

# OFFICIAL BID FORM

Revised 5-24-2023



BID NUMBER: 2223-51MJ  
PROJECT NAME: Provide, Deliver, & Install LED Signs at Elementary Schools – Phase 2

FULL COMPLETION OF THIS FORM IS MANDATORY FOR A BID TO BE CONSIDERED. (This Official Bid Form and all requested documentation shall be mailed, expressed or hand delivered to the location(s) specified in the Invitation for Bids no later than the bid opening date and time, as may be amended by addendum.)

### BASIC SUBMITTER INFORMATION:

Name of Submitting Company: \_\_\_\_\_  
Mailing Address of Company: \_\_\_\_\_  
Taxpayer Identification Number: \_\_\_\_\_  
Qualifier's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Contractor's License Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Contractor's Group Number: \_\_\_\_\_ Dollar Limitation of License: \$ \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Company's Minority Status:  Minority Owned Business  Woman Owned Business  Not Applicable  
(Must be certified by the State of South Carolina and will be used for statistical purposes only. Check if State certified: )

### ADDENDA ACKNOWLEDGEMENT: (Acknowledgement of all addenda issued is required.)

ADDENDA NO.	ADDENDA DATE	BIDDER'S INITIALS	ADDENDA NO.	ADDENDA DATE	BIDDER'S INITIALS
_____	_____	_____	_____	_____	_____

**BID PRICING:** Having carefully examined the Contract Documents with all corresponding terms, conditions, requirements, specifications, drawings, forms or other such descriptions of the work to be performed as well as the worksite and conditions affecting the work, the undersigned proposes to furnish all materials, labor, equipment and processes necessary for the **base bid** and **bid alternates** listed below. (Failure of the Bidder to bid any alternate listed shall render the bid non-responsive. Check box to indicate addition, reduction, or no change from base bid.) Round all bids to the nearest dollar.

### BASE BID (Lump Sum): Provide, Deliver, & Install LED Signs at Elementary Schools – Phase 2

Type 2 (to be used at Palmetto Bays Elementary)	Dollars:	\$	_____
Type 3 (to be used at Ocean Bay Elementary)	Dollars:	\$	_____
Type 3 (to be used at Riverside Elementary)	Dollars:	\$	_____
Type 3 (to be used at Seaside Elementary)	Dollars:	\$	_____
Ocean Drive Elementary	Dollars:	\$	_____
Waterway Elementary	Dollars:	\$	_____
Allowance for General Contingency	Dollars:	\$	40,000.00
<b>TOTAL BASE BID (Includes BASE BID (Lump Sum) + ALLOWANCES)</b>	Dollars:	\$	_____

### BID ALTERNATES:

- Add/Deduct to provide sign for **Waccamaw Elementary School**. Work as shown in Exhibit A & B. All other work required in the contract documents to remain as shown and described.  No Change  Add  Deduct Dollars: \$ \_\_\_\_\_
- Add/Deduct to provide sign for **Conway Elementary School**. Work as shown in Exhibit A & B. All other work required in the contract documents to remain as shown and described.  No Change  Add  Deduct Dollars: \$ \_\_\_\_\_
- Add/Deduct to provide sign for **Homewood Elementary School**. Work as shown in Exhibit A & B. All other work required in the contract documents to remain as shown and described.  No Change  Add  Deduct Dollars: \$ \_\_\_\_\_

4. Add/Deduct to provide for **Conway High School**. Work as shown in Exhibit A & B. All other work required in the contract documents to remain as shown and described.  No Change  Add  Deduct Dollars: \$ \_\_\_\_\_

**CAUTION:** Bidders are required to include **ALL** costs in the above Base Bid and each Bid Alternate, if any. If the bid is accepted, the District will not contract for more than the amounts shown. The District reserves the right to accept bid alternates in any order or combination that serves its best interests and is within budget. If any numbers are illegible, the District's interpretation of the number is final.)

**UNIT / INCREMENTAL PRICING:** Unit pricing must be provided in the event a *Change Order* is necessary for the following types of work due to unforeseen circumstances. These unit prices shall be the installed price including all costs to the District. Unit costs shall not include bonding, overhead and profit, which shall be added at time of *Change Order*. The District reserves the right to negotiate any of the unit prices listed and, at the District's discretion, to use the same rates for deduct work under a *Change Order*.

1.	Underground Boring	\$		per	LF
2.	Centipede Sod Installed	\$		per	SF

**SUBCONTRACTOR DISCLOSURE:** As stipulated in the *Bid Instructions*, subcontractors who shall perform the trades listed below must be identified. When the Bidder intends to perform any trade listed with the Bidder's own forces, the Bidder shall be named in the place of any subcontractor required to be listed. **Listing any subcontractor that does not meet the qualifications stated in the *Bid Instructions* or does not meet the licensing requirements of the State of South Carolina shall render the bid non-responsive.**

**Base Bid:**

TRADE SUBCONTRACTING COMPANY NAME LICENSE NUMBER

**Alternates #1:**

TRADE SUBCONTRACTING COMPANY NAME LICENSE NUMBER

**Alternates #2:**

TRADE SUBCONTRACTING COMPANY NAME LICENSE NUMBER

**Alternates #3:**

TRADE SUBCONTRACTING COMPANY NAME LICENSE NUMBER

**Alternates #4:**

TRADE SUBCONTRACTING COMPANY NAME LICENSE NUMBER

**CONFLICTS OF INTEREST IDENTIFICATION:** Identify any employee, agent or representative of the Architect/Engineer or District (including members of the Horry County Board of Education) with more than a five percent (5%) interest in the Contractor's business.  Not applicable

Names: \_\_\_\_\_

Identify any employee, agent or representative of the Architect/Engineer or District (including members of the Horry County Board of Education) that will be subcontracting any work for the project.  Not applicable

Names: \_\_\_\_\_

**ACKNOWLEDGEMENT:**

1. Have you clearly listed any deviations from the requested specifications and fully explained such deviations?  Yes  No  N/A – No Deviations

**BID CERTIFICATION:** I, the undersigned, certify that I am an authorized signatory for the bidding company identified in this bid form with authority to submit bids and obligate the company to a contract for the work identified in the Contract Documents provided by Horry County Schools. I have read and fully understand the Contract Documents such that I have full knowledge of all of the work to be performed and the terms, conditions, and requirements the company I represent must comply with if a contract is awarded. I further understand that the bidding company I represent must comply with all applicable local, state and federal laws related to the work to be performed and to the payment of subcontractors. I certify that the information included on this form or as attached supplementary information is true and accurate to the best of my knowledge, understanding, and belief. I understand that misrepresentation of any information on this form shall result in the bid being considered non-responsive.

BIDDER:	NOTARY:	CORPORATE SEAL:
Name & Title of Authorized Signatory:	State of:                      County of: Subscribed and sworn to before me on this date:	
Signature: _____	Signature: _____  My Commission Expires:	

**REMINDER:** The following documents must be submitted with this *Official Bid Form*:

1. A fully executed *Bid Bond*, including power of attorney, or other approved security.
2. Other documents as checked and identified below: