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## ADDENDUM 1

**Posted Date:** March 6, 2024

**Solicitation No.:** 24-38

**Solicitation Name:** BID 24-38, Furnish Heating Fuel ULSD Diesel

**Subject:** Questions and Answers

The following represents clarification, additions, deletions, and/or modifications to the above referenced solicitation. This addendum shall hereafter be regarded as part of the solicitation. Items not referenced herein remain unchanged, including the response date. Words, phrases, or sentences with a strikethrough represent deletions to the original solicitation. Underlined words and bolded phrases or sentences represent additions to the original solicitation.

1. **ATTACHMENT: Attachment A – Bid 22-33 Award Letter & Tabulation Sheet**

2. **QUESTIONS/ANSWERS**

1.	If we are unable to accept credit cards as a payment option, would we still be considered for award?
<b>Answer</b>	<b>Yes</b>

2.	Can you please tell me on average how many gallons you typically order at once?
<b>Answer</b>	<b>4,000 gallons</b>

3.	What are your office hours to receive FedEx submissions?
<b>Answer</b>	<b>Mon-Fri 8:00AM-3:00PM EST</b>

4.	What are your typical delivery hours?
<b>Answer</b>	<b>7am thru 2 PM Monday thru Friday</b>

5.	Will you require a smaller truck for deliveries due to available space or will a full-sized transport truck fit on site?
<b>Answer</b>	<b>Full size truck will fit the site.</b>

6.	Do you consider common carriers to be subcontractors?
<b>Answer</b>	<b>Information is not currently available.</b>

7.	Will common carriers be accepted for deliveries?
<b>Answer</b>	<b>Information is not currently available</b>
8.	When will the next board meeting take place following the bid due date?
<b>Answer</b>	<b>The HCS School Board meets monthly. Upcoming School Board meeting dates are 4/18/2024, 5/9/2024, and 6/20/2024.</b>
9.	Is your fuel tank for heating oil located above or below ground?
<b>Answer</b>	<b>Below ground</b>
10.	As far as your desire to be priced over the OPIS Chattanooga Rack Average, would you like to price you off the day of delivery?
<b>Answer</b>	<b>Refer to Page 11, 2.0 Detailed Scope of Services</b>
11.	When is the anticipated date of award?
<b>Answer</b>	<b>Refer to 1.2 on page 10</b>
12.	If we are unable to attend in person, how and when could we get a copy of the preliminary bid tabulations?
<b>Answer</b>	<b>Preliminary award recommendations are publicly posted on the HCS website the Friday prior to School Board meetings. Board agendas can be found; <a href="http://hcde.org/district/school_board">hcde.org/district/school_board</a></b>
13.	Do you currently have a tank monitoring system in place? If so, is Hamilton County the rightful owners of this equipment?
<b>Answer</b>	<b>NO</b>
14.	If you do have tank monitoring setup already, can this be accessed remotely?
<b>Answer</b>	<b>NO</b>
15.	Who is your current vendor? And with what margin did they win your previous bid with?
<b>Answer</b>	<b>See Amendment 1 Attachment A</b>

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16.	An open records request was sent to your purchasing department on 2/15, would you happen to know when we could expect to receive this information?
<b>Answer</b>	<b><a href="#">Acknowledgements were sent on 2/16/24, 2/19/24, and 2/20/24</a></b>
17.	Would you like for us to charge applicable taxes as separate line items on your invoice?
<b>Answer</b>	<b><a href="#">Yes, in accordance to Solicitation 24-38 Detailed Scope of Services, page 11, section 2.1.3</a></b>
18.	Can you please tell me on average how many gallons you typically order at once?
<b>Answer</b>	<b><a href="#">See answer Question 2</a></b>

**BIDDER/PROPOSER IS ADVISED, YOU ARE REQUIRED TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM WHEN SUBMITTING A BID/PROPOSAL. FAILURE TO COMPLY WITH THIS REQUIREMENT MAY RESULT IN THE BIDDER/PROPOSER BEING CONSIDERED NON-RESPONSIVE.**

**ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENTS ARE AND SHALL REMAIN THE SAME.**

*Debbie Jackson*

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Debbie Jackson  
Purchasing Specialist III



**HAMILTON  
COUNTY  
SCHOOLS**

3074 Hickory Valley Road  
Chattanooga, TN 37421  
Phone 423-498-7030  
Fax 423-498-6677

AWARD NOTIFICATION

July 22, 2022

Solicitation: BID 22-33 Fuel/ULSD Diesel  
Board Meeting: July 21, 2022  
Contract Period: 7/22/22 to 6/30/23

This letter is the official notification of award for the above referenced solicitation.

Awarded Vendor:  
Valley Oil Company

We wish to express our appreciation for your interest and cooperation in our procurement program. If you have any questions regarding this award, please contact the Procurement Department 423-498-7030.

Sincerely,

*Lindsay Cepero*

Lindsay Cepero, CPPO, CPPB  
Director of Procurement

HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 BID OPENING – June 8, 2022 – 1:30PM  
 CONTRACT TO FURNISH HEATING FUEL/ULSD DIESEL  
 (BID 22-33)  
TABULATION SHEET

BIDDERS	Heating Fuel Ultra Low Sulfur Diesel Dyed 15 PPM Base Price Per Gallon	Markup	Total Cost Per Gallon
Valley Oil Company	4.9464	.90	5.8464

RECOMMEND AWARD OF BID TO: Valley Oil Company

FUNDS TO BE PROVIDED BY: Operating Budget

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