



# Oconee County Board of Commissioners

## Addendum 1

**DATE:** September 21, 2023  
**TO:** All Prospective Bidders  
**FROM:** Procurement Officer  
**RE:** Addendum 1, ITB# 24-09-002 Tub Grinding Services

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The following changes are to be incorporated into the solicitation documents dated **September 12, 2023**. All those receiving this addendum should modify their documents to show the below described changes.

- 1. Pre-Bid Meeting Minutes/Questions & Answers**
- 2. Pre-Bid Meeting Sign-in Roster**

All questions shall be directed to Ms. Jessica Ellis, Procurement Officer via email at [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us)

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### 1. Pre-Bid Meeting Minutes/Questions & Answers

- Jessica Ellis opening the meeting. Listed below are notes from the meeting and additional procurement procedures.
- The meeting was held on September 19, 2023 at the Oconee County Landfill located at 2721 Macon Highway Watkinsville, Georgia 30677. The meeting began at approximately 2:00 pm and ended approximately at 2:35 pm. The bid number, description and timeline were announced.
- County Representatives included Jody Woodall Public Works Director, Michael Weathers Road Superintendent and Jessica Ellis Procurement Officer.
- The meeting was mandatory and attendance was required to qualify as a respondent.
- Any additional questions must be submitted in writing and can be emailed to [ocbids@oconee.ga.us](mailto:ocbids@oconee.ga.us). The deadline for these questions is 5:00 pm on September 22, 2023.
- Any questions received will be answered via an addendum posted to the County's website by 5:00 pm on September 27, 2023.
- The deadline for bid submissions is 10:00 am on October 3, 2023. Submissions received after this time will not be accepted. Following that deadline, the bid opening will be held at the Administrative Building in the North High Shoals conference room where all submissions received will be opened publicly and announced out loud.
- Jody and Michael reviewed the contract and opened the meeting up to questions.
  - Due to recent storms, the wood pile is much larger than it normally is.
  - Front half of the current pile is approximately a month old. The other half goes back as far as 8 months old.

- The landfill is open from 8:00 am to 5:00 pm on Monday, Wednesday, Friday and Saturday; However, working hours for grinding will from 8:00 am to 5:00 pm Monday through Friday.
- No grinding on Saturday due to it being the busiest day for dumping.
- Awarded bidder will be given a key for access on days the landfill is closed.
- If you work on Monday, Wednesday or Friday please be mindful of traffic coming through and do not mobilize anywhere that blocks access to the public.
- If you work on Tuesday or Thursday, the gate will need to be locked behind you to prevent unsupervised dumping from the public.
- Once grinding is complete, we expect the awarded bidder to return within a reasonable amount of time to dispose of all mulch. Area shall be free of large debris and back down to the dirt.
- There currently aren't many stumps in the pile but the ones that are, are of pretty good size.
- We attempt to take the larger log debris out of the pile and put to the side for grinding. Some of the smaller items go in the inert to extend life.
- Grinding will occur once or twice a year depending on the amount of material and available budget.
- Proposed price should be by cubic yard.

**Q1:** Can we start working earlier than 8 am if we lock the gate behind us?

**A1:** Yes.

**Q2:** Should we plan to always grind towards the woods?

**A2:** Yes.

**Q3:** Is the County open to only grinding stumps every other time? Unless they really stack up, that would be one less mobilization for the Contractor.

**A3:** For now, the County would like everything removed every time. We will communicate with awarded bidder ahead of time about the size and contents of the pile and we can plan accordingly.

**Q4:** Should the cubic yards be measured before or after grinding?

**A4:** It should be measured before. Submitted pricing should also be based on the pile being measured before grinding.

**Q5:** The bid documents specify the Contractor using a tub grinder. However, we run different equipment. Is that an issue?

**A5:** The County has no preference of what equipment you use as long as everything is mulched and taken away.

