

Kendall County Sheriff's Office
Inmate Food Service
Questions from Trinity Services Group

General

1. Please provide a list of vendors present at the pre bid.

**Trinity Services Group
Aramark Food Service
Skillet Kitchen
Summit
Tiger Corrections Services**

2. Please provide a copy of the current contract and any addendums.

See attached

3. Please verify the current ADP at the facility as well as the average ADP before COVID. Are there plans for facility expansion during the next 5 years? Please describe if so.

**ADP for April 2022 was 147
Average ADP in 2019 was 156
There is no plan for expansion in the next 5 years.**

4. Does the county provide any cleaning supplies to the vendor? Page 7, section 6 mentioned the county would provide cleaning supplies listed in Appendix B however there were no cleaning supplies included.

Cleaning supplies are provided

**Apex dish detergent
Limeaway
Neutral disinfectant
Neutral floor cleaner
Degreaser
Bleach
Window Cleaner
Mop
Spray bottles
Cleaning towels
Squeegee
Scrub Brushes**

Menu

5. What is the calorie level of the current inmate menu?

Inmates currently receive 2400 calorie per day menu

6. Do you have a requirement for serving milk? Is a Dairy Drink acceptable as a substitute?

**We have no requirement for milk unless prescribed by medical staff.
Dairy Drink is acceptable, unless otherwise prescribed by medical staff.**

7. Are any Juveniles being housed at the facility? If so please detail how many and what menu adjustments are made to feed them.

Juveniles are not housed at this facility

8. Please note the following recommendation and advise if you still are ok with a caloric average of 1,800 – 2,000 calories.

1800-2000 is the lowest allowable calorie intake per day as set by the Illinois County Jail Standards. All menus must be approved by a dietician.

- a. While we will be able to serve this lower-calorie menu, we do not recommend serving lower than 2,450 calories due to the calorie requirement established by the National Academy of Science's latest publication for a calorically adequate diet for sedentary and or/incarcerated adult males.

Staffing

9. What time does the kitchen open and close each day?

Food service staff arrives by 9am, departs the building by 5:30pm

10. Are food service staff required to leave the kitchen to deliver carts/meals to the housing areas?

Contracted Food service staff does not leave the kitchen to deliver carts/meals to the housing areas.

11. How many current food service employees are working in the operation? Does the administration feel the current level of supervision is satisfactory? Please provide the current staff positions, work schedules, etc.

Currently coverage is provided daily from 9am – 5:30pm by the contracted provider. A minimum of one contracted staff is present in the kitchen.

Kitchen hours can change to meet the operational needs of the contracted company.

12. What is the starting pay for a Correctional Officer?

Starting pay for a Correctional Deputy is \$59,885.63

Value Add

13. Is there currently a program in place that provides the ability for inmates to order fresh foods from the kitchen and pay for those foods with their commissary account? If so please provide information on this program for the following:

We do not have a program that provides the ability for inmates to order fresh foods from the kitchen.

- A. Approved menus and prices
- B. Service schedules (when inmates order-when they are delivered)
- C. Who delivers the completed orders?
- D. What is the average weekly sales volume in dollars?
- E. What is the current commission rate?
- F. Are there any restrictions or limits for purchases?
- G. Does the program allow for family and friends to also order items on the menu via phone or internet? If not is this something the facility would approve of?
- H. How many inmates on average are eligible to participate in this program on any given week?