



ADDENDUM # 1 SOLICITATION RFQu-2019-34

May River Watershed Model

This addendum is being issued to announce, revise, clarify and address questions or certain issues that have occurred since the solicitation was originally issued.

All contents of this addendum shall be incorporated into the solicitation documents and the ensuing contract with the awarded Contractor. It is the Contractor’s responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid response. **Acknowledgement may be confirmed by inclusion of a signed copy of this addendum with the initial bid response.** Failure of a Contractor to acknowledge each addendum may prevent the bid from being considered for award and deem the Contractor as non-responsive. Addendum, revised forms and documents attached hereto shall not be altered and attached to bid submittals in their original format.

1. Is there a page limit for the proposal?
No, there is no page limit for the proposal.

2. Can the town provide a sample of the Town of Bluffton Agreement as noted under number four on page 13 of the RFP for review? If we have comments regarding the agreement should we submit them with our proposal?
Yes, a copy of the Town of Bluffton Agreement has been posted separately. Terms of the agreement can be addressed during the negotiation process. However, if there are terms with which your company takes exception, these should be stated in the proposal.

3. Can the town provide clarification for Add-alternate 2 the limits of evaluations for the drainage system? Is it the four (4) watersheds associated with Task 1 or the entire May River watershed?
The level of evaluation for Add-alternate 2 is the entire watershed.

4. In an effort for all proposals to be evaluated equally, could Town please provide an example scope of services for Add-alternate 2. Because cost is a consideration in the proposal evaluation all Offers should prepare estimates on the same scope of work.
The cost estimate for Add-alternate 2 should be developed for the entire May River watershed; substantiated as a cost per sub-basin as presented in Exhibit 1 to this Addendum; and presented in tabular form as below:

	Sub-basin Analysis for Flood Control	Cost
1	Stoney Creek	
2	Rose Dhu Creek	
3	Duck Pond	

4	Palmetto Bluff Headwaters	
5	Palmetto Bluff Moreland	
6	Mid-River Area	
7	Alljoy Area	
	TOTAL	

5. In lieu of XPSWMM, would the Town consider SWMM or other water quality modeling software experience, such as EPASWMM experience, suitable for qualification? Would the Town consider other platforms other than SWMM for water quality modeling experience?
Yes, the Town is willing to accept experience in other modeling platforms if that experience demonstrates the firm’s ability to develop water quality models similar in size, scope and complexity as this project. However, to be considered qualified, the successful firm must have proficiency in XPSWMM to perform the Town’s desired scope of work.

6. Do all of the references need to be for projects with XPSWMM components, or can they be for other watershed projects?
Yes, the Town is willing to accept references from projects completed with other modeling platforms if that reference can attest to the firm’s ability to develop water quality models similar in size, scope and complexity as this project.

7. Would the Town consider projects outside of the immediate region such as the Mid Atlantic area?
Yes, the Town is willing to accept projects outside of the immediate region as long as they are of similar scope, size and complexity.

8. Would the Town consider projects outside of the county such as Florida or Georgia or other SE region projects with similar scope and size?
Yes, the Town will consider projects outside of Beaufort County and South Carolina that are of comparable scope and size as the current request.

9. How many projects would the Town like to see provided? Do all of the references need to be for projects with SWMM components, or can they be for other large watershed projects of similar scale?
The Town prefers to see three (3) examples of prior watershed-level water quality modeling projects.
Yes, the Town is willing to accept references from projects completed with other modeling platforms if that reference can attest to the firm’s ability to develop water quality models similar in size, scope and complexity as this project.

10. Would the Town consider other projects outside the 10-year window in their evaluation of the proposers? Specifically, as far back as 2002 when the Okatie River study was performed. Due to the recession, there have been limited recent projects in the area that fit the criteria, and older projects may help better understand the proposers experience and capabilities.
Yes, the Town is willing to accept projects beyond the 10-year window if they demonstrate qualifications of the firm.

11. Section 3 states 3 years, and Section 5.E. states 10 years. Please clarify.
Section 3 states, “Have three (3) years of documented past, proven and positive experiences in providing the services requested.” This requirement is intended to indicate the firm has a minimum of 3 years’ experience in providing water quality modeling experience.

Section 5.E. states, “Projects cited shall have commenced recently, within the past ten years.” This requirement is intended to indicate the firm has recently completed projects, within the last 10 years. Per question #10, the Town is willing to accept projects that exceed this 10-year window.

12. For Add-alternative 2, what confidence level does the Town have with the drainage network data such as elevations, inverts, sizes, etc? Will survey be anticipated to complete gaps in the data to ensure preparation of an accurate model?

The Town has approximately and 80% level of confidence for infrastructure in Stoney and Rose Dhu Creeks in digital format. There is a lower lever of confidence for the remaining basins. As depicted in [Exhibit 2](#), point data exists in other basins.

Survey work will not be anticipated to complete data gaps.

13. Does the Town anticipate the consultant participating in any public involvement activities as part of the desired scope of services?

No, the Town does not anticipate any need for the consultant to participate in public involvement activities as part of the scope of services.

14. Is there a minimal amount of project that Town would like included in the proposal?

If this question is asking if the Town may award only portions of this scope to be completed under the contract, the answer is yes.

END OF QUESTIONS

DOCUMENTS ATTACHED:

- **Town of Bluffton sample contract**
- **Insurance requirements (exhibit to Town of Bluffton contract)**
- **Exhibit 1, May River Basins**
- **Exhibit 2, Stormwater Infrastructure Inventory**

All prospective Respondents are reminded and hereby instructed not to contact any member of the Town of Bluffton Council, Town Manager or Town of Bluffton staff members, other than the noted contact person OR the Town's Purchasing Administrator regarding this RFQu or their response at any time during the solicitation and award process. Any such contact shall be cause for rejection of your submittal.

**ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED
RECEIPT OF THIS ADDENDMU IS HEREBY ACKNOWLEDGED**

NAME OF BUSINESS

BY: _____
SIGNATURE

NAME AND TITLE