



**Addendum 3**

**Beaufort County School District**

Solicitation Number: 22-001  
Date Printed: July 7, 2021  
Date Issued: July 7, 2021  
Procurement Officer: Kaylee Yinger, CPPB  
Phone: 843-322-2349  
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**Request for Proposal (RFP)**

DESCRIPTION: **Armed Security Guard Services**  
SUBMIT OFFER BY (Opening Date & Time): **August 2, 2021 @ 4:00 PM**  
QUESTIONS MUST BE RECEIVED BY: **July 26, 2021 by 5:00 PM**  
NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies and One (1) Redacted Version on CD**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
Beaufort County School District  
Procurement Office  
P.O. Drawer 309  
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:  
Beaufort County School District  
Procurement Office  
2900 Mink Point Blvd  
Beaufort, SC 29902

**AWARDS & AMENDMENTS:**

Award will be posted at the Physical Address stated above on or after August 2, 2021. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: \_\_\_\_\_ (Full legal name of business submitting the offer) ENTITY TYPE: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

\_\_\_\_\_  
PRINTED NAME TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for Offeror's home office/ Principal place of business):	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent):
<b>PHONE NUMBER:</b>	
<b>EMAIL ADDRESS:</b>	

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent):	<b>ORDER ADDRESS</b> (Address to which all purchase orders will be sent):
<input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	<input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)

<b>ACKNOWLEDGEMENT OF AMENDMENTS:</b>	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

<b>MINORITY PARTICIPATION-</b> Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.
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## Questions and Answers:

1. General Question: Proposals are due 8/2 in hardcopy which means they must be sent on 7/29 to ensure timely delivery. Questions are due 7/27 and will likely take a day or two to answer and may require incorporating some new information in the proposal. Will the submission deadline be extended beyond 8/2 to accommodate these circumstances?  
**The deadline is not expected to be extended at this time.**
2. General Question: is there an incumbent? If so, who is it and are their services satisfactory? When does its current contract end?  
**There is currently not an incumbent. School Resource Officer (SRO) positions are currently fulfilled by local and County police officers.**
3. General Question: are there any instructions concerning proposal length, margins, fonts, and the like?  
**Only specifications listed in section 4.0**
4. General Question: will vehicles be needed for mobile patrols?  
**Not at this time.**
5. *Pg.1 - Six (6) Original Signed Copies and One (1) Redacted Version on CD*  
Question: What should be redacted...pricing? Bidder identification?  
**Proprietary and sensitive information, i.e. resumes, financials, references etc.**
6. *Pg. 5 - 2.0.2 - Amendments - This solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <http://beaufortschools.net>.*  
Question: Where on the website will amendments be posted? In the finance section - procurement tab?  
**Go to our website, click on "Community" then "Bids and Awards". The link will re-direct you to our Vendor Registry page where the solicitation and all addenda are posted.**
7. *Pg. 22 - Proposed personnel assigned to project along with resumes.*  
Question: Are resumes in the proposal required for New Age management personnel? Are they required for guards as well or can guard resumes be provided after contract award and prior to deployment?  
**Guard resumes can be provided after contract award. It is expected that some vendors may have to hire additional staff to fulfill BCSD's needs.**
8. *Pg. 23, 5.1.f. f) Offeror shall provide with their proposal copies of all appropriate certifications, licenses, and permits, as well as evidence to support the documentation.*  
Question: does this include individual Security Guards or just company credentials with the proposal?  
**At this time company credentials.**
9. *Pg. 45 - Service Locations:*

Question: What are the operational hours that guard services will be required at each location? What holidays are to be observed? How many special events per year will require guard services and how many hours are needed for each? Is overtime permitted?  
Guards schedules will operate on a 40-hour work week. Start and end times may vary based on the school's schedule. Overtime is permitted for special events. Holidays are observed.

*10. Page 46 - W/MBE Compliance*

Question: New Age Protection is a veteran and minority owned, disadvantaged, small business – does that meet the W/MBE compliance requirement?

Yes, but you must be certified in South Carolina to meet our certified goal.