawings. Prior to generation of the drawings, the Contractor shall provide a sample file and test plot to MIS for review and approval.

19. Maintenance and Repair Services

This agreement will require the Contractor to maintain and repair any installed cable in use by the County. Cable maintenance shall be conducted on an as needed basis to ensure the continued, satisfactory, functionality and integrity of the cable. Cable Acceptance Test data documented in the Cable Acceptance Test Reports shall be utilized as a baseline/reference for determining the acceptability of cable maintenance.

a) Service Restoration

The Contractor shall provide on-call restoration/repair services to restore fiber links that fail to maintain light transmission providing full data bandwidth as part of the maintenance requirement. The Contractor must be able to provide a 2-hour response to such requests.

b) Service Requests

The Contractor shall provide a phone number that MIS may use to request maintenance or repair. The Contractor shall be responsible for providing and facilitating any service and restore actions required to meet the operational and maintenance requirements for the links.

c) Operational Criteria

The following operational criteria are applicable:

- Emergency Mean Time To Repair (EMTTR) - The Contractor shall begin fault isolation and restoration of full operational service via these fiber optic links within 2 hours of being notified by MIS personnel that an EMERGENCY problem exists.
- Mean Time To Repair (MTTR) - The Contractor shall begin fault isolation and restoration of full operational service via these fiber optic links within 8 business hours of being notified by MIS personnel that a low level problem exists, excluding holidays and weekends.
- Scheduled Maintenance - The Contractor shall not inhibit operational service (e.g., for maintenance) via these fiber optic links without prior receipt of MIS authorization.
- All repairs to cable shall be completed in a manner that retains the acceptable signal strength loss, as documented in the Acceptance Test Reports.

- If Contractor does not provide responses and repairs as outlined above, the Contractor shall be subject to pro-rated deduction in service call costs/fees.

d) Digger's Hotline

The Contractor shall register all fiber installed as part of this project with Digger's Hotline. The Contractor will fulfill all responsibilities of Digger's Hotline membership, including, but not limited to, providing documentation and performing locates when notified.

20. Completion Of Work And Service Level Agreements

- Initiation of work** - Contractor shall not perform any work prior to the receipt of a Purchase Order from the County. A unique County Purchase Order will be issued for each particular job. A job may be a single installation or a group of installations. The County's MIS Department must request a quotation from the Contractor for the requested scope of work. This quotation must then be submitted to the Procurement Office for processing. Purchase Orders may be used to elect any options available under this contract, e.g., quantity, item, delivery date, payment method, but are subject to all terms and conditions of this contract.
- Purchase Order Response Times** - Purchase Orders must be completed in a timely manner. The County requires a 4-hour turn around on emergency jobs and a minimum of 2 work days on standard orders. Contractor must have the ability to make multiple service calls during an emergency.
- Site** - At the completion of the Work, the Contractor must restore to its former condition, all aspects of the project site, and must remove all waste and excess materials, rubbish, debris, tools and equipment resulting from or used in the services provided under this Contract. All clean-up, restoration, and removal noted above will be by the Contractor and at no additional cost to the County. If the Contractor fails in its duties under this paragraph, the County may, upon notice to the Contractor, perform the necessary clean up and deduct the costs thereof from any amounts due or to become due to the Contractor. The County is not responsible for any materials or equipment left on County property.

21. Job Completion And Invoicing - The contractor must provide notification to both the MIS Department and the Procurement Department when the project/ work request is complete and provide a final invoice. This final invoice is to include all approved changes. All changes must be handled through the Procurement Office. The Contractor will receive a copy of all changed Purchase Orders. The contractor must reference the Purchase Order number and location of work on invoices.

All invoices must be broken down by **billable line item**. All invoices shall be submitted directly to the attention of the County of Georgetown, Accounts Payable, PO Box 421270, Georgetown, SC 29442-1270. Detailed invoices shall be mailed within 30 days following any service to the same address. Invoices shall clearly denote the service provided and the applicable location. Copies of all signed work orders must be included as attachment documentation to the invoice. Any services charged without a signed work order as supporting documentation will not be reimbursed. Invoices shall be paid, net 30 days.

22. Increases - Upon completion of the initial contract year, a maximum annual percentage increase in base cost per contract year shall be stated in bid submission. It is the vendor's responsibility to communicate any anticipated annual increases to the Procurement Officer prior to February of each fiscal year renewal (fiscal year July 1 – June 30).

23. Safety - Contractor must comply with all Occupational Safety and Health Administration (OSHA) guidelines.

- 24. References** - Contractor must supply a minimum of three (3) references (on the Bid Response Form provided) for projects of similar scope and magnitude. For each reference, contractor must supply company name, contact person, project description, and dates of contract.
- 25. Additions/Deletions**: The County reserves the right to add or delete any computers, equipment, accessories, etc. at any time during contract period. Additions shall be covered under this contract as well as the existing equipment.
- 26. Warranty**: The contractor warrants to the County that all work performed as result of this bid and specifications will be performed in a professional manner consistent with industry practice.
- 27. Fees, Licenses, Permits And Responsibilities**: The contractor, at his own expense, is responsible for obtaining any necessary licenses, fees, or permits and for complying with all applicable Federal, State, and local laws and regulations in connection with the performance of this service. Contractor shall be responsible for all damages to persons or property that occurs as a result of his or employees' fault or negligence.
- 28. Task Order Procedures**: The Contractor shall perform work assigned under this Contract as directed in task orders issued by the COUNTY Contracting Officer in accordance with the terms and conditions of the task order or as specified elsewhere in the Contract. Task orders will be executed in writing through a bilateral agreement between the Contractor and COUNTY. Upon execution of task orders, the Contractor shall provide the personnel, facilities, equipment, and other materials and services necessary to perform the work set forth in the task order.

Task orders shall be subject to the terms and conditions of this Contract. In the event of conflict between a task order and this Contract, the Contract shall control.

Task Orders shall be subject to appropriation and availability of funds as described in clause no. 7, "Non-Appropriation" in the General Terms and Conditions included in the Contract. In no event, shall the Contractor be authorized to incur costs under an individual task order in excess of the total amount of funds obligated against that task order. The Contractor shall not exceed the ceiling price approved for each individual task order unless authorized by the COUNTY Contracting Officer in writing by an approved Change Order.

Task orders shall be negotiated. Task orders may be issued from the effective date of this Contract through completion or termination of the Contract. Any task order issued during the effective period of this Contract and not completed within that time shall be completed by the Contractor within the time specified in the task order. The task order and the Contract shall govern the Contractor's and COUNTY's rights and obligations with respect to that task order to the same extent as if the task order were completed during the Contract's effective period.

There is no limit on the number of task orders that may be issued against this Contract, if and when needed.

In the event that fewer direct labor hours or estimated total costs are used by the Contractor accomplishing the prescribed work under individual task orders than were obligated by the executed task orders, the Contractor shall generate a letter addressed to the Project Manager requesting the closure of the task order. The Contracting Officer and Accounts Payable shall be copied. Unused funds shall be restored to the unassigned funds for the Contract. The parties agree that any

downward price/cost adjustment shall reflect actual work performed.

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Instructions for Bidders

RFP 20-034, Structured Data Cabling: Installation, Maintenance & Repair, IDIQ

1. Submission of Questions

Questions must be submitted in writing via electronic mail, facsimile or postal mail to the Issuing Officer no later than the "Deadline for Questions" cutoff identified in the Bid Timeline on page two (2) in order to generate an official answer. All written questions will receive an official written response from the Georgetown County Purchasing Office (GCPO) and will become addenda to the solicitation.

GCPO reserves the right to reject or deny any requests made by the provider.

Impromptu, unwritten questions are permitted and verbal answers may be provided, but are only intended as general direction and will not represent the official GCPO position. The only official position of GCPO is that which is stated in writing and issued in the solicitation as addenda thereto.

No other means of communication, whether oral or written, shall be construed as a formal or official response/statement and may not be relied upon. SEND QUESTIONS TO:

Pamela Bassetti, Senior Buyer
Post Office Box 421270, Georgetown, SC 29442-1270
Fax: (843) 545-3500
Email: pbassetti@gtcounty.org

2. Written sealed public bids for a Term Contract to provide **Structured Data Cabling: Installation, Maintenance & Repair, IDIQ** shall be received in the Purchasing Office, Second Floor, Suite 239, 129 Screven Street, Georgetown, SC until the cut-off time shown in the bid timeline on page (3) of this document. Bids will then be publicly and promptly opened at the designated time by the Purchasing Officer. Bids that are not in the Purchasing Officer's possession prior to the stated opening date and time will be considered **NON RESPONSIVE** and returned unopened. An official authorized to bind the offer must sign all proposals submitted.
3. **Inclement Weather/Closure of County Courthouse**
Due to the current COVID-19 situation, County offices at the time of this bid posting remain open but are limited to the public. Bid openings at the time of this issuance are being conducted virtually and may occur from an alternate secure and/or remote location as needed.
4. This solicitation does not commit Georgetown County to award a contract, to pay any cost incurred in the preparation of the bid, or to procure or contract for goods or services. It is the responsibility of each bidder to see that the Georgetown County Purchasing Office receives bids on, or before, the date and time specified for the bid opening. No bid will be accepted thereafter. The County assumes no responsibility for delivery of bids that are mailed. Georgetown County reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.

5. NON EXCLUSIVITY

Nothing herein is intended nor shall be construed as creating any exclusive arrangement with Contractor. Any resulting contract shall not restrict the County from acquiring similar, equal or like goods and/or services from other entities or sources, when Staff determines internally that this resulting action is in the best interest of Georgetown County.

6. No Bidder may submit more than one bid. Multiple bids for different manufacturers but represented by the same firm will not be accepted. Bids offered directly from manufacturers shall indicate if a local dealer/representative will be involved.

7. Definitions:

- a) The terms “Proposer”, “Offeror”, “Vendor” or “Bidder” refer to those parties who are submitting sealed responses for the work set forth in this document to the OWNER, as distinct from a sub-bidder who provides a bid to the Bidder. The term “Contractor” refers to the successful Bidder.
- b) The term “**Structured Data Cabling: Installation, Maintenance & Repair, IDIQ**” refers to the **complete set of services** as specified in this document, in every aspect.
- c) The terms “Owner” and “County” refer to the County of Georgetown, South Carolina.
- d) Where the words “shall” or “must” are used, it signifies an absolute minimum function or capacity that, if not satisfied, may result in disqualification.
- e) Where the words “should”, “may”, or “is desirable” are used, it signifies desirable, but not mandatory functions or capacities. Bidders who are able to provide these functions or capacities may be evaluated more favorably than those who cannot.

8. Correction or Withdrawal of Bids; Cancellation of Awards

An offeror must submit in writing a request to either correct or withdraw a bid to the Procurement Officer. Each written request must document the fact that the offeror’s mistake is clearly an error that will cause him substantial loss.

- a) Correction of awards : An offeror shall not be permitted to correct a bid mistake after bid opening that would cause such offeror to have the low bid unless the mistake in the judgment of the Procurement Officer is clearly evident from examining the bid document; for example, extension of unit prices or errors in addition.
- b) Cancellation of awards prior to performance: When it is determined after an award has been issued but before performance has begun that Georgetown County’s requirements for the goods or services have changed or have not been met, the award or contract may be canceled and either reawarded or a new solicitation issued.

9. Faxed or E-mailed bids will not be accepted by Georgetown County.

10. If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact the purchasing office as soon as possible.

11. Any deviations from the specifications or modification of this bid and any extra or incidental work or reductions in work shall be set forth in writing and signed by both parties prior to making such change. Any increase or decrease in the bid price resulting from such change shall be included in writing.

12. Title VI of the Civil Rights Act of 1964: Georgetown County hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which Georgetown County receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with Georgetown County. Any such complaint must be in writing and filed with Georgetown County's Title VI Coordinator within one hundred and eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discriminatory Complaint Form, please see our website at <http://www.gtcounty.org/about/faqs.html>.
13. Exceptions: The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the bid. When Proposers find instances where they must take exception with certain requirements or specifications of the bid, all exceptions shall be clearly identified. Written explanations shall include the scope of the exceptions, the ramifications of the exceptions for the County of Georgetown, and a description of the advantage to be gained or disadvantages to be incurred by the County as a result of these exceptions. If none, write "NONE".
14. Georgetown County reserves the right to reject any or all bids, and to waive as an informality any irregularities contained in any bid as may be deemed in the best interest of the County. Georgetown County further reserves the right to reject any bid submitted, at its sole option, that the vendor may not be able to meet the service requirements of the bid.
15. Publicity releases: contractor agrees not to refer to award of any resulting contract in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the user.
16. Material Safety Data Sheets: The County of Georgetown will not receive any materials, products, or chemicals which may be hazardous to an employee's health unless accompanied by a Material Data Sheet when received.
17. Ownership of Copyright: All right, title and interest in all copyrightable materials which vendor shall create in the performance of its obligations hereunder shall be the property of the procurer. Vendor agrees to assign and hereby does assign any and all interest it has in and to such material to procurer. Vendor agrees, upon the request of procurer to execute all papers and perform all other such acts necessary to assist procurer to obtain and register copyrights on such materials. Where applicable, works of authorship created by the vendor in the performance of its obligations hereunder, shall be considered "works for hire" as defined in the U.S. Copyright Act.
18. Ownership of Documents: Any reports, studies, photographs, negatives or other documents prepared by vendor in the performance of its obligations shall be the exclusive property of the procurer and all such material shall be remitted to the procurer by the vendor upon completion, termination or cancellation of this order. Vendor shall not use, willingly allow or cause to have such material used for any purpose other than performance of its obligations under this order without the prior written consent of the procurer.
19. Affirmative Action: The contractor will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of age, race, color, religion, sex,

national origin or physical handicap. The following are incorporated herein by reference: 41 C.F.R. 60-1.4, 60-250.4 and 60-741.4.

20. Inclusion and participation of disadvantaged, small, and local business entities is strongly encouraged, but minimum participation standards are not in effect for this project.
21. All Construction Contracts Over \$2,000:
 - a) Davis-Bacon Requirements. These contracts need to include a provision for compliance with the Davis-Bacon Act (40 USC 276a to a—7) and the Department of Labor implementing regulations (29 CFR Part 5). Under this Act, Contractors are required to include the contract provisions in Section 5.5 (a) of 29 CFR Part 5, and to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in the wage determination made by the Secretary of Labor. In addition, Contractors shall be required to pay wages not less than the minimum wages specified in the wage determination made by the Secretary of Labor. In addition, Contractors shall be required to pay wages not less often than once a week. Current Wage Determination for Georgetown County in South Carolina is available on-line at:
https://beta.sam.gov/search?index=wd&keywords=Georgetown&sort=-relevance&wdType=dbra&page=1&date_filter_index=0&inactive_filter_values=false.
 - b) Contract Work Hours and Safety Standard Act Requirements. The contracts must include a provision for compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by the Department of Labor regulations (29 CFR Part 5). Under Section 103 of the Act, each Contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate not less than one times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to health and safety as determined under construction, safety and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
 - c) Copeland “Anti-Kickback” Act Requirements. All construction contracts over \$2,000.00 must include a provision for compliance with the Copeland “Anti-Kickback” Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3). This act provides that each Contractor shall be prohibited from inducing, by any means, persons employed in the construction, completion, or repair of public work to give up any part of their compensation.
22. Bidders must clearly mark as "confidential" each part of their bid which they consider to be proprietary information that could be exempt from disclosure under section 30-4-40, Code of Laws of South Carolina 1976, as amended (Freedom of Information Act). If any part is designated as confidential, there must be attached to that part an explanation of how this information fits within one or more categories listed in section 30-4-40. The County reserves the right to determine whether this information should be exempt from disclosure and no legal action may be brought against the County or its agents for its determination in this regard.
23. CERTIFICATION REGARDING DRUG-FREE WORKPLACE:
The contractor certifies that the vendor(s) will provide a “drug-free workplace” as that term is defined in Section 44-107-30 of the Code of Laws of South Carolina, 1976, as amended, by the complying with the requirements set forth in title 44, Chapter 107.

24. Certification of Non-Segregated Facilities

The federally-assisted construction contractor certifies that he does not maintain or provide, for his employees, any segregated facilities at any of his establishments and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally-assisted construction contractor certifies that he will not maintain or provide, for his employees, segregated facilities at any of his establishments and that he will not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The federally-assisted construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this Contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms, and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, color, religion, or national origin because of habit, local custom, or any other reason. The federally assisted construction contractor agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause and that he will retain such certifications in his files.

25. Nothing herein is intended to exclude any responsible vendor, his product or service or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to bid and their bids are solicited.

26. Acknowledgement of Addenda

Each contractor is responsible to verify the number of total addenda issued prior to bid. **Failure to acknowledge all addenda may disqualify the bidder.** All addenda are posted by the County at the website located at <http://www.georgetowncountysc.org/purchasing/default.html>, select "Purchasing" and "Current Bids". It is each proposer's responsibility to verify that all addenda have been received and acknowledged.

27. This Invitation for Bid covers the estimated requirements to provide **Structured Data Cabling: Installation, Maintenance & Repair, IDIQ** for the Georgetown County Management Information Services (MIS) Department. The purpose is to establish an IDIQ Contract under which the department may place orders as needed. The right is reserved to extend the use of this contract to any County Department.

28. TERMS OF AGREEMENT / RENEWAL

The initial term of any resulting contract shall be for a period of one (1) calendar year, effective from date of contract award. The County reserves the right to negotiate with the successful bidder, after contract award, for an additional discount should available funds permit the purchase of additional units within the fiscal year. The County reserves the right, at its sole option, to renew the contract for four (4) additional consecutive terms, contingent upon satisfactory performance in the prior period, not to exceed a maximum term of five (5) years total.

29. PRICE ESCALATION/DE-ESCALATION:

Prices are to remain firm for the first contract period. In subsequent terms, the contractor may request, in writing at least sixty (60) days in advance of the contract ending date, an increase/decrease. Should the County elect to exercise the option to renew the contract for additional year(s), the contract prices for the

additional years shall not exceed the percentage increase/decrease of the "Services" category of the CPI-W SECTION OF THE COMSUMER PRICE INDEX of the United States Bureau of Labor Statistics for the latest twelve month for which statistics are available. Should the price change be granted and the County elects to renew the contract, the purchase order will reflect the changes.

30. Bids must be made on Proposal or Bid Form furnished or will be rejected. Proposals shall be typewritten or written in ink on the form prepared by the County. The person signing the bid shall initial all corrections or erasures.

31. Insurance

The successful bidder shall procure, maintain, and provide proof of, insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the County by the bidder, his agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted fifteen (15) days prior to the commencement of work and such coverage shall be maintained by the bidder for the duration of the contract period; for occurrence policies.

a. General Liability

Coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Commercial General Liability form including Products/Completed Operations.

1. Minimum Limits

General Liability:

- \$1,000,000 General Aggregate Limit
- \$1,000,000 Products & Completed Operations
- \$1,000,000 Personal and Advertising Injury
- \$1,000,000 Each Occurrence Limit
- \$50,000 Fire Damage Limit
- \$5,000 Medical Expense Limit

b. Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the bidder, his agents, representatives, employees or subcontractors.

1. Minimum Limits

Automobile Liability:

- \$1,000,000 Combined Single Limit
- \$1,000,000 Each Occurrence Limit
- \$5,000 Medical Expense Limit

c. Workers' Compensation

Limits as required by the Workers' Compensation Act of SC. Employers Liability, \$1,000,000.

d. Owners' & Contractors' Protective Liability

Policy will be in name of County. Minimum limits required are \$1,000,000.

