



St. Johns River Water Management District

Ann B. Shortelle, Ph.D., Executive Director

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On the internet at www.sjrwmd.com.

DATE: June 8, 2021
TO: Prospective Respondents
FROM: Gerald Cahalane, Assoc. Procurement Specialist
SUBJECT: Addendum #2 to Request for Qualifications #36813, Continuing Geotechnical Engineering Services

Responses to this sealed solicitation are still due by no later than 2:00PM on, Friday, June 18, 2021.

Any submittals received after this time will *not* be accepted. If you intend to deliver the sealed submittal in person instead of utilizing a parcel delivery service, *please contact me, Gerald Cahalane, at (386) 326-3034 or gcahalane@srjwmd.com and inform me of your intent to deliver the sealed submittal in person.*

This addendum is to answer questions posed by potential respondents to address the title of the RFQ Document itself and to clarify the wording in Tab 5:

It was noticed that the title of the RFQ 36813 Solicitation document says *Continuing Geotechnical Engineering and Construction Services*. This was the original, working title of the document. It is inaccurate. **There is no construction work associated with RFQ 36813.** It is only *Continuing Geotechnical Engineering Services*.

1. **Question:** *Under Tab 5, we are asked to provide the volume of work awarded by the District to the firm in the past 3 years. In the subsequent sentence, it implies that the volume of work since June 1, 2016, will be evaluated. Do you want the volume of work for the past 3 years or from June 1, 2016?*

Answer:

The second sentence on Tab 5, section a) contains a typographical error. It is being revised to the following:

Tab 5: Volume of District work previously awarded to Respondent

- a. Submit documentation as to the volume of work (in dollars) awarded by the District to firm in the past three years, including contracts, work orders, and purchase orders. Points will be allocated from 0 to 10 with Respondents with higher previous awarded contract totals since **June 1, 2018**, through the advertisement date of this RFQ, receiving fewer award points. Respondents with no previous work awards may receive the highest allocation of points (10), while the Respondent with the highest previous work awarded will receive zero points. The District shall rely on its official financial records to resolve any discrepancies. Checks issued by the District on or prior to the date submittals are received shall be included in this total even if Respondent has not yet received the payment.

The Evaluation Criteria, section 5, will also be revised to reflect the date of **June 1, 2018**.

Please see the next page of this addendum for the revised/updated copy of the Evaluation Criteria page from the RFQ 36813 solicitation packet.

The revised Evaluation Criteria form, with the date of June 1, 2018, must be used with vendor submittal.

14. EVALUATION CRITERIA

Responses shall include information or documentation regarding, and will be evaluated using, the evaluation criteria set forth below. The evaluation rating scale is as follows:

More than adequate 8 – 10 Less than adequate..... 1 – 4
Adequate 5 – 7 Not covered in proposal 0

	Criteria	Weight	Score	Total
1	Company’s/firm’s and subconsultant’s qualifications and experience a) Expertise of firm(s) related to geotechnical investigation projects. b) Ability and capabilities of firm and subconsultants to perform services of this type.	20%		
2	Qualification and abilities of professional personnel a) Qualifications and work histories of proposed key personnel including proposed project management and geotechnical engineers on this project of this type. b) Organization profile and management methods. c) Specific names and functions of personnel assigned to work on this project including current and project workloads. d) Evidence of current professional registrations applicable to project work.	20%		
3	Past and present experience and performance on projects of this type a) Provide a description of past and present work on projects of this type (include firm’s and key personnel’s experience and performance) with emphasis on three projects conducted within the five years immediately preceding the date set for receipt of submittals. b) A minimum of two of the projects included as a client reference, must be located in the state of Florida. Each project shall include a minimum of standard penetration tests, installation of piezometers, or field permeability tests and a project value of at least \$25,000.	40%		
4	Willingness to meet time and budget requirements Respondent shall include information on project where final costs or time has exceeded the initial time or budget on a project by 25% or more, been terminated, and/or has engaged in litigation disputing the contract amount within the last five years.	5%		
5	Volume of District work previously awarded to Respondent Submit documentation as to the volume of work (in dollars) awarded by the District to firm in the past three years, including contracts, work orders, and purchase orders. Points will be allocated from 0 to 10 with Respondents with higher previous awarded contract totals since June 1, 2018 , through the advertisement date of this RFQ, receiving fewer award points. Respondents with no previous work awards may receive the highest allocation of points (10), while the Respondent with the highest previous work awarded will receive zero points. The District shall rely on its official financial records to resolve any discrepancies. Checks issued by the District on or prior to the date submittals are received shall be included in this total even if Respondent has not yet received the payment. The formula for allocation of previous work award points will be calculated as follows: the Respondent with the highest total of previous work awarded represents the Allocation Basis Total (ABT); then, the ABT less the Previous Work Awarded divided by the ABT will be multiplied by 10 (the highest number of points awarded); the result will be rounded to tenths of a point.	5%		
6	Location of Respondent’s Management Office/Project Manager centrally located in the District (see explanation below) Higher consideration will be given to firms whose Project Manager is located nearest to the Maitland Service Center at 601 South Lake Destiny Road, Suite 200, Maitland, FL 32751, which will be used to calculate the distance to the Project site. The website <i>Maps.google.com</i> (using the “Shortest” route type) should be utilized to determine mileage. The District will award points as follows: <ul style="list-style-type: none"> • Within 50 miles of the District Maitland office = 10 points • Within 100 miles of the District Maitland office District = 5 points • Greater than 100miles of the District Maitland office = 0 points 	10%		
	TOTAL	100%		