

3. Past performance of the firm as reflected by the evaluations of previous clients with respect to such factors as control of costs, quality of work, and meeting of deadlines
4. At least three (3) references

Project Team (45 Points)

1. The education and experience of the proposed engineer of record
2. The education and experience of firm owners and/or key technical personnel who will be assigned to the project
3. The qualification, education, and experience of possible outside sub-consultants/contractors
4. Any other information regarding in-house capabilities appropriate for this kind of work.
5. Compliance with sections 4703.182, 4703.332, and 4733.16 of the Ohio Revised Code, including the use of licensed design professionals for all design services.

Submittal Presentation (10 Points)

1. Overall appearance and quality of the submittal.

The submission must not exceed twenty (20) single-sided, numbered pages, including attachments. The cover page and/or transmittal letter and section dividers (if utilized), will not count towards the total number of pages. The qualification package must provide adequate information needed to rank the capability of a firm on each of the preceding categories.

Deadline and Submission Procedures

Firms interested in being considered for these services must provide a statement of qualifications by **4:00 P.M. on November 3, 2021**. Statements received after this deadline will not be considered. Please submit four (4) hard copies of your statement of qualifications clearly labeled in a sealed envelope or other similar container and a thumb drive with a pdf version to the following:

Andrew Roth, Director of Purchasing
City of Canton Purchasing Office
218 Cleveland Ave. SW, 4th floor
Canton, OH 44702

Evaluation and Next Steps

Responding firms will be evaluated and ranked pursuant to Ohio Revised Code Sections 153.693 based on the above criteria. Dan Moeglin, P.E., Canton City Engineer will serve as the Criteria Engineer (Architect) for the project and will facilitate the ranking process. The top 3 ranked qualifying firms will be requested to provide the City a design and fee proposal. They will be provided with the following information to aid in the preparation of said proposal:

1. A description of the project and project delivery
2. The design criteria produced by the Criteria Engineer
3. A preliminary project schedule
4. A description of any preconstruction services