



THE CITY OF DAYTONA BEACH OFFICE OF THE PURCHASING AGENT

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ADDENDUM NO. 2

DATE: April 30, 2019

PROJECT: ITB 19414
**Construction Engineering Inspection (CEI) Services for the
South Beach Street Force Main Improvements Project**

OPENING DATE: ~~May 6, 2019~~ May 20, 2019

This addendum is hereby incorporated into the Request for Proposal for the project referenced above. The following items are clarifications, corrections, additions, deletions and/or revisions to and shall take precedence over the original documents. Additions are indicated by underlining, deletions are indicated by ~~strikethrough~~.

1. The due date for this project has been changed from ~~May 6, 2019~~ to May 20, 2019.

2. Questions and Answers:

Q1: Is the Design Firm eligible for selection to provide CEI services under this RFP?

A1: **Yes.**

Q2: The work experience requested for the Project Manager and Inspector is very specific and extensive. These requirements may limit the number of responding firms, particularly local firms. Will the City reconsider or provide flexibility in what is determined "similar work experience"?

A2: **The Criteria are revised as follows. Form 1 and Form 2 are revised and attached to this email.**

16. **EVALUATION CRITERIA:** The following weighted evaluation criteria will be used to evaluate Proposals and develop a recommendation for award for subsequent City Manager approval. Each criterion will be scored between 1 and 5; 1=poor, 2=below average, 3=average, 4=above average, 5=excellent. Scores will be multiplied by the criterion weight for a weighted score; weighted scores will be totaled for the weighted total score.

- a. **TAB 1 - Qualifications and experience of the CEI team.** List the members of the CEI team by name and position title. The Construction Project Manager will have a degree in Civil Engineering or equivalent, must be a Professional Engineer registered in the State of Florida and must possess a minimum of 10 years of progressively increasing responsible experience as an Engineer, or equivalent. The Senior Inspector will possess a minimum of four years of construction

engineering and inspection experience relevant to this Project's Scope of Services. Include a maximum two page resume for each team member, including the Construction Project Manager and Senior Inspector, detailing their education, experience, licenses, certifications and any other pertinent information to aid in the City's evaluation of qualifications and experience.

(Weight = 20)

- b. TAB 2 - Similar work experience of the Construction Project Manager. Complete and submit up to five pages of Form 1 (attached) with information from a maximum of five projects. Each project provided on Form 1 must meet the following mandatory requirements: (1) construction of the project must have been substantially, successfully completed within 10 years of the due date of this RFP; (2) the proposed Construction Project Manager must have served in the role of Project Manager for the project; and (3) each project must include the open-cut installation of 24-inch or larger ductile iron pipe (min. ~~2,000~~ 1,000 LF) AND one project must include the open-cut installation of 36-inch or larger ductile iron pipe (min. ~~2,000~~ 500 LF). No points will be awarded for any project that does not meet these three mandatory requirements. No points will be awarded for this criteria if at least one project including the open-cut installation of 36-inch or larger ductile iron pipe (min. ~~2,000~~ 500 LF) is not submitted.

Provide a one page summary for each of the projects submitted on Form 1 (maximum of 5 projects). The summaries must demonstrate the Construction Project Manager's experience and knowledge qualifies them to complete this Scope of Services in a successful manner. Up to one point may be awarded for each project.

(Weight = 30)

- c. TAB 3 - Similar work experience of the Senior Inspector. Complete and submit up to five pages of Form 2 (attached) with information from a maximum of five projects. Each project provided on Form 2 must meet the following mandatory requirements: (1) construction of the project must have been substantially, successfully completed within 10 years of the due date of this RFP; (2) the proposed Senior Inspector must have served in the role of Senior Inspector for the project; and (3) each project must include the open-cut installation of 24-inch or larger ductile iron pipe (min. ~~2,000~~ 1,000 LF) AND one project must include the open-cut installation of 36-inch or larger ductile iron pipe (min. ~~2,000~~ 500 LF). No points will be awarded for any project that does not meet these three mandatory requirements. No points will be awarded for this criteria if at least one project including the open-cut installation of 36-inch or larger ductile iron pipe (min. ~~2,000~~ 500 LF) is not submitted.

Provide a one page summary for each of the projects submitted on Form 2 (maximum of 5 projects). The summaries must demonstrate the Senior Inspector's experience and knowledge qualifies them to complete this Scope of Services in a successful manner. Up to one point may be awarded for each project.

(Weight = 25)

- c. TAB 4 - CEI team organization Chart. Provide an organization chart for managing

project assignments and coordinating with City staff, the FDEP State Revolving Funds manager, Engineer of Record and regulatory agencies.

(Weight = 10)

- d. TAB 5 - Scope of Services Strategy. Provide a one page narrative of the strategy to be employed to perform and complete the Scope of Services for the City. Detail how the CEI team intends to meet budgetary, timeline and quality control aspects of the project.

(Weight = 15)

- 3. All other terms and conditions remain the same.

Proposers shall acknowledge receipt of this addendum on Page BID PROPOSAL LETTER-3.

The City of Daytona Beach

Kirk Zimmerman, CPPB
Buyer

Remember to register with the City of Daytona Beach at www.vendorregistry.com to be notified of future bid opportunities with the City. As of 9-30-18 we will no longer be using our current system.

FORM 1

*This form can be duplicated for multiple references
Include these Pages in TAB 2*

Similar work experience of the Construction Project Manager. Submit a maximum of five projects. Each project must meet the following mandatory requirements: (1) construction of the project must have been substantially, successfully completed within 10 years of the due date of this RFP; (2) the proposed Construction Project Manager must have served in the role of Project Manager for the project; and (3) each project must include the open-cut installation of 24-inch or larger ductile iron pipe (min. 1,000 LF) AND one project must include the open-cut installation of 36-inch or larger ductile iron pipe (min. 500 LF). No points will be awarded for any project that does not meet these three mandatory requirements. No points will be awarded for Criteria 2 if at least one project including the open-cut installation of 36-inch or larger ductile iron pipe (min. 500 LF) is not submitted.

Project Name: _____

Project Manager: _____

Project Location: _____

Project Description: _____

Did this project include the open-cut installation of 24-inch or larger ductile iron pipe? _____

If yes, what size pipe was installed and how many linear feet of pipe were installed? _____

Construction Start Date: _____

Construction Completion Date: _____

Owner's Contact Information:

Name: _____

Title: _____

Company: _____

Phone number: _____

Email: _____

FORM 2

*This form can be duplicated for multiple references
Include these Pages in TAB 3*

Similar work experience of the Senior Inspector. Submit a maximum of five projects. Each project must meet the following mandatory requirements: (1) construction of the project must have been substantially, successfully completed within 10 years of the due date of this RFP; (2) the proposed Senior Inspector must have served in the role of Senior Inspector for the project; and (3) each project must include the open-cut installation of 24-inch or larger ductile iron pipe (min. 1,000 LF) AND one project must include the open-cut installation of 36-inch or larger ductile iron pipe (min. 500 LF). No points will be awarded for any project that does not meet these three mandatory requirements. No points will be awarded for Criteria 3 if at least one project including the open-cut installation of 36-inch or larger ductile iron pipe (min. 500 LF) is not submitted.

Project Name: _____

Senior Inspector: _____

Project Location: _____

Project Description: _____

Did this project include the open-cut installation of 24-inch or larger ductile iron pipe? _____

If yes, what size pipe was installed and how many linear feet of pipe were installed? _____

Construction Start Date: _____

Construction Completion Date: _____

Owner's Contact Information:

Name: _____

Title: _____

Company: _____

Phone number: _____

Email: _____