	<p align="center">Fort Mill School District</p> <p align="center">Addendum #1</p>	Solicitation Number: Date Issued: Procurement Specialist: Phone: E-Mail Address:	#18-094 June 19, 2019 Angela Queen (803) 548-2527 queena@fortmillschools.org
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DESCRIPTION: Sale of Technology Surplus

Submit your offer on-line at the following web address:
<http://www.fortmillschools.org/departments/procurement/> , under “Current Bids and RFP’s”

Or your offer may be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER ON-LINE or TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715	PHYSICAL ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715

SUBMIT OFFER BY (Opening Date/Time): Tuesday, June 25, 2019 at 2 pm (See “Deadline for Submission of Offer” provision)

QUESTIONS MUST BE RECEIVED BY: (See “Questions From Offerors” provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original**

CONFERENCE TYPE: None DATE & TIME: (As appropriate, see “Conferences – Pre-Bid/Proposal” & “Site Visit” provisions)	LOCATION:
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AWARD & AMENDMENTS	Award will be posted on or around June 27, 2019. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.fortmillschools.org/departments/procurement/
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	TAXPAYER IDENTIFICATION NO. (See "Taxpayer Identification Number" provision)	
TITLE (business title of person signing above)		
PRINTED NAME (printed name of person signing above)	DATE SIGNED	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
___ Payment Address same as Home Office Address ___ Payment Address same as Notice Address (check only one)	___ Order Address same as Home Office Address ___ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	___ Calendar Days (%)
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Minority Participation: Are you a SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, SC Certification # _____ Are you a Non SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No	
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End of Page Two

In the original Solicitation, we allowed a time for questions to be submitted. This addendum addresses the answers to all questions received by the deadline of June 17, 2019 at 10 am.

The following questions have been submitted for responses and/or clarification:

Question #1: Do any of the portable devices have permanent etchings on them? If so, can you submit a photo example of that?

Answer #1: No.

Question #2: Have any of the units been engraved?

Answer #2: No.

Question #3: Have you released the chromebooks from any device management systems?

Answer #3: Yes.

Question #4: Will Fort Mills Schools assist in helping to release any units from a device manage system after the vendor has them in their possession?

Answer #4: Yes.

Question #5: Will the school certify that the equipment will be removed from any management software and free of bios codes?

Answer #5: Yes, it has been or will be removed from the management software.

Question #6: If units are found to be either management or bios locked, will the school provide the passcode to unlock, or work with the winning vendor to unlock them internally?

Answer #6: We will work with the vendor to unlock them internally.

Question #7: If the vendor is exempt from charging SC 7% tax on their bid offer can they submit a SC Resale Certificate ST-8A as proof of that exemption?

Answer #7: Yes, we will accept a SC ST-8A and remove sales tax as long as the business name on the ST-8A matches the bidder business name on the bid forms and registered w/ the State of SC.

Question #8: Will the Chromebooks be unlocked from your network with all of the passwords removed and devices wiped?

Answer #8: The devices have not been wiped. Wiping the devices is the responsibility of the buyer and is required as part of the agreement.

Question #9: Have the Chromebooks been decommissioned or unlocked off of your server/network?

Answer #9: Yes.

Question #10: Are they complete units? No missing keys or missing rubber feet?

Answer #10: They are complete units.

Question #11: Are there scratches on the screens?

Answer #11: The devices are being sold as is and have been in use in K12 schools. Noticeable broken or damaged devices have been removed from the lot count.

Question #12: Can you provide us with photos of the units?

Answer #12: Photos attached.

Question #13: Will there be asset tags affixed to the units? If so are they plastic, metal or stickers?

Answer #13: Plastic asset tags are affixed to the units and need to be removed by the buyer.

Question #14: Can you please let me know the condition of the 20' LCD Monitors and how they are packaged please?

Answer #14: They came out of classrooms and are not packaged.

Question #15: Were the laptops/Chromebooks take home units with the kids, or did they stay in carts at the school?

Answer #15: **The Chromebooks stayed at schools in carts.**

Question #16: Is there a % of known issues with the equipment, despite working when decommissioned? (Cracked screens, Faulty screens/motherboards, etc.)

