



Addendum 2

Beaufort County School District

Solicitation Number: 22-001
Date Printed: July 7, 2021
Date Issued: July 7, 2021
Procurement Officer: Kaylee Yinger, CPPB
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Request for Proposal (RFP)

DESCRIPTION: **Armed Security Guard Services**
SUBMIT OFFER BY (Opening Date & Time): **August 2, 2021 @ 4:00 PM**
QUESTIONS MUST BE RECEIVED BY: **July 26, 2021 by 5:00 PM**
NUMBER OF COPIES TO BE SUBMITTED: **Six (6) Original Signed Copies and One (1) Redacted Version on CD**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

AWARDS & AMENDMENTS:

Award will be posted at the Physical Address stated above on or after August 2, 2021. The award, this solicitation, and any amendments will be posted at the following web address: <http://beaufortschools.net>.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: _____ (Full legal name of business submitting the offer) ENTITY TYPE: _____

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

PRINTED NAME TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
PHONE NUMBER:	
EMAIL ADDRESS:	

PAYMENT ADDRESS (Address to which payments will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Home Notice Address (check one only)	ORDER ADDRESS (Address to which all purchase orders will be sent): <input type="checkbox"/> Payment Address Same as Home Office Address <input type="checkbox"/> Payment Address Same as Notice Address (check one only)
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ACKNOWLEDGEMENT OF AMENDMENTS:	<u>Amendment Number</u>	<u>Amendment Issue Date</u>
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.		

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please include a copy of your certification.

Questions and Answers:

1. As noted in Bid Doc section 2.1.4 Contents of Offer, can you please define the difference between the technical proposal and the business proposal? Is the business proposal pricing only and all other parts are considered the technical proposal?

The technical proposal is the vendor's solution and the business proposal is the vendor's pricing.

2. Section 5.1.j requests pictures showing implementation of vendor's equipment/solution. As we are providing security services, what are you looking for here, if anything?

This section is used for the vendor to describe software or hardware required by the company (if any). This also may include reporting software.

3. Section 7.1.19 Performance Bond

I see noted in amendment #1 that no performance bond is required. For clarification, is a "Labor and Material Bond" or a "Bid Bond" required?

See Addendum 1.

4. Section 7.1.23 Purchasing Card

Is a Purchasing Card planned for use in payment for these required services?

Yes.

5. Bidding Schedule

To help us further understand the quantities of armed guards needed to service this contract, can you provide the hours per week armed guards are needed at each of the various facilities? Or possibly a total hours per year?

The total hours per week would be 40. The working days for the Armed Security Guards may vary based on the needs of the school. This may include summer school or special events. Any special or after hour events will be billed as additional hours.

6. Is the pricing we provide fixed for all years or is there the potential for price increases?

Section 7.0.9 Fixed Pricing

Notes pricing is fixed

Section 7.1.21 Price Adjustment

Notes potential for adjusted pricing.

Section 7.1.22

Notes adjustment possible based on CPI

Pricing is fixed for the based term of the contract. After the base term of the contract, the vendor may submit a request for a CPI increase not to exceed 3% with justification. Possible price adjustments refer to increases associated with additional services or staff to the contract.