- e. Professional Liability
Minimum limits are \$1,000,000 per occurrence.
- f. Coverage Provisions
 1. All deductibles or self-insured retention shall appear on the certificate(s).
 2. The County of Georgetown, its officers/ officials, employees, agents and volunteers shall be added as "additional insured" as their interests may appear. This provision does not apply to Professional Liability or Workers' Compensation/Employers' Liability.
 3. The offeror's insurance shall be primary over any applicable insurance or self-insurance maintained by the County.
 4. Shall provide 30 days written notice to the County before any cancellation, suspension, or void of coverage in whole or part, where such provision is reasonable.
 5. All coverage for subcontractors of the bidder shall be subject to all of the requirements stated herein.
 6. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, either; the insurer shall reduce or eliminate such deductible or self-insured retention; or the bidder shall be required to procure a bond guaranteeing payment of losses and related claims expenses.
 7. Failure to comply with any reporting provisions of the policy(s) shall not affect coverage provided the County, its officers/officials, agents, employees and volunteers.
 8. The insurer shall agree to waive all rights of subrogation against the County, its' officers/officials, agents, employees or volunteers for any act, omission or condition of premises which the parties may be held liable by reason of negligence.
 9. The bidder shall furnish the County certificates of insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(s) to bind coverage on its' behalf, if executed by a broker, notarized copy of authorization to bind, or certify coverage must be attached.
 10. All insurance shall be placed with insurers maintaining an A.M. Best rating of no less than an A:VII. If A.M. Best rating is less than A:VII, approval must be received from County's Risk Officer.

32. Workman's Compensation Coverage

Georgetown County, SC will require each contractor and service provider to maintain on file with the purchasing officer, a current Certificate of Insurance showing limits as required by the Workers' Compensation Act of SC: Employers Liability, \$1,000,000.

The law also recognizes "statutory employees." These are employees who work for a subcontractor who may be working for a business or another contractor. Employers should inquire whether or not a subcontractor working for them has workers' compensation insurance, regardless of the number of employees employed by the subcontractor. If the subcontractor does not, the subcontractor's injured employees would be covered under the employer's workers' compensation insurance. If the subcontractor does not carry workers' compensation insurance, then the owner or the principal contractor would be liable just as if the subcontractor's employee was one of their employees.

For answers to additional questions, visit the SC Worker's Compensation Commission website, at: <http://www.wcc.sc.gov/Pages/FrequentlyAskedQuestions.aspx#emp1>

33. Hold Harmless Clause

The Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the County, its officials, employees, agents, and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

34. Condition of Items

All items shall be new, in first class condition, including containers suitable for shipment and storage, unless otherwise indicated herein. Verbal agreements to the contrary will not be recognized.

35. Workmanship and Inspection

All work under this contract shall be performed in a skillful and workmanlike manner. The County may, in writing, require the Contractor to remove any employee from work that the County deems incompetent or careless.

Further, the County may, from time to time, make inspections of the work performed under this contract. Any inspection by the County does not relieve the Contractor from any responsibility regarding defects or other failures to meet the contract requirements.

36. Invoicing and Payment

The firm shall submit invoices on a frequency to be determined, as agreed upon by the County, for each payment requested. Such invoice shall also include a detailed breakdown of all charges. All such invoices will be paid within thirty (30) days unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The firm shall provide complete cooperation during any such investigation. All invoices shall be forwarded to the following address:

County of Georgetown
Accounts Payable
P.O. Box 421270
Georgetown, SC 29442-1270

Individual contractors shall provide their social security numbers, and proprietorships, partnerships, and corporations shall provide their federal employer identification number on the pricing form.

37. South Carolina Sales Tax

The County of Georgetown, SC is not exempt and pays the appropriate SC sales tax on all applicable purchases.

38. Assignment of Contract

This contract may not be assigned in whole or part without the written consent of the Purchasing Officer.

39. Termination

Subject to the provisions below, the contract may be terminated by the County upon thirty (30) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then this contract may be extended upon written approval of the County until said work or services are completed and accepted.

a. Termination for Convenience

In the event that this contract is terminated or canceled upon request and for the convenience of the County, without the required thirty (30) days advance written notice, then the County shall negotiate reasonable termination costs, if applicable.

b. Termination for Cause

Termination by the County for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The thirty (30) days advance notice requirement is waived in the event of Termination for Cause.

c. Non-Appropriation:

It is understood and agreed by the parties that in the event funds are not appropriated in the current fiscal year or any subsequent fiscal years, this contract will become null and void and the County will only be required to pay for services completed to the satisfaction of the County.

40. Default

In case of default by the contractor, for any reason whatsoever, the County may procure the goods or services from another source and hold the contractor responsible for any resulting excess cost and may seek other remedies under law

41. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

42. Applicable Laws

This Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina, U.S.A.

38. Claims and Disputes:

All claims, disputes and other matters in question between parties arising out of, or relating to, this Agreement, or the breach thereof, shall be decided in the Circuit Court of the Fifteenth Judicial circuit in Georgetown County, South Carolina. By executing this Agreement, all parties specifically consent to venue and jurisdiction in Georgetown County, South Carolina and waive any right to contest jurisdiction and venue in said Court.

39. Rights of County

The County reserves the right to reject all or any part of any bid, waive informalities and award the contract to the lowest responsive and responsible bidder to best serve the interest of the County.

40. Award of Bid

In determining the lowest responsive and responsible bidder, in addition to price, there shall be considered the following:

- (a) The ability, capacity and skill of the bidder to perform the contract.
- (b) Whether the bidder can perform the contract within the time specified, without delay of interference.
- (c) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- (d) The quality of performance on previous contracts.
- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract.
- (f) The sufficiency of the financial resources to perform the contract to provide the service.
- (g) The quality, availability and adaptability of the supplies or contractual services to the particular use required.

- (h) The ability of the bidder to provide future maintenance and service.
- (i) The discount terms and conditions of the bid.
- (j) Delivery time.

41. Notice of Award

A *Notice of Intent to Award* will be mailed to all respondents.

42. Protest

Bidders may refer to Sections 2-67, 2-73, and 2-74 of Ordinance #2008-09, also known as the Georgetown County, South Carolina Purchasing Policy to determine their remedies concerning this competitive process. The failure to be awarded a bid shall not be valid grounds for protest.

43. Debarment

By submitting a bid, the offeror certifies to the best of its knowledge and belief, that it and its principals, sub-contractors and assigns are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal, State or local department or agency. A copy of the County's debarment procedure in accordance with Section 2-68 of Ordinance #2008-09, also known as the Georgetown County, South Carolina Purchasing Policy is available upon request.

44. Firm Pricing for County Acceptance

Bid price must be firm for County acceptance for 90 days from bid opening date. "Discount from list," bids are not acceptable unless specifically requested.

45. Quotations to be F.O.B.: Destination

Quote F.O.B.: Destination for this competitive sealed bid. As an alternate, show exact cost for delivery.

46. Unit Prices and Extension

Bid unit price on quantity specified -- extend and show total. In case of errors in extension, unit prices shall govern. Bids subject to unlimited price increases will not be considered.

47. Use of Brand Names (If Appropriate)

Unless otherwise stated in an Invitation for Bid, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named; it conveys the general style, type, character, and quality of the article desired, and any article which the County in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. Any catalog, brand name or manufacturer's reference used in bid invitation is descriptive - NOT restrictive - it is to indicate type and quality desired. Bids on brands of like nature and quality will be considered. If bidding on other than reference or specifications, bid must show manufacturer, brand or trade name, catalog number, etc. of article offered. If other than brand(s) specified is offered, illustrations and complete description must be submitted with bid. Samples may be required. If bidder makes no other bid and takes no exception to specifications or reference data, he will be required to furnish brand names, numbers, etc., as specified. Bidders must certify that item(s) bid upon meet and/or exceed specifications.

48. Delivery After Receipt of Order (ARO)

Bid must show the number of days required to place material in using agency's receiving room under normal conditions. Failure to state delivery time obligates bidder to complete delivery in fourteen (14) calendar days. Unrealistically short or long delivery promised may cause bid to be disregarded. Consistent

failure to meet delivery promises without valid reason may cause removal from bid list. Delivery shall be made during normal working hours only, 9 to 5, unless prior approval has been obtained from the County.

49. Permits

The successful Offeror must be responsible for obtaining all necessary city, county, and state permits/licenses and must comply with all local codes and ordinances. Copies of such permits/licenses shall be made available to the County upon request. Building contractors working within Georgetown County must also secure a Contractor's License from the Building Department. Work within the Georgetown City Limits may require a City Business License. For additional information, please review the "Forms and Fees" section of the Building and Planning web page at the link below:

<http://www.georgetowncountysc.org/building/default.html>

50. Environmental Management:

Vendor/Supplier/Contractor will be responsible for complying with all federal, state and local environmental regulations relating to transportation, handling, storage, spillage and any other aspect of providing the services specified herein, as applicable.

51. Bid Tabulation Results

Vendors wishing to view the bid tabulation results may visit the Georgetown County, SC web-site at: <http://www.georgetowncountysc.org/purchasing/default.html>. Select "Purchasing", then "Bids Information" and double click the link under the individual bid listing.

52. The Bidder hereby certifies that he or she has carefully examined all of the Documents for the project, has carefully and thoroughly reviewed this Request for Bid/Quotation, has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this Bid is based upon the terms, specifications, requirements, and conditions of the Request for Bid/ Documents. The Bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.

53. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor's submittal to be declared null and void.

54. Apparent omission of a detailed description concerning any point, shall be regarded as meaning the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used.

55. Response Clarification

Georgetown County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.

Georgetown County, SC has a Local Vendor Preference Option by ordinance: **Sec 2-50. Local Preference Option**

1. A vendor shall be deemed a Local Georgetown County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the County on which the bid is submitted, and has paid all taxes duly assessed.

2. This option allows the lowest local Bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown County taxes and fees if so requested.
3. Should the lowest responsible and responsive Georgetown County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown County bidder shall have that right and so on. The right to exercise the right to match the bid shall be exercised within 24 hours of notification of the right to match the non-Georgetown County bidder's bid.
4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on a form provided by the County purchasing department and shall be signed under penalty of perjury. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.
5. For all contracts for architecture, professional engineering, or other professional services governed by § 2-56, Architect-Engineer and Land Surveying Services – Public Announcement and Selection Process, the county shall include the local business status of a firm among the factors considered when selecting which firms are “most highly qualified.” In determining which firm is the “most qualified” for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.
6. Local preference shall not apply to the following categories of contracts: (a) Goods or services provided under a cooperative purchasing agreement or similar “piggyback” contract; (b) Contracts for professional services except as provided for in section five (§5) above; (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference; (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the county council or county administrator, or where such suspension is, in the opinion of the county attorney, required by law.

See the RESIDENCE CERTIFICATION FOR LOCAL PREFERENCE form attached for details.

56. Vendor Checklist

The items indicated below must be returned as a part of the Bid Submission package:

- Non-Collusion Oath
- Mandatory Bid Submittal Form
- Resident Certification for Local Preference
- Mandatory Exceptions Page

The successful proposer will be required to provide a Certificate of Insurance naming Georgetown County, SC as an additional insured. This must be on file prior to any final award.

[The remainder of this page intentionally left blank.]

NON-COLLUSION OATH)

COUNTY OF: _____)

STATE OF: _____)

Before me, the Undersigned, a Notary Public, for and in the County and State aforesaid, personally appeared _____ and made oath that the Offeror Herein, his agents, servants, and/or employees, to the best of his knowledge and belief have not in any way colluded with anyone for and on behalf of the Offeror, or themselves, to obtain information that would give the Offeror an unfair advantage over others, not have they colluded with anyone for and on behalf of the Offeror, or themselves, to gain any favoritism in the award of the contract herein.

SWORN TO BEFORE ME THIS

_____ DAY OF _____, 2021

Authorized Signature of Offeror

NOTARY PUBLIC FOR THE

STATE OF: _____

My Commission Expires: _____

Print Name: _____

Address: _____

Phone Number: _____

(Note: Notary seal required for out-of-state offeror)



RESIDENCE CERTIFICATION FOR LOCAL PREFERENCE

MANDATORY VENDOR SUBMITTAL FORM

WHEREAS, Georgetown County Council desires to further its support of local businesses when awarding contracts for the provision of supplies and construction services to the County through its established procurement procedures.

THEREFOR pursuant to Georgetown County, SC Ordinance #2014-02 as adopted, §2-50 Local Preference Option, the Georgetown County Purchasing Officer requests each offeror provide Residence Certification. The Local Preference Option provides some restrictions on the awarding of governmental contracts; provisions of which are stated below:

Sec 2-50. Local Preference Option

1. A vendor shall be deemed a Local Georgetown County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the County on which the bid is submitted, and has paid all taxes duly assessed.
2. This option allows the lowest local Bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is \$10,000 or more; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown County taxes and fees if so requested.
3. Should the lowest responsible and responsive Georgetown County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown County bidder shall have that right and so on. The right to exercise the right to match the bid shall be exercised within 24 hours of notification of the right to match the non-Georgetown County bidder's bid.
4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on a form provided by the County purchasing department and shall be signed under penalty of perjury. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.
5. For all contracts for architecture, professional engineering, or other professional services governed by § 2-56, Architect-Engineer and Land Surveying Services – Public Announcement and Selection Process, the county shall include the local business status of a firm among the factors considered when selecting which firms are “most highly qualified.” In determining which firm is the “most qualified” for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar “piggyback” contract;
- (b) Contracts for professional services except as provided for in section five (§5) above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the county council or county administrator, or where such suspension is, in the opinion of the county attorney, required by law.

I certify that [Company Name] _____ is a

Resident Bidder of Georgetown County as defined in Ordinance #2014-02, and our principal place of business is _____ [City and State].

I certify that [Company Name] _____ is a

Non-Resident Bidder of Georgetown County as defined in Ordinance #2014-02, and our principal place of business is _____ [City and State].

(X) _____

Signature of Company Officer

[The remainder of this page intentionally left blank.]



MANDATORY BID SUBMITTAL FORM

Bid #21-034

Structured Data Cabling: Installation, Maintenance and Repair, IDIQ

The undersigned, on behalf of the vendor, certifies that: (1) this bid is made without previous understanding, agreement or connection with any person, firm or corporation making a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered (4) they have read the complete Request for Bid and understands all provisions: (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

1. Name of Company submitting bid _____

2. Pricing

Description	Average Run Length	1 to 5 Drops Per Each*	6 to 10 Drops Per Each*	11 to 15 Drops Per Each*	16 to 20 Drops Per Each*	20+ Drops Per Each*
Cable Drop/Unit Run	(Example: 20' to 40')	\$	\$	\$	\$	\$
Cable Drop/Unit Run		\$	\$	\$	\$	\$
Cable Drop/Unit Run		\$	\$	\$	\$	\$
Cable Drop/Unit Run		\$	\$	\$	\$	\$
Cable Drop/Unit Run		\$	\$	\$	\$	\$
Description	Type and Strands	Average Run Length				
Fiber Optic Unit - INDOORS	(Example: MM w/ 6 Strands)	(Example: 20' to 40')	\$	\$	\$	\$
Fiber Optic Unit - INDOORS			\$	\$	\$	\$
Fiber Optic Unit - INDOORS			\$	\$	\$	\$
Fiber Optic Unit - INDOORS			\$	\$	\$	\$
Fiber Optic Unit - INDOORS			\$	\$	\$	\$
Fiber Optic Unit - OUTDOORS			\$	\$	\$	\$
Fiber Optic Unit - OUTDOORS			\$	\$	\$	\$
Fiber Optic Unit - OUTDOORS			\$	\$	\$	\$

Fiber Optic Unit - OUTDOORS			\$	\$	\$	\$	
Fiber Optic Unit - OUTDOORS		\$	\$	\$	\$	\$	
Fiber Optic Unit - OUTDOORS		\$	\$	\$	\$	\$	
Maintenance/Repair:		Hourly Rate*					Premium Hourly Rate*
Supervisor		\$					\$
System Technician							

***Price to include all travel related expenses.**

3. Provide the average cost for the following. Pricing is for future reference and will not factor into award

Description	Per Each*
UTP Unit	\$
STP Unit	\$
Coax Unit	\$

4. Cost to furnish and deliver services as per specifications stated herein:

5. Percent of Discount on Material Cost: _____ %

6. SC Sales Tax Permit # _____

Any purchase is subject to: **6% SC Sales Tax on materials**

If your company is authorized to collect SC Sales Tax, place your SC Sales Tax Permit Number and the amount of tax to be collected on the line above, otherwise write "NO" in both line items.

1. Bid cost must remain valid ninety (90) days from bid opening date.

2. Delivery Date, or number of days for delivery after receipt of order: _____

3. Contact Address: _____

4. Contact Person _____

5. Telephone Number _____ Fax Number _____

6. E-Mail address _____

7. Remittance Address: _____

8. Accounting Contact _____

9. Telephone Number _____ Fax Number _____

10. E-Mail address _____

11. FEIN or Social Security Number: _____

17. Suspension and Debarment

Federal guidelines require grant recipients to obtain sufficient assurance that vendors are not suspended or debarred from participating in federal programs when contracts exceed \$25,000. By signing below you verify that no party to this agreement is excluded from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment. [See <https://www.epls.gov/> for additional information.]

18. Will you honor the submitted prices for purchase by other departments within Georgetown County and by other government entities who participate in cooperative purchasing with Georgetown County, South Carolina?

Yes No

19. Acceptance of Invitation for Bid Content: The contents of the successful IFB/RPS are included as if fully reproduced herein. Therefore, the selected contractor must be prepared to be bound by his/her proposal as submitted.

20. RENEWAL OF CONTRACT

The County reserves the right, at its sole option, to renew this contract for up to four (4) additional terms. Pricing for additional terms shall be based on the Consumer Price Index (CPI) as published by the United States Bureau of Labor Statistics. Will you honor the CPI for future term pricing?

Yes No

The continuation of the terms, conditions, and provisions of any resulting contract beyond the fiscal year is subject to approval and ratification by the Georgetown County Council and appropriation by them of the necessary money to fund said contract for each succeeding year.

21. CERTIFICATION REGARDING DRUG-FREE WORKPLACE:

The undersigned certifies that the vendor listed below will provide a “drug-free workplace” as that term is defined in Section 44-107-30 of the Code of Laws of South Carolina, 1976, as amended, by the complying with the requirements set forth in title 44, Chapter 107.

Yes No

22. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor’s submittal to be declared null and void.

23. The lowest or any proposal will not necessarily be accepted and the County reserves the right to award any portion thereof.

24. ILLEGAL IMMIGRATION: Non-Construction (NOV. 2008): (An overview is available at www.procurement.sc.gov) By signing your offer, you certify that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. [07-7B097-1]

25. INFORMATION ONLY:

- Our company accepts VISA government procurement cards.
- Our company does not accept VISA government procurement cards.

26. Customer References:

Entity Name:	
Contact:	
Title:	
Street:	
City, State & Zip:	
Primary Telephone:	

Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

Entity Name:	
Contact:	
Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

Entity Name:	
Contact:	
Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

27. Printed Name of person binding bid _____

28. Signature (X)_____

29. Date_____

NOTE: THE ENTIRE IFB PACKET NEED NOT BE RETURNED. Please be sure to provide the requested number of copies of all offeror provided attachments. Thank you.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]



EXCEPTIONS

PAGE

List any areas where you cannot or will not comply with the specifications or terms contained within the Bid documentation.