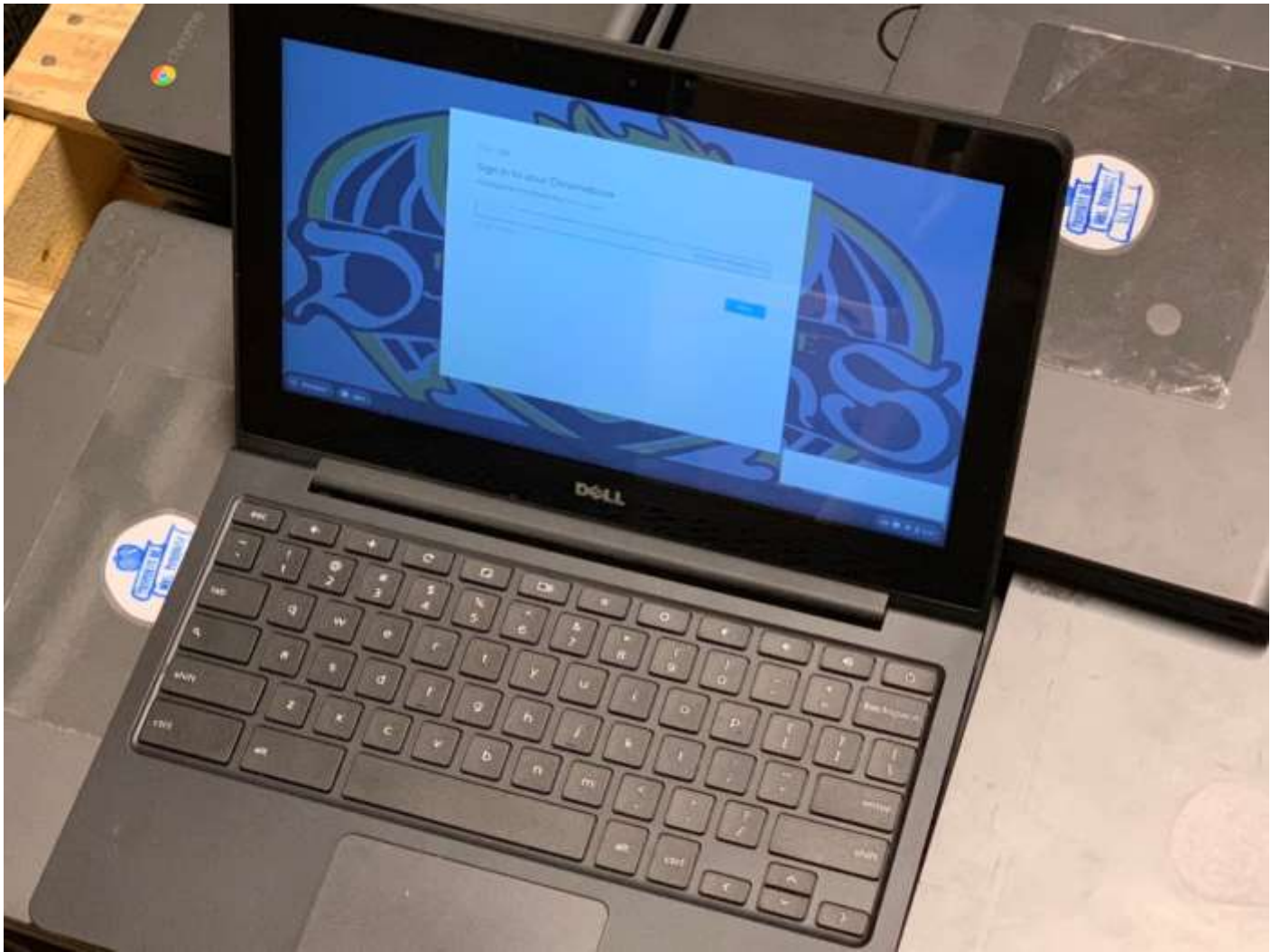
Answer #16: **The devices with known issues have been removed from the lot count.**

All stipulations from the original solicitation apply.

You must acknowledge Addendum #1 on page 2 of the original bid form.

Please do not forget to submit w/ your bid:

- Signed Cover Page and Page Two of the Solicitation
- Acknowledgement of Addendum #1 on page 2 of the bid form.
- Bid Schedule
- Copies of any licenses required to carry out the scope of work
- W-9







Bidding Schedule/Price-Business Proposal

Name of Bidder: _____

School	Bid Price
<p>Sale of IT Surplus at (5) five locations (as specified in this document)</p>	<p>\$ _____</p>
<p>SC Sales Tax (7%)</p>	<p>\$ _____</p>
<p>GRAND TOTAL</p>	<p>\$ _____</p>

Signature

Date

ATTACHMENTS TO SOLICITATION

OFFEROR'S CHECKLIST (JUN 2007) – Avoid Common Mistakes

Review this checklist prior to submitting your bid/proposal.

If you fail to follow this checklist, you risk having your bid/proposal rejected.

- Do not include any of your standard contract forms!
- Unless expressly required, do not include any additional boilerplate contract clauses.
- Reread your entire bid/proposal to make sure your bid/proposal does not take exception to any of the District's mandatory requirements.
- Make sure you have properly marked all protected, confidential, or trade secret information in accordance with the instructions entitled: SUBMITTING CONFIDENTIAL INFORMATION. **DO NOT mark your entire bid/proposal as confidential, trade secret, or protected! Do not include a legend on the cover stating that your entire response is not to be released!**
- Have you properly acknowledged all amendments? Instructions regarding how to acknowledge an amendment should appear in all amendments issued.
- Make sure your bid/proposal includes a copy of the solicitation cover page. Make sure the cover page is signed by a person that is authorized to contractually bind your business.
- Make sure your bid/proposal includes the number of copies requested.
- Check to ensure your bid/proposal includes everything requested!
- If you have concerns about the solicitation, do not raise those concerns in your response! **After opening, it is too late! If this solicitation includes a pre-bid/proposal conference or a question & answer period, raise your questions as a part of that process!** Please see instructions under the heading "submission of questions" and any provisions regarding pre-bid/proposal conferences.

This checklist is included only as a reminder to help offerors avoid common mistakes.

Responsiveness will be evaluated against the solicitation, not against this checklist.

You do not need to return this checklist with your